



**DRAFT**

**MONTEREY PENINSULA  
WATER MANAGEMENT DISTRICT**

**2004-2005 BUDGET**



**Proposed**

**June 21, 2004**

# STRATEGIC PLAN

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
STRATEGIC PLAN**

**MISSION STATEMENT**

**The mission of the Monterey Peninsula Water Management District is to  
manage, augment and protect water resources  
for the benefit of the community and the environment.**

**VISION STATEMENT**

**By the year 2005, the Monterey Peninsula Water Management District will  
ensure a reliable water supply to meet present and future needs  
and be recognized as a leader in integrated water resource management.**

**ISSUES**

(not in priority order)

- **Evaluate and Certify EIR on Water Augmentation Projects**
- **Revise the Water Permit Process**
- **Develop Seaside Basin Groundwater Management Plan**
- **Increase Innovative and Effective Conservation Practices**

Monterey Peninsula Water Management District  
**Strategic Planning Initiatives Progress Report**

May 17, 2004, Update

INITIATIVES	PROGRESS REPORT
<p>1. Evaluate and Certify EIR on Water Augmentation Projects in Compliance with CEQA and NEPA</p>	<p>At a special workshop on March 31, 2004, the Board received presentations from consultants on the results of hydrogeologic tests in the Sand City/Coastal Fort Ord area that affect the feasibility and production capacity for MPWMD's proposed local desalination project. No formal action was taken, but most Board members expressed their preference to delay circulating a formal Draft EIR for a few months to give the District time to consult with other agencies about opportunities associated with two proposed desalination projects in the Moss Landing. The Board will address this issue in June 2004. In the meantime, District consultants completed the Final Desalination Feasibility Study in mid-April. The full report is available on CD for \$5.</p>
<p>2. Revise the Water Permit Process</p>	<p>During the month of April 2004, PM Connect, with staff's input, continued to refine the process mapping, prepared standard forms mapped to processes, developed database system menu structures, developed standardized form letters, installed and configured Visual Interdev Development Tools on the laptop. This is the software that will be used to develop the input screens and prototype. Staff provided copies of the process maps to LSG and met with LSG to coordinate the Policies and Procedures Manual development with the database project. Both project are interrelated. LSG is refining policies and procedures.</p>
<p>3. Develop Seaside Basin Ground Water Management Plan</p>	<p>At the March 15, 2004 meeting, the Board adopted a resolution declaring its intent to prepare a <i>Groundwater Management Plan</i> for the Seaside Basin, and a statement of public participation in development of the <i>Plan</i>. On March 25, 2004, staff sent the resolution and related materials to prospective members of the Seaside Basin Advisory Group. This group includes pumpers, jurisdictions, agencies and utilities that overly the basin and interested parties. On April 15, 2004, staff published a <i>Notice of Public Participation</i> in the Monterey County Herald inviting public participation in development of the plan.</p>
<p>4. Increase Innovative and Effective Conservation Practices</p>	<p>The Water Demand Committee received an update on this initiative on 4/8/03. Work on this initiative is on hold pending completion of the Revise the Water Permit Processes strategic initiative.</p>

# **DIVISIONAL OBJECTIVES**

## **ADMINISTRATIVE SERVICES DIVISION OBJECTIVES FOR FISCAL YEAR 2004-2005**

**Objective:** Maintain and Enhance the Financial Accounting Budgeting and Reporting Systems to Provide Concise, Timely and Accurate Information

**Goals:**

1. Continue restructuring the annual financial report for submission for consideration for "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association.
2. Present the mid-year budget adjustment to the Administrative Committee and Board of Directors at the January Board meeting each year.
3. Present quarterly financial status reports to the Administrative Committee and Board of Directors.
4. Coordinate the development of the annual budget for presentation of a first draft to the Administrative Committee and Board of Directors in May of each year.
5. Coordinate the development of the annual budget for adoption by the Administrative Committee and Board of Directors in June of each year.

**Objective:** Assure that Internal Controls Protect the District's Assets and Provide Financial Integrity

**Goals:**

1. Submit the annual financial audit to the Administrative Committee and Board of Directors by November 30 of each year.
2. Maintain centralized budget controls in support of Division Managers.

**Objective: Prudently Manage Investments to Minimize Risk and Maximize Returns**

**Goals:**

1. Review the District Investment Policy with the Administrative Committee and Board of Directors no later than February of each year.
2. Continue to provide a quarterly investment report to the Administrative Committee and Board of Directors.

**Objective: Manage Labor Relations**

**Goals:**

1. Continue initiatives to maintain satisfactory Labor/Management relations with LIUNA/UPEC Local 270.
2. Negotiate annual Memorandum of Understanding with Confidential Group by June 30 of each year in which a contract expires.

**Objective: Maintain a District Risk Management Program to Minimize Exposure to Loss while Striving to Maximize Operating Efficiency and Reduce Expenses**

**Goals:**

1. Continue to evaluate and develop the risk management program and negotiate appropriate insurance coverage levels for property and liability exposures.

**Objective: Provide for a Safe and Healthy Workplace**

**Goals:**

1. Maintain the District health and safety program, including a safety-training program.
2. Identify and develop safety procedures for compliance with new and pending regulations.
3. Maintain a process for identifying and correcting workplace hazards.

# **PLANNING AND ENGINEERING DIVISION OBJECTIVES FOR FISCAL YEAR 2004-2005**

## **Objective: Increase Water Supply To Meet Community and Environmental Needs**

### **Goals:**

1. Pursue water supply opportunities both within and outside of District, in cooperation and consultation with Cal-Am, Monterey County, and other local water agencies. Opportunities may include, but are not limited to: seawater desalination at various locations, aquifer storage and recovery, reclamation and ground water exploration.
2. Prepare EIR on long-term (ASR) project (pending Board direction on June 21, 2004).
3. Continue pursuit of the District's two Petitions for Change (for ASR and existing Carmel River diversions) to the District's permits from the State Water Resources Control Board.

## **Objective: Maintain Mitigation Program**

### **Goals:**

1. Prepare 2003-04 annual report for Mitigation Program by January 2005.
2. Complete permitting and design of repairs to Valley Hills Restoration Project and large wood habitat structures at Garland Park by June 2005.
3. Provide technical and permitting assistance to Carmel River property owners for bank repairs and riparian habitat protection and enhancement.
4. Maintain vegetation in the Carmel River as necessary for streambank stability and riparian habitat protection by November 2004.
5. Continue process to secure long-term Memorandum of Understanding with California Department of Fish and Game for river maintenance activities.



6. Plan and design lower Carmel River erosion protection and restoration projects by April 2005.
7. Conduct annual soil, and avian (bird) monitoring to document quality of Carmel River riparian habitat (e.g. riparian trees and shrubs such as cottonwood, willow, alder and sycamore.) Avian monitoring is conducted by a consultant.

**Objective: Endangered Species Act Compliance**

**Goals:**

1. Assure compliance with Endangered Species Act for District activities.

**Objective: Complete Other Activities**

**Goals:**

1. Assist in public information program on water issues and District actions.
2. Implement MPWMD Rules and Regulations and associated Implementation Guidelines for water distribution systems, including CEQA review and permit processing, with assistance from a consultant.
3. Comply with CEQA for District projects.
4. Participate in CEQA environmental review on non-District projects that could affect water resources within the District.

# **WATER DEMAND DIVISION OBJECTIVES FOR FISCAL YEAR 2004-2005**

## **Objective: Manage and Allocate Available Water**

### **Goals:**

1. Provide staff support to Information Technology Officer and contractor to design and implement a standardized Windows-based property/permitting database.
2. Maintain a comprehensive policies and procedures manual for the Water Demand Division.
3. Evaluate and issue water permits for projects within the District and ensure compliance with permit conditions.
4. Coordinate with jurisdictions regarding water credits and allocations.
5. Track jurisdiction water allocations and provide monthly report to Board.
6. Review environmental documents on large projects for completeness and accuracy.
7. Inspect properties for compliance with permit and water conservation requirements.

## **Objective: Promote Water Conservation**

### **Goals:**

1. Track changes of ownership and obtain certification and verification of compliance with District rules.
2. Assess and document Water Use Credits and other permanent reductions in water use.
3. Work with Cal-Am on implementation of the Expanded Water Conservation and Standby Rationing Plan.

