



**MONTEREY PENINSULA
WATER MANAGEMENT DISTRICT**

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November 1, 2006

Michael McCormick
Pacific Municipal Consultants
585 Cannery Row, Suite 304
Monterey, CA 93940

Matthew Sundt
Golden State Planning and Environmental Consulting
988 Fountain Avenue
Monterey, CA 93940

Dear Messrs. McCormick and Sundt:

Michael & Matthew

I was pleased to recently meet with you both about the Monterey Peninsula Water Management District (MPWMD or District) Water Distribution System (WDS) permit process and our need for assistance due to the high volume of permits this year. Enclosed is a Request for Proposals (RFP) document and other relevant information regarding WDS permitting assistance and preparation of associated Implementation Guidelines. In addition, I have enclosed the District's standard professional services agreement (short version). In your proposal, please confirm that the contract terms and conditions are acceptable; or describe any that are not, and what you propose in-lieu thereof.

The staff recommendation is due no later than Wednesday, November 22, 2006 for review by the District's Administrative Committee on December 1, 2006 at 8:30 AM. ***Thus, your Proposal must be received at the District office no later than Thursday, November 16, 2006 at 4:30 PM.*** You or your authorized representative should be available during the period November 20 through 22 for a potential interview and follow-up discussion, if needed. Please contact me at: henri@mpwmd.dst.ca.us or 831/658-5621 if you have any questions. We look forward