4. Monitor Cal-Am consumption for compliance with Regulation 14, Water Conservation. Enforce as needed.
5. Regularly maintain and update Internet site to include current and useful information related to WDD policies and procedures, water saving appliances, water credits, and other related information.
6. Respond to water waste complaints and follow up as necessary.
7. Actively participate as a member of the Water Awareness Committee of Monterey County.
8. Provide landscape water audits upon request.
9. Provide free showerheads, faucet aerators, rain sensors and positive-action shut-off nozzles and water conservation literature.

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# **WATER RESOURCES DIVISION OBJECTIVES FOR FISCAL YEAR 2004-2005**

## **Objective: Support Long-Term Water Supply Studies**

### **Goals:**

1. As directed, coordinate with Cal-Am staff and consultants to provide technical assistance in preparing project descriptions and environmental assessment documents for the proposed Coastal Water Project, which includes evaluation of a desalination facility and aquifer storage and recovery program.
2. As directed, continue to develop technical information on local desalination project as related to alternative water supply project evaluations.
3. Provide water resources simulation modeling analyses to support evaluation of water supply project alternatives. The District conducts water resources modeling in-house with its Carmel Valley Simulation (CVSIM) model. CVSIM is a family of computer-based operations models that simulate water resource system performance (i.e., municipal yield, streamflows, ground water storage) under varying hydrologic, management, facilities and demand conditions. This model was developed by District staff and has been in use since 1981.
4. Provide fisheries impacts analyses to support evaluation of project alternatives. These analyses will be based primarily on evaluation of CVSIM modeling results, and will focus on the availability of Carmel River flows under each project alternative considered, for each phase of the steelhead life cycle.
5. Provide technical assistance for evaluation of San Clemente Dam Drawdown and Safety Remediation Projects.

## **Objective: Manage the Seaside Basin Aquifer Storage and Recovery (ASR) Project**

### **Goals:**

1. If authorized by MPWMD Board, prepare draft environmental impact report (EIR) that evaluates the District's proposed long-term Seaside Basin ASR project.

2. If authorized by MPWMD Board, provide CVSIM modeling and fisheries impacts analyses to support evaluation of alternatives for long-term Seaside Basin ASR project.
3. Coordinate with California Department of Health Services and Cal-Am for approvals to utilize test well for recovery of WY 2004 injected water in August 2004.
4. Collect water quality and level data during recovery through December 2004.
5. If authorized by MPWMD Board, request State Water Resources Control Board (SWRCB) temporary permit to conduct WY 2005 testing, and conduct updated environmental review for this testing (if required by SWRCB).
6. If authorized by MPWMD Board, conduct WY 2005 aquifer water injection testing from December 2004 through May 2005, SWRCB permit allowing.
7. Coordinate with Cal-Am on engineering plans and development of new facilities to increase delivery capacity for both temporary and long-term ASR projects.
8. Complete analysis and reporting of WY 2004 aquifer water injection and recovery testing by January 2005.
9. Continue process for securing additional Aquifer Storage and Recovery (ASR) sites with City of Seaside and U.S. Army.

**Objective: Manage Seaside Basin Groundwater Resources**

**Goals:**

1. Coordinate with District consultants to complete technical update of Seaside Basin ground water conditions in July 2004.
2. Update work plan and schedule for completion of Seaside Basin Groundwater Management Plan (SBGMP) in August 2004, subject to budget considerations.
3. Formalize SBGMP Advisory Group and conduct initial meeting in August/September 2004.

4. Continue development of SBGMP with public and Advisory Group oversight during FY 2004-2005.

**Objective: Manage Water Allocation Mitigation Program – Fisheries**

**Goals:**

1. Continue monitoring sediment movement and planning for appropriate course of action on Sleepy Hollow Steelhead Rearing Facility (SHSRF) intake retrofit in July 2004.
2. Complete rescues of steelhead from drying reaches of the Carmel River in September 2004.
3. Operate SHSRF until adequate river flows resume in WY 2005.
4. Complete Fall 2004 steelhead population surveys in October 2004.
5. Complete Fall 2004 bioassessment sampling in November 2004.
6. Monitor Spawning Habitat Restoration Project during FY 2004-2005.
7. Negotiate water supply strategy and budgets quarterly, and secure 2005 Memorandum of Agreement on Carmel River flows in May 2005.
8. Prepare environmental review and secure federal 404 permit to dredge and inject spawning gravel below San Clemente Reservoir in December 2004.
9. Complete spawning gravel dredge and inject project in May 2005.

**Objective: Manage Water Allocation Mitigation Program – Hydrology**

**Goals:**

1. Complete annual and long-term mitigation program reports during FY 2004-2005.
2. Complete WY 2004 District annual water production reporting in February 2005.

3. Prepare ongoing surface water flow data evaluations to address use/impact inquiries during FY 2004-2005.
4. Conduct semi-annual ground water quality monitoring in October 2004 and April 2005.
5. Prepare WY 2005 water supply status and forecast report in May 2005.
6. Install remote access telemetering equipment at HWY 1 and Don Juan gaging stations on the Carmel River by June 2005.
7. Participate in ongoing environmental reviews of non-District water supply development projects as required.

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# GLOSSARY



# Glossary

## **Fiscal Year:**

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

## **Budget Assumptions:**

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

## **Revenues:**

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

## **Designated Reserves:**

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

## **General Reserves:**

General reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

## **Article XIII (B):**

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

## **Expenditures:**

Expenditures are associated with each operating fund. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures according to category.

**Capital Assets:**

Capital assets are equipment and components costing \$500 or more that are not expendable or consumable.

**Project Expenditures:**

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Generally the largest expense category in the budget. Project expenditures do not include staff compensation for regular employees.

**Office Purchase Reimbursement:**

The office purchase reimbursement category is the annual reimbursement to the Capital Projects and Mitigation Funds, with reimbursement beginning in 2000 and ending in 2014, to repay the capital costs for the District office building in Ryan Ranch.

**Contingency:**

The contingency is a small percentage of the budget identified for expenditure for unforeseen emergencies or special purposes requiring Board approval.

**Allocation of Staff Effort:**

The allocation of staff effort table is the budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund and number of days of labor in a year. The sum of the total number of days of labor by all employees is expressed as a percentage. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs.

# ASSUMPTIONS

# **Assumptions for FY 2004-2005 Budget Development**

## **A. Revenues**

- 1. Current revenue sources remain unchanged.**
- 2. Water connections estimated at 17 acre-feet**
- 3. Connection Charge raised 0.5% on 7/1/2004 per Rule 24E (2004-2005 Charge = \$20,517)**
- 4. 7.125 % user fee rate for 12 months (last increase 07/92)**
- 5. No user fee increase included in the proposed budget**
- 6. Any potential user fee increase could be considered at midyear (short-term or long term)**
- 7. Money accumulated for capital projects in previous years used to help pay for 2004-2005 project expenditures**

## **B. Expenditures**

- 1. Water Supply Project costs will not be reimbursed by Cal-Am.**
- 2. One half of rebate cost for Retrofit Replacement Program will be reimbursed by Cal-Am.**
- 3. All costs associated with the administration of the Expanded Water Conservation and Standby Rationing Plan shall be paid by Cal-Am.**

# REVENUES

2004-2005 Revenue Budget

<u>REVENUE SOURCE</u>	<u>MITIGATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>CONSERVATION FUND</u>	<u>TOTAL</u>
PROPERTY TAX	\$0	\$840,000		\$840,000
PERMIT FEES	0	0	95,000	95,000
CONNECTION CHARGES	0	350,000	0	350,000
USER FEES	1,688,400	0	311,600	2,000,000
RECORDING FEES			12,000	12,000
INTEREST	54,400	12,300	8,300	75,000
PROJECT REIMBURSEMENT	164,000	6,000	54,000	224,000
LEGAL FEE REIMBURSEMENTS	0	0	18,000	18,000
GRANTS	50,000			50,000
OTHER		5,000		5,000
CURRENT YEAR REVENUE	\$1,956,800	\$1,213,300	\$498,900	\$3,669,000
FROM CAPITAL EQUIPMENT RESERVE	30,000	0	0	30,000
FROM DISTRICT RESERVES	368,200	292,800	219,300	880,300
SUBTOTAL PRIOR YEAR FUNDS	\$398,200	\$292,800	\$219,300	\$910,300
<b>TOTAL REVENUE FOR FY 2004-2005</b>	<b>\$2,355,000</b>	<b>\$1,506,100</b>	<b>\$718,200</b>	<b>\$4,579,300</b>

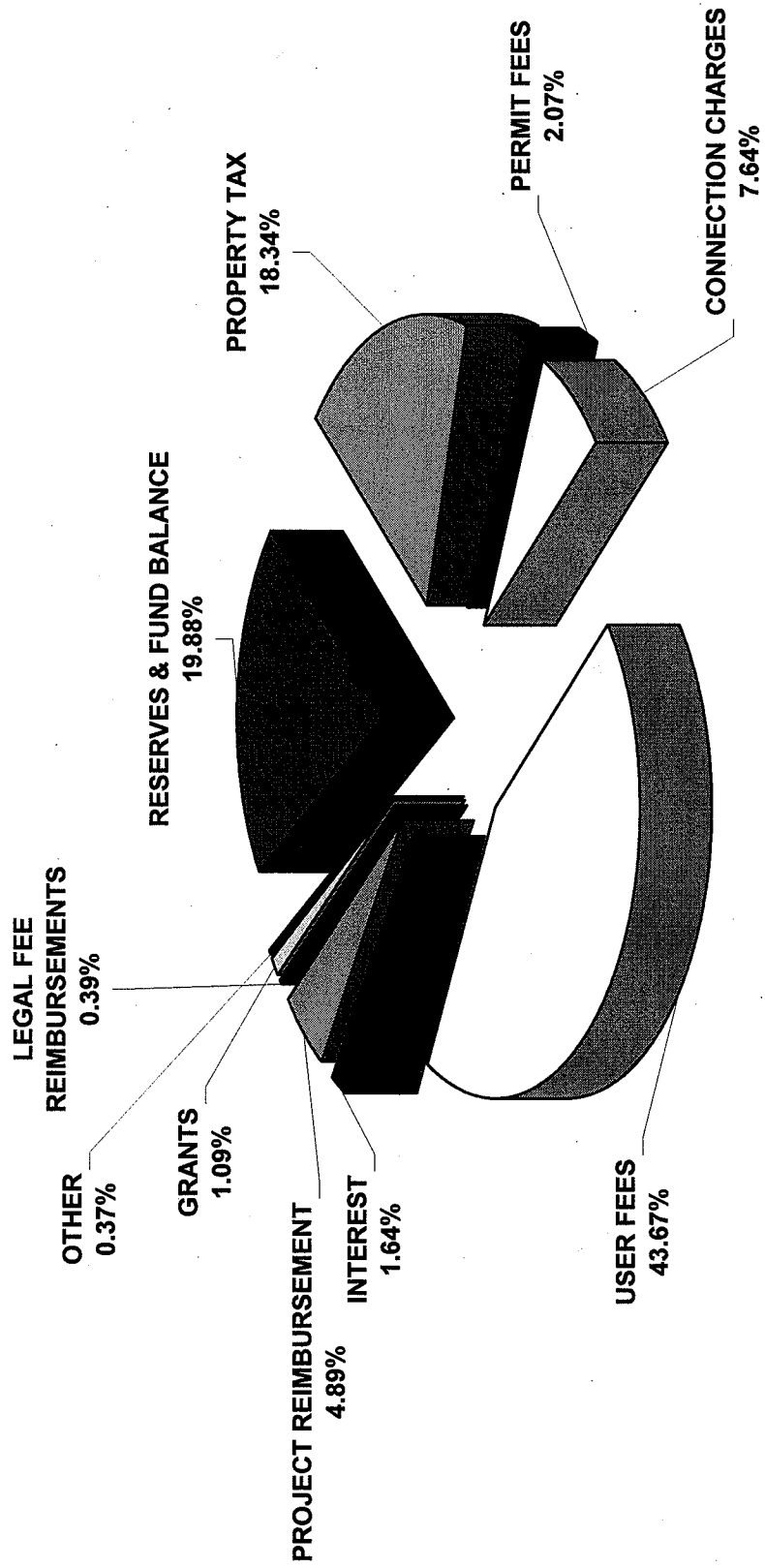
RESERVE BALANCE PROJECTIONS

	<u>MITIGATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>CONSERVATION FUND</u>	<u>TOTAL</u>
RESERVES CARRIED OVER TO FY 2004-2005	\$ 2,300,000	\$ 520,000	\$ 350,000	\$ 3,170,000
RESERVES TO BE USED IN FY 2004-2005	(398,200)	(292,800)	(219,300)	(910,300)
RESERVE CARRYOVER TO 2005-2006	\$ 1,901,800	\$ 227,200	\$ 130,700	\$ 2,259,700

DETAIL OF RESERVE CARRYOVER TO 2005-2006

	<u>MITIGATION FUND</u>	<u>CAPITAL PROJECTS FUND</u>	<u>CONSERVATION FUND</u>	<u>TOTAL</u>
CAPITAL, LITIGATION & FLOOD/DROUGHT RESERV	\$ 743,964	\$ 201,907	\$ 33,656	\$ 979,527
RESERVE FOR PREPAID EXPENSES	1,157,836	20,000	97,044	1,260,173
GENERAL RESERVES	\$ 1,901,800	\$ 227,200	\$ 130,700	\$ 2,259,700

**REVENUE SUMMARY  
2004-2005 BUDGET  
\$4,579,300**



## PROPERTY TAX APPROPRIATION 2004-2005 Budget

Appropriations Limit for 2003-2004	\$993,664	
Multiplier	1.0421	note 1
Appropriations Limit for 2004-2005	\$1,035,492	
Revenues Subject to Appropriations		
Property Tax	\$988,843	note 2
Unappropriated	\$0	
	\$988,843	
Appropriation Limit for 2004-2005	(\$1,035,492)	
Estimated Excess Tax Revenue	\$0	

NOTES:

1. Source: Price and Population Data for Local Jurisdictions  
Department of Finance, May 1, 2004

$$\text{Price } 1.0090 \times \text{Population } 1.0328 = 1.0421$$

2. Property tax revenue estimate based on taxes received thru  
April 30, 2004 plus amount expected in June 2004

\$988,843

Price	1.0090	
Population	1.0328	
Ratio of change	1.0421	



# EXPENDITURES

**Expenditure  
2004-2005 Budget**

ACCT NAME	MITIGATION FUND	CAPITAL PROJECTS FUND	CONSERVATION FUND	TOTAL
<b><u>PERSONNEL</u></b>				
Salaries	\$788,800	\$867,200	\$223,400	\$1,879,400
Retirement	102,600	112,800	29,200	244,600
Unemployment Comp	1,000	1,000	2,000	4,000
Auto Allowance	700	2,700	200	3,600
Temporary Personnel	0	900	0	900
Workers Comp Ins	38,800	25,000	1,800	65,600
Employee Insurance	113,000	119,600	35,300	267,900
Medicare and FICA Taxes	9,900	9,900	3,200	23,000
Personnel Recruitment	3,500	1,100	900	5,500
Pre-Employment Phy	200	200	200	600
FLSA Audit	800	900	300	2,000
Staff Development	15,700	5,000	4,300	25,000
Contingency	26,900	28,700	7,500	63,100
<b>SUBTOTAL</b>	<b>\$1,101,900</b>	<b>\$1,175,000</b>	<b>\$308,300</b>	<b>\$2,585,200</b>
<b><u>SERV &amp; SUPPLIES</u></b>				
Board Member Comp	15,700	5,000	4,300	25,000
Telephone	19,000	6,000	5,200	30,200
Insurance	29,700	9,400	8,000	47,100
Facility Maint	17,100	5,400	4,600	27,100
Membership Dues	5,200	1,700	1,400	8,300
Miscellaneous	600	200	200	1,000
Office Supplies	24,300	7,700	6,500	38,500
Courier Expense	2,300	700	600	3,600
Conference Facilities	2,500	800	700	4,000
Printing/Duplicating/Binding	6,400	2,000	1,800	10,200
Data Processing	33,400	10,600	9,000	53,000
Professional Fees	10,700	3,400	2,900	17,000
Legal Notices	8,800	2,800	2,400	14,000
Utilities	12,900	4,100	3,500	20,500
Rent	14,200	4,500	3,800	22,500
Legal Services	110,200	35,000	29,800	175,000
Travel	10,300	3,300	2,700	16,300
Transportation	19,000	6,100	5,200	30,300
Operating Supplies	6,800	2,200	1,900	10,900
<b>SUBTOTAL</b>	<b>\$349,100</b>	<b>\$110,900</b>	<b>\$94,500</b>	<b>\$554,500</b>
<b>FIXED ASSETS</b>	<b>65,300</b>	<b>11,000</b>	<b>26,700</b>	<b>103,000</b>
<b>PROJECTS EXPENSE</b>	<b>663,300</b>	<b>101,100</b>	<b>265,000</b>	<b>1,029,400</b>
<b>FLOOD/DROUGHT RESERVE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EQUIP RESERVE</b>	<b>45,000</b>	<b>17,700</b>	<b>5,700</b>	<b>68,400</b>
<b>ELECTION EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OFFICE PURCHASE REIMBURSEMENT</b>	<b>79,800</b>	<b>79,800</b>	<b>0</b>	<b>159,600</b>
<b>CONTINGENCY</b>	<b>50,600</b>	<b>10,600</b>	<b>18,000</b>	<b>79,200</b>
<b>EXPENDITURE TOTAL</b>	<b>\$2,355,000</b>	<b>\$1,506,100</b>	<b>\$718,200</b>	<b>\$4,579,300</b>

**Expenditure Comparison  
2004-2005 Budget**

<u>ACCOUNT NAME</u>	<u>FY 2002-2003 MID YEAR</u>	<u>FY 2003-2004 MID-Year</u>	<u>FY 2004-2005 Proposed</u>	<u>CHANGE FROM PREVIOUS YR</u>	<u>% CHANGE</u>
<b>PERSONNEL</b>					
Salaries	\$1,787,900	1,829,100	\$1,879,400	\$50,300	3%
Retirement	125,200	128,100	244,600	\$116,500	91%
Unemployment Comp	4,000	4,000	4,000	\$0	0%
Auto Allowance	3,500	3,600	3,600	\$0	0%
Manager's 457 Plan	8,500	0	0	\$0	0%
Moving Expense	0	0	0	\$0	0%
Manager's Benefit Supplement	1,600	0	0	\$0	0%
Temporary Personnel	15,600	900	900	\$0	0%
Workers Comp Ins	46,100	63,800	65,600	\$1,800	3%
Employee Insurance	247,800	234,400	267,900	\$33,500	13%
Medicare and FICA Taxes	22,100	22,500	23,000	\$500	2%
Personnel Recruitment	7,000	35,500	5,500	(\$30,000)	-545%
Pre-Employment Phy	600	700	600	(\$100)	-17%
FLSA Audit	0	0	2,000	\$2,000	100%
Staff Development	24,700	38,100	25,000	(\$13,100)	-52%
Reclass/Comp. Survey	0	0	0	\$0	0%
Contingency	59,500	59,000	63,100	\$4,100	6%
<b>** SUBTOTAL **</b>	<b>\$2,354,100</b>	<b>2,419,700</b>	<b>\$2,585,200</b>	<b>\$165,500</b>	<b>7%</b>
<b>SERV &amp; SUPPLIES</b>					
Board Member Comp	21,000	12,000	25,000	\$13,000	52%
Telephone	27,000	28,400	30,200	\$1,800	6%
Insurance	33,800	35,800	47,100	\$11,300	24%
Facility Maint	27,000	27,000	27,100	\$100	0%
Membership Dues	7,100	8,200	8,300	\$100	1%
Miscellaneous	2,000	900	1,000	\$100	10%
Office Supplies	42,000	36,900	38,500	\$1,600	4%
Courier Expense	0	0	3,600	\$3,600	100%
Conference Facilities	12,000	4,000	4,000	\$0	0%
Printing/Duplicating/Binding	8,700	11,500	10,200	(\$1,300)	-13%
Data Processing	63,700	49,600	53,000	\$3,400	6%
Professional Fees	20,300	19,000	17,000	(\$2,000)	-12%
Legal Notices	10,500	14,000	14,000	\$0	0%
Utilities	17,700	20,400	20,500	\$100	0%
Rent	21,800	21,500	22,500	\$1,000	4%
Legal Services	217,400	205,100	175,000	(\$30,100)	-17%
Travel	10,000	12,600	16,300	\$3,700	23%
Transportation	27,000	27,000	30,300	\$3,300	11%
Operating Supplies	15,000	14,600	10,900	(3,700)	-34%
<b>** SUBTOTAL **</b>	<b>\$584,000</b>	<b>\$548,500</b>	<b>\$554,500</b>	<b>6,000</b>	<b>1%</b>
<b>FIXED ASSETS</b>	<b>248,000</b>	<b>183,000</b>	<b>103,000</b>	<b>(80,000)</b>	<b>-78%</b>
<b>PROJECTS EXPENSE</b>	<b>1,972,200</b>	<b>2,165,200</b>	<b>1,029,400</b>	<b>(1,135,800)</b>	<b>-110%</b>
<b>FLOOD/DROUGHT RESERVE</b>	<b>17,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>CAPITAL EQUIP RESERVE</b>	<b>48,500</b>	<b>52,600</b>	<b>68,400</b>	<b>15,800</b>	<b>23%</b>
<b>ELECTION EXPENSE</b>	<b>0</b>	<b>80,900</b>	<b>0</b>	<b>(80,900)</b>	<b>--</b>
<b>OFFICE PURCHASE REIMBURSEMENT</b>	<b>159,500</b>	<b>159,600</b>	<b>159,600</b>	<b>0</b>	<b>0%</b>
<b>CONTINGENCY</b>	<b>127,800</b>	<b>67,900</b>	<b>79,200</b>	<b>11,300</b>	<b>14%</b>
<b>EXPENDITURE TOTAL</b>	<b>\$5,511,500</b>	<b>5,677,400</b>	<b>\$4,579,300</b>	<b>(\$1,098,101)</b>	<b>-20%</b>

**Expenditure Comparison  
2004-2005 Budget**

<u>ACCOUNT NAME</u>	<u>FY 2002-2003</u>	<u>FY 2003-2004</u>	<u>FY 2004-2005</u>	<u>CHANGE FROM</u>	
	<u>MID YEAR</u>	<u>MID-Year</u>	<u>Proposed</u>	<u>PREVIOUS YR</u>	<u>% CHANGE</u>
<b>PERSONNEL</b>					
Salaries	\$1,787,900	1,829,100	\$1,879,400	\$50,300	3%
Retirement	125,200	128,100	244,600	\$116,500	91%
Unemployment Comp	4,000	4,000	4,000	\$0	0%
Auto Allowance	3,500	3,600	3,600	\$0	0%
Manager's 457 Plan	8,500	0	0	\$0	0%
Moving Expense	0	0	0	\$0	0%
Manager's Benefit Supplement	1,600	0	0	\$0	0%
Temporary Personnel	15,600	900	900	\$0	0%
Workers Comp Ins	46,100	63,800	65,600	\$1,800	3%
Employee Insurance	247,800	234,400	267,900	\$33,500	13%
Medicare and FICA Taxes	22,100	22,500	23,000	\$500	2%
Personnel Recruitment	7,000	35,500	5,500	(\$30,000)	-545%
Pre-Employment Phy	600	700	600	(\$100)	-17%
FLSA Audit	0	0	2,000	\$2,000	100%
Staff Development	24,700	38,100	25,000	(\$13,100)	-52%
Reclass/Comp. Survey	0	0	0	\$0	0%
Contingency	59,500	59,000	63,100	\$4,100	6%
<b>** SUBTOTAL **</b>	<b>\$2,354,100</b>	<b>2,419,700</b>	<b>\$2,585,200</b>	<b>\$165,500</b>	<b>7%</b>
<b>SERV &amp; SUPPLIES</b>					
Board Member Comp	21,000	12,000	25,000	\$13,000	52%
Telephone	27,000	28,400	30,200	\$1,800	6%
Insurance	33,800	35,800	47,100	\$11,300	24%
Facility Maint	27,000	27,000	27,100	\$100	0%
Membership Dues	7,100	8,200	8,300	\$100	1%
Miscellaneous	2,000	900	1,000	\$100	10%
Office Supplies	42,000	36,900	38,500	\$1,600	4%
Courier Expense	0	0	3,600	\$3,600	100%
Conference Facilities	12,000	4,000	4,000	\$0	0%
Printing/Duplicating/Binding	8,700	11,500	10,200	(\$1,300)	-13%
Data Processing	63,700	49,600	53,000	\$3,400	6%
Professional Fees	20,300	19,000	17,000	(\$2,000)	-12%
Legal Notices	10,500	14,000	14,000	\$0	0%
Utilities	17,700	20,400	20,500	\$100	0%
Rent	21,800	21,500	22,500	\$1,000	4%
Legal Services	217,400	205,100	175,000	(\$30,100)	-17%
Travel	10,000	12,600	16,300	\$3,700	23%
Transportation	27,000	27,000	30,300	\$3,300	11%
Operating Supplies	15,000	14,600	10,900	(3,700)	-34%
<b>** SUBTOTAL **</b>	<b>\$584,000</b>	<b>\$548,500</b>	<b>\$554,500</b>	<b>6,000</b>	<b>1%</b>
<b>FIXED ASSETS</b>	<b>248,000</b>	<b>183,000</b>	<b>103,000</b>	<b>(80,000)</b>	<b>-78%</b>
<b>PROJECTS EXPENSE</b>	<b>1,972,200</b>	<b>2,165,200</b>	<b>1,029,400</b>	<b>(1,135,800)</b>	<b>-110%</b>
<b>FLOOD/DROUGHT RESERVE</b>	<b>17,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>CAPITAL EQUIP RESERVE</b>	<b>48,500</b>	<b>52,600</b>	<b>68,400</b>	<b>15,800</b>	<b>23%</b>
<b>ELECTION EXPENSE</b>	<b>0</b>	<b>80,900</b>	<b>0</b>	<b>(80,900)</b>	<b>--</b>
<b>OFFICE PURCHASE REIMBURSEMENT</b>	<b>159,500</b>	<b>159,600</b>	<b>159,600</b>	<b>0</b>	<b>0%</b>
<b>CONTINGENCY</b>	<b>127,800</b>	<b>67,900</b>	<b>79,200</b>	<b>11,300</b>	<b>14%</b>
<b>EXPENDITURE TOTAL</b>	<b>\$5,511,500</b>	<b>5,677,400</b>	<b>\$4,579,300</b>	<b>(\$1,098,101)</b>	<b>-20%</b>

**Summary of Expenditures By Division  
2004-2005 Budget (ver. 1.0)**

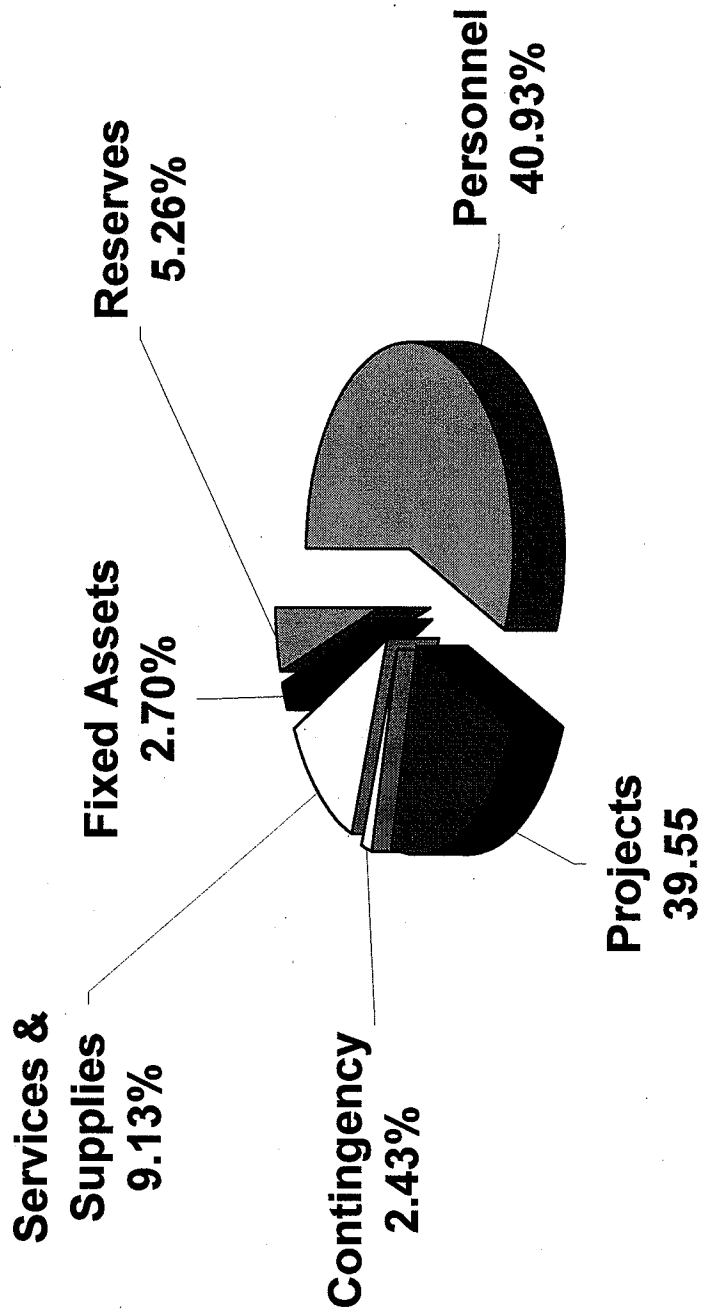
<u>Account Name</u>	<u>General Manager's Office</u>	<u>Administrative Services Division</u>	<u>Water Resources Division</u>	<u>Planning &amp; Engineering Division</u>	<u>Water Demand Division</u>	<u>Totals</u>
<b>Personnel:</b>						
Salaries	\$337,900	\$312,400	\$505,300	\$452,300	\$271,500	\$1,879,400
Retirement	44,100	40,700	65,700	58,800	35,300	244,600
Unemployment Comp			1,000	1,000	2,000	4,000
Auto Allowance	3,600					3,600
Temporary Personnel		900				900
Workers Comp Ins	2,900	2,500	37,500	20,400	2,300	65,600
Employee Insurance	39,800	65,900	63,000	54,400	44,800	267,900
Medicare Taxes	4,400	4,400	4,900	5,200	4,100	23,000
Personnel Recruitment		5,500				5,500
Pre-employment Phy		600				600
FLSA Audit		2,000				2,000
Staff Development	3,600	9,500	1,900	5,000	5,000	25,000
Contingency	10,900	11,200	17,000	14,900	9,100	63,100
<b>SUBTOTAL</b>	<b>\$447,200</b>	<b>\$455,600</b>	<b>\$696,300</b>	<b>\$612,000</b>	<b>\$374,100</b>	<b>\$2,585,200</b>
<b>Services &amp; Supplies:</b>						
Board Member Compensation		25,000				25,000
Telephone	900	27,900	1,400			30,200
Insurance		47,100				47,100
Facility Maint.		27,100				27,100
Membership Dues	1,000	2,000	1,500	2,000	1,800	8,300
Miscellaneous	100	300	100	500		1,000
Office Supplies	200	34,900	700	200	2,500	38,500
Courier Expense		3,600				3,600
Conference Facilities		4,000				4,000
Printing/duplicating/binding		7,500	200	500	2,000	10,200
Data Processing & Contracts	45,000	1,700			6,300	53,000
Professional Fees/Audit		17,000				17,000
Legal Notices		14,000				14,000
Utilities		20,500				20,500
Rent		22,500				22,500
Legal Services		150,000			25,000	175,000
Travel	5,500	5,000	2,500	1,800	1,500	16,300
Transportation		4,000	15,300	9,000	2,000	30,300
Operating Supplies/Safety Costs	2,400	2,000		5,000	1,500	10,900
<b>SUBTOTAL</b>	<b>\$55,100</b>	<b>\$416,100</b>	<b>\$21,700</b>	<b>\$19,000</b>	<b>\$42,600</b>	<b>\$554,500</b>
FIXED ASSETS	9,000	31,000	11,000	32,000	20,000	103,000
PROGRAM EXPENSES - Projects	0	12,000	482,500	121,900	413,000	1,029,400
FLOOD/DROUGHT RESERVE		0		0		0
CAPITAL EQUIP ACCOUNT	15,000	18,500		34,900		68,400
MAIN OFFICE DEBT SERVICE		159,600				159,600
ELECTION EXPENSE		0				0
CONTINGENCY	2,800	21,400	25,200	7,000	22,800	79,200
<b>EXPENDITURE TOTAL</b>	<b>\$529,100</b>	<b>\$1,114,200</b>	<b>\$1,236,700</b>	<b>\$826,800</b>	<b>\$872,500</b>	<b>\$4,579,300</b>

Note: All items not budgeted by Division included in Administrative Services Division budget

# EXPENDITURE SUMMARY

2004-2005 Budget

\$4,579,300



# **CAPITAL ASSETS**

Fixed Asset Purchases 2004-2005 Budget

ITEM	COST	ACCOUNT	%MIT	BR 4	%CPF	BR 5	%CONS	BR 6	TOTAL	General Manager's Office	Administrative Services Division	Water Resources Division	Planning & Engineering Division	Water Demand Division	Totals
<b>TRANSPORTATION EQUIPMENT</b>															
Automobile for second inspector	\$20,000	26-9140	0%	\$0	0%	\$0	100%	\$20,000	\$20,000						20,000
3/4 Ton Pickup for Replacement of Unit 10	\$32,000	24-9140	100%	\$32,000	0%	\$0	0%	\$0	\$32,000				\$32,000		32,000
<b>OFFICE EQUIPMENT</b>															
Air Conditioning for Computer Room	7,000	99-9120	63%	4,410	20%	1,400	17%	1,190	7,000		7,000				7,000
Digital Recorder for Board Meetings	2,000	99-9120	63%	1,260	20%	400	17%	340	2,000		2,000				2,000
Elimo Documents Camera	2,000	99-9120	63%	1,260	20%	400	17%	340	2,000		2,000				2,000
Conference Room Update for Board Meetings	20,000	99-9150	63%	12,600	20%	4,000	17%	3,400	20,000		20,000				20,000
<b>COMPUTER EQUIPMENT</b>															
ArcView Annual Maintenance, 4 licenses	2,000	99-9160	45%	900	46%	920	9%	180	2,000	2,000					2,000
General Hardware Purchases to upkeep systems	5,400	99-9160	63%	3,402	20%	1,080	17%	918	5,400	5,400					5,400
RAID server for WDD for imaging/filing systems	1,600	99-9160	63%	1,008	20%	320	17%	272	1,600	1,600					1,600
<b>PROJECT EQUIPMENT</b>															
Smith-Root Backpack Electrofisher - Model LR-24	6,000	4-9130	100%	6,000	0%	0	0%	0	6,000			6,000			6,000
Install land-line and modem at the CR at HWY 1 Bridge site	1,400	4/5-9130	50%	700	50%	700	0%	0%	1,400			1,400			1,400
30 psi 1830 Druck Pressure Transducer	1,600	4/5-9130	50%	800	50%	800	0%	0%	1,600			1,600			1,600
equip repair, replacement, batteries, tools, paint,	2,000	4/5-9130	50%	1,000	50%	1,000	0%	0%	2,000			2,000			2,000
<b>Totals</b>	<b>\$103,000</b>			<b>\$65,340</b>		<b>\$11,020</b>		<b>\$26,640</b>	<b>\$103,000</b>	<b>\$9,000</b>	<b>\$31,000</b>	<b>\$11,000</b>	<b>\$32,000</b>	<b>\$20,000</b>	<b>\$103,000</b>



**CAPITAL ASSET REPLACEMENT SCHEDULE  
FISCAL YEAR 2004-2005 BUDGET**

<u>Item</u>	<u>Unit Cost</u>	<u>Qty.</u>	<u>Total Cost</u>	<u>Purchase In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
1/2 Ton Pickup	\$30,000	1	\$30,000	2005-2006	1	\$30,000	\$0	Unit 10, '95 F150 4x4
Sport Utility	\$30,000	1	\$30,000	2005-2006	1	\$20,000	\$10,000	Unit 2, '95 Explorer
Information System	\$75,000	1	\$75,000	2005-2006	1	\$60,033	\$15,000	In Service 06/02
1 Ton Pickup	\$35,000	1	\$35,000	2006-2007	2	\$11,666	\$11,700	Unit 6, '96 F350 4x4
Telephone System	\$51,000	1	\$51,000	2009-2010	5	\$8,500	\$8,500	Nortel IS 3-00
1 Ton Pickup	\$36,600	1	\$36,600	2007-2008	3	0	12,200	Unit 3, '97 3500 4x4
1/2 Ton Pickup	\$33,000	1	\$33,000	2007-2008	3	0	11,000	Unit 7, '97 F150 4x4
<b>Totals</b>			<b>\$290,600</b>			<b>\$130,199</b>	<b>\$68,400</b>	

# PROJECT EXPENDITURES

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 1		AUGMENT WATER SUPPLY		MILESTONE RESPONSIBLE		TOTAL	ACCOUNT
PROGRAM	OBJECTIVE	June 2005	staff/RAMLIT	June 2005	staff/RAMLIT	3,000	5-7829
1.1	Operations Modeling	1-1-1	CVSIM Update/Assistance	June 2005	staff/RAMLIT	3,000	5-7829
1.2	Water Supply Projects	1-1-2	CVSIM Quality Control	June 2005	staff/RAMLIT	3,000	5-7829
		1-2-1	Evaluate non-dam alternatives				
		A.	Seaside Basin injection/recovery				
		1.	Conduct Water Year 2005 testing program	June 2005	staff, consultant	75,000	4-7860.04
		2.	PG&E	June 2005	PG&E	55,000	4-7860.04
		3.	Temporary Permit Application Fee			3,500	4-7860.04
		4.	Tracer Testing			35,000	4-7860.04
		5.	Site Maintenance			10,000	4-7860.04
		6.	Flow Valve (Luzern)			7,000	4-7860.04
		7.	Pilot Dechlor test			25,000	4-7860.04
		8.	2nd ASR Well				
		a.	Bid prep/support			0	4-7860.04
		b.	Construction management			0	4-7860.04
		c.	Summary Report			0	4-7860.04
		d.	C57 Contractor			0	4-7860.04
		e.	Army Lease Amendment			10,000	4-7860.04
		B.	Resubmit Long Term ASR Project Petitions for change	Dec 2004	staff, consultants	1,000	5-7812
1.3	Long-Term Water Supply	1-3-1	Water supply project CEQA	Dec 2004	staff	0	5-7810.10
		1-3-2	Comprehensive EIR on MPWMD Water Supply Projects				
		A.	Complete Draft EIR (Sand City Desal - Option 3)		JSA, CDM, staff	0	5-7860.10
		B.	Conduct Workshops and Hearings		JSA, CDM, staff	0	5-7860.10
		C.	Prepare Final EIR		JSA, CDM, staff	0	5-7860.10
		1-3-3	Maintain viability of permits (SWRCB & Corps of Engr)	ongoing	staff	5,000	5-7812
		1-3-4	Project Financing				
		1-3-5	CPUC Process				
		A.	Plan B/Coastal Water Project	ongoing	staff/counsel/ consultant	0	5-7810.70
<b>GOAL ONE TOTAL</b>						<b>232,500</b>	

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO 2 PROGRAM	PROTECT ENVIRONMENTAL QUALITY OBJECTIVE	MILESTONE RESPONSIBLE	TOTAL	ACCOUNT
2.1	RIPARIAN HABITAT MITIGATIONS	Irrigation Program		
	2-1-1			
	A. Operate and maintain 4 well systems	Ongoing staff	5,000	4-7850.11
	B. Operate and maintain District project systems	Ongoing staff	8,000	4-7850.12
	C. Repair and operate emergency systems	Ongoing staff	0	4-7850.13
	D. Purchase irrigation water from Cal Am	Nov 2004 Cal-Am	5,000	4-7850.30
	2-1-2	Riparian Corridor Management		
	A. Maintain and diversify plantings at District projects			
	1. Seed collection and propagation	Ongoing contract nursery	1,500	4-7870.30
	2. Supplemental planting	Ongoing staff, contractor	1,500	4-7870.33
	B. Riparian corridor maintenance projects	Ongoing staff, CCC, contra	1,000	4-7870.80
	C. Provide project assistance to property owners	Ongoing staff		
	2-1-3	Riparian Monitoring Program		
	A. Vegetation and soil moisture monitoring equipment purchase & maintenance	Ongoing staff	2,000	4-7870.21
	B. Wildlife monitoring	Aug and May consultant	15,600	4-7870.22
	C. Field Biology Assistants	Ongoing interns	35,800	4-7870.21
	2-1-4	Address vegetation hazards; remove trash from channel	Ongoing staff, equipment	5,000 4-7870.40
2.2	ENDANGERED SPECIES ACT	Conduct ESA review for District activities	Ongoing staff	0 4-7865
2.3	EROSION PROTECTION/ RIVER RESTORATION	Repair bank damage at District restoration projects		
	2-3-1	A. Permitting and design of repairs at Valley Hills Restoration Project	June 2005 staff	0 4-7895.93
	B. Maintain erosion protection projects	June 2005 staff, contractor	2,500	4-7895.90
	2-3-2	A. Permitting and design of instream habitat structures at Garland Park	June 2005 staff	0 4-7895.70
	B. Obtain long-term MOU with CDFG for District river activities	June 2005 staff	1,500	4-7870.90

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 2 (continued) PROTECT ENVIRONMENTAL QUALITY		OBJECTIVE	OBJECTIVE RESPONSIBLE	TOTAL	ACCOUNT
PROGRAM					
2.4	AQUATIC RESOURCES FISHERIES			3,000	4-7855.03
		2-3-3	Carmel River large wood inventory		
		2-4-1	Sleepy Hollow Facility Operations		
		A.	General operations and maintenance	24,750	4-7858.13
		B.	Power	51,300	4-7858.13
		C.	Road Maintenance	7,200	4-7858.13
		D.	Retrofit Pool No. 2	0	4-7858.13
		E.	Replacement Liners for SHSRF tanks	0	4-7858.13
		F.	Sediment Control & Intake retrofit project	0	4-7858.15
		G.	One by One Mesh Netting for channel	0	4-7858.13
		H.	Replacement of standby generator fuel	500	4-7858.13
		I.	Generator maintenance service	4,000	4-7858.13
		J.	Sample analysis for Suspended solids - approximately 100 samples	0	
		2-4-2	Conduct juvenile rescues		
		A.	Oxygen, chemicals, medication	500	4-7858.13
		B.	Water Resources Assistant	16,000	4-7858.14
		C.	Seasonal Fish Rescue Workers	12,480	4-7858.14
		D.	Recalibrate Electrofishing Backpack Units	500	4-7858.13
		2-4-3	Rescue & Transport Fall Migrants		
		2-4-4	Rescue & Transport smolts		
		A.	Smolt rescue supplies	1,000	4-7858.33
		2-4-5	Assist CDFG - transport & planting of steelhead		

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 2 (continued) PROTECT ENVIRONMENTAL QUALITY		OBJECTIVE	MILESTONE RESPONSIBLE	TOTAL	ACCOUNT
PROGRAM					
2.4	AQUATIC RESOURCES FISHERIES -Continued	2-4-6 Assist in MOA negotiations	May staff		
		2-4-7 Assist with Quarterly Water Supply Strategy & Budget	Quarterly staff		
		2-4-8 Monitoring of adult steelhead counts at San Clemente Dam 1. Supplies for San Clemente Dam fish counter 2. Supplies & accessories for San Clemente Dam	ongoing staff	750 1,500	4-7858.51 4-7858.51
		2-4-9 Maintenance & monitoring of Spawning Habitat Restoration Project	Oct & Apr staff	44,000	4-7858.52
		2-4-10 Adult Rescue and Transport 1. Misc. supplies	May 2005 staff	1,500	4-7859
		2-4-11 Bioassessment sampling	Oct & Apr staff, contractor	4,600	4-7858.60
		2-4-12 Supplies, Chemicals, Temperature Sensors	staff	2,000	4-7858.70
2.5	LAGOON MITIGATION ACTIVITIES	2-5-1 Assist with Lagoon Enhancement Plan Investigations	Ongoing staff		
		2-5-2 Monitoring 1. Sediment & Vegetation 2. Biological Assessment 3. Temp Use Permit - Lagoon monitor wells	Ongoing staff Ongoing staff, intern June 2005 staff	3,000 1,500 0	4-7858.70 4-7822.01 4-7855.02
2.6	HYDROLOGIC MONITORING	2-6-1 Carmel Valley A. Conduct annual well reporting B. Monitor Carmel Valley aquifer water levels C. Review water development proposals D. Monitor Carmel River near Carmel (USGS) E. Conduct Carmel River sediment sampling program F. Maintain ALERT network hardware G. Maintain ALERT system (STORMWATCH Software) H. Water quality chemical analyses	Oct 2004 staff Ongoing staff Ongoing staff Ongoing USGS Dec - Mar staff, contractor Ongoing ALERT Ongoing DAID, Inc. Ongoing staff, lab	3,000 9,500 3,000 0 1,130 4,000	4-7856.01 5-7856 4-7856.01 4/5-7856 4/5-7856 5-7815

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

PROGRAM	OBJECTIVE	MILESTONE	RESPONSIBLE	TOTAL	ACCOUNT
2-6-2	Seaside Basin				
	A. Conduct Annual Well Reporting	Oct 2004	staff		
	B. Review Water Development Proposals	Ongoing	staff		
	C. Monitor Seaside Basin Water Levels	Ongoing	staff		
	D. Water Quality Chemical Analyses	Ongoing	staff, lab	4,500	5-7815
	E. Regional Ground Water Management Program				
	1. Laguna Seca Sub-area update implementation	June 2005	staff, consultant	0	5-7855.01
	2. Technical Assistance for Seaside Basin Ground Water Management Plan	June 2005	staff, consultant	50,000	5-7860.03
	3. Legal Assistance for Seaside Basin Ground Water Management Plan	June 2005	staff, counsel	0	5-7860.03
	4. CEQA compliance support for Seaside GW Management Plan	June 2005	JSA	0	5-7860.03
2-6-3	District Wide				
	A. Report Water Storage Status	Ongoing	staff		
2-6-4	B. Prepare Quarterly Water Supply Strategy and Budget Reports	Ongoing	staff		
	C. Prepare Annual Water Supply Status and Forecast Report	May 2005	staff		
2-6-5	D. Implement Well Meter Installation/Verification Program	Ongoing	staff		
	E. Stream flow monitoring program				
	1. Miscellaneous equipment	Ongoing	staff	2,000	4/5-7856.03
	2. 30 psi 1830 Druck Pressure transducer	June 2005	staff	1,600	4/5-7856.32
	3. Install land-line & modem at the CR at HWY 1 Bridge site	June 2005	staff	1,400	4/5-7856.22
4. Install land line & modem at Don Juan Bridge Gaging Station	June 2005	staff	1,090	4/5-7856.18	
2-6-4	F. Publish water resources data reports	Ongoing	staff	600	4/5-7310
	Water level and water quality data management	June 2005	CSUMB	3,600	4/5-7815.10
2-6-5	Implement Ordinance No. 105	June 2005	Consultant	25,000	4-7855.03
2-7-1	Prepare annual Mitigation Program Report for FY 2003-2004	Jan 2005	staff		
2.7	EVALUATION AND REPORTING				
GOAL TWO TOTAL				371,900	

**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 3 PROGRAM	IMPROVE COMMUNICATION	OBJECTIVE	MILESTONE RESPONSIBLE	TOTAL	ACCOUNT
3.1	3-1-1	Annual Report	Mar 2005 staff, consultant	12,000	99-7811.20
	3-1-2	Public Information Program - Newsletter	Ongoing staff, consultants	0	99-7811.61
<b>GOAL THREE TOTAL</b>				<b>12,000</b>	



**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 4 PROGRAM	MANAGE WATER DEMAND OBJECTIVE	MILESTONE RESPONSIBLE	TOTAL	ACCOUNT
4.1	WATER			
	4-1-1	Water Allocation Program EIR Update		
		A. Prepare Draft EIR	staff/consultant	0 26-7818.10
	4-1-2	Prepare EIR for Water Credit Transfer Program		
		A. Prepare EIR	Consultant	0 26-7811.85
		B. Legal Assistance	Spring 2005 Counsel	0 26-7818.10
	4-1-3	Implement Demand Management Ordinances	10,000	26-7818.10
		A. Evaluate Projects for CEQA Compliance		
		B. Administer Water Permit Program (1) Print Forms and Obtain Other Related Materials	4,000	26-7813
		C. Process Applications for Documented Water Credits, Transfers, Incentives		
		D. Verify Compliance		
		E. Monitor & Track Compliance		
		F. Commercial Factor Review	ongoing staff/consultant	0 4/6-7813
	4-1-4	Revisions to the Water Permit Process	Spring 2005 staff/consultant	180,000 26-7811.80
	4-1-5	Monitor Cal Am Water Use	weekly staff	0 26-7550
	4-1-6	Policy and Procedures Manual Updates	Dec 2004 staff/consultant	5,000 26-7811.89
4.2	WATER CONSERVATION			
	4-2-1	Implement Expanded Water Conservation and Standby Rationing Plan- Ord 92	staff/contractor	50,000 26-7811.75
		A. Administer Regulation	ongoing staff	
		B. Inspect & Verify Compliance	ongoing staff	
		C. Print Forms and Obtain Other Related Materials	ongoing staff, contractor	4,000 26-7813
	4-2-2	Educate Public and Enforce Water Waste Rules	ongoing staff	0 26-7811.75
		A. Provide Education Materials, Showerheads, Aerators, Hose Nozzles to the Public	ongoing staff	3,500 26-7811.52
	4-2-3	Educate Industry and Enforce Visitor-Serving Commercial Use Requirements	ongoing staff	2,000 26-7811.52
	4-2-4	Water Awareness Committee		1,000 6-7811.40

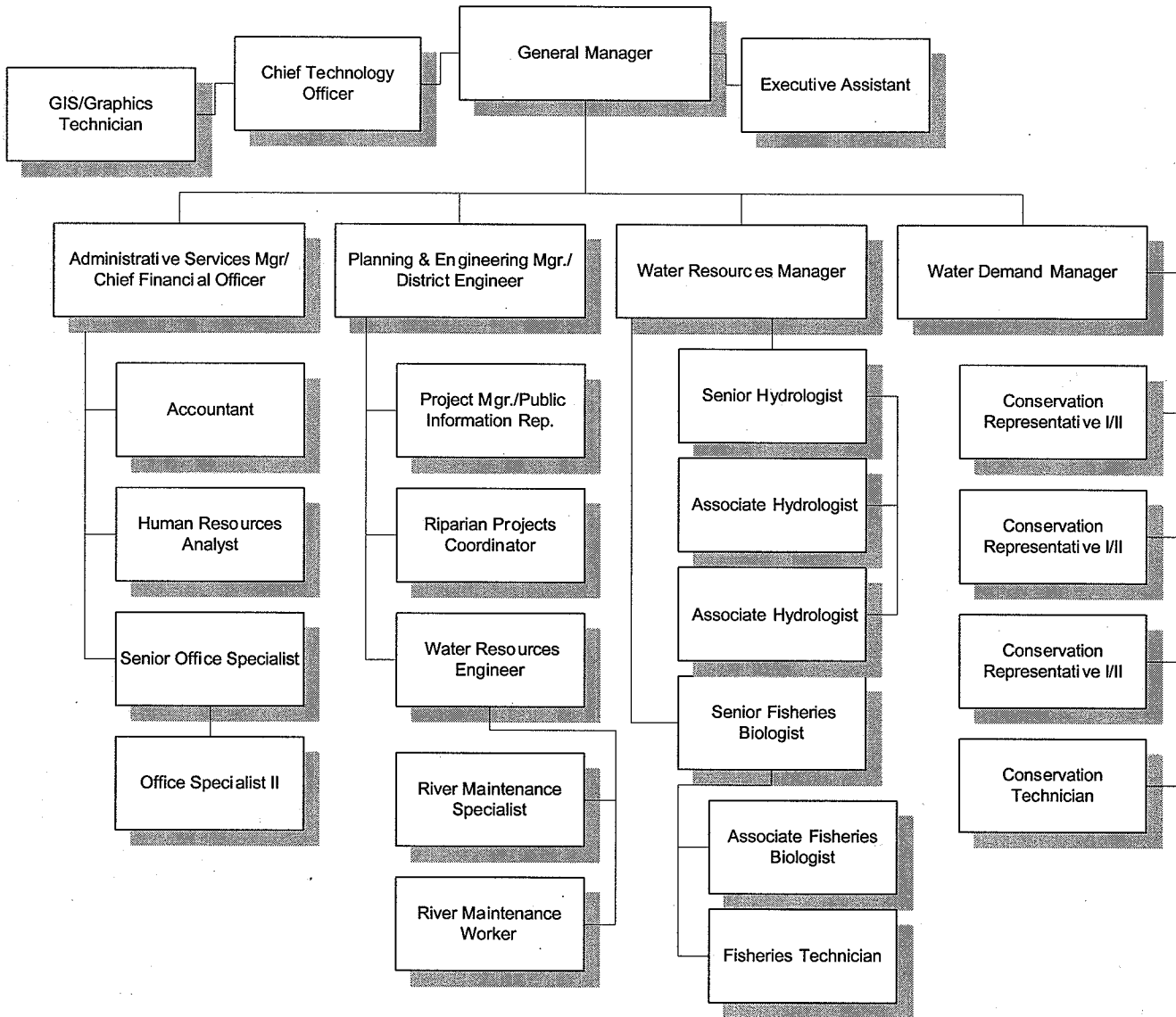
**SUMMARY OF PROJECT EXPENDITURES  
2004-2005 Budget**

GOAL NO. 4 (continued) PROGRAM	MANAGE WATER DEMAND OBJECTIVE	MILESTONE RESPONSIBLE	TOTAL	ACCOUNT
4-2-5	Promote Best Management Practices	ongoing staff	1,000	26-7811.55
4-2-6	Retrofit Rebates	ongoing staff		
	A. Promote program	ongoing staff, contractor	0	26-7814.30
	B. Printing - Brochures, Hand-outs, etc.	ongoing staff, contractor	2,500	26-7814.20
	<b>C. Rebate Fund (Reimbursable up to 50%)</b>	<b>2004-2005</b>	<b>150,000</b>	<b>24-7814.10</b>
	D. Develop and Post On-Line Forms	Dec 2004 staff		
4.3	MANAGE & TRACK JURISDICTIONS	ongoing staff		
	WATER ALLOCATIONS	Monthly Reports to Board of Directors; Semi-Monthly Reports to Jurisdictions		
		monthly staff		
	<b>GOAL FOUR TOTAL</b>		<b>413,000</b>	
	<b>TOTAL PROJECT EXPENSE</b>		<b>1,029,400</b>	

**Expenditures in shaded boxes are reimbursable by Cal-Am**

# PERSONNEL

# MONTEREY PENINSULA WATER MANAGEMENT DISTRICT FY 2004-2005



DIVISION	Position	OPERATING FUNDS				DAYS			
		Mitigation	Capital Projects	Conservation	Total	Mitigation	Capital Projects	Conservation	Total
<b>GENERAL MANAGER'S OFFICE</b>									
	General Manager	30%	40%	30%	100%	69	92	69	230
	Chief Technology Officer	35%	15%	50%	100%	80.5	34.5	115	230
	Executive Assistant	30%	40%	30%	100%	69	92	69	230
	Engineering Tech - Graphics	33%	33%	34%	100%	75.9	75.9	78.2	230
<b>WATER DEMAND</b>									
	Water Demand Manager	65%	15%	20%	100%	149.5	34.5	46	230
	Conservation Rep II	10%	5%	85%	100%	23	11.5	195.5	230
	Conservation Rep I	50%	5%	45%	100%	115	11.5	103.5	230
	Conservation Rep I	50%	5%	45%	100%	115	11.5	103.5	230
	Conservation Technician	75%	0%	25%	100%	172.5	0	57.5	230
<b>WATER RESOURCES</b>									
	Water Resources Manager	70%	30%	0%	100%	161	69	0	230
	Senior Hydrologist	60%	40%	0%	100%	138	92	0	230
	Associate Hydrologist	80%	20%	0%	100%	184	46	0	230
	Associate Hydrologist	80%	20%	0%	100%	184	46	0	230
	Senior Fishery Biologist	75%	25%	0%	100%	172.5	57.5	0	230
	Associate Fishery Biologist	90%	10%	0%	100%	207	23	0	230
	Fisheries Technician	90%	10%	0%	100%	207	23	0	230
<b>PLANNING &amp; ENGINEERING</b>									
	Planning & Eng Mgr/District Eng	40%	60%	0%	100%	92	138	0	230
	Project Manager/Public Info. Rep.	60%	40%	0%	100%	138	92	0	230
	Riparian Projects Coordinator	85%	15%	0%	100%	195.5	34.5	0	230
	Water Resources Engineer	85%	15%	0%	100%	195.5	34.5	0	230
	River Maintenance Specialist	100%	0%	0%	100%	230	0	0	230
	River Maintenance Worker	100%	0%	0%	100%	230	0	0	230
<b>ADMINISTRATIVE SERVICES</b>									
	ASD Mgr/Chief Financial Ofcr	63%	20%	17%	100%	144.9	46	39.1	230
	Senior Office Specialist	63%	20%	17%	100%	144.9	46	39.1	230
	Office Specialist II	63%	20%	17%	100%	144.9	46	39.1	230
	Accountant	63%	20%	17%	100%	144.9	46	39.1	230
	Human Resources Analyst	63%	20%	17%	100%	144.9	46	39.1	230
						3203.9	1018.9	837.2	5060
						63.32%	20.14%	16.55%	100.00%
						63%	20%	17%	100.00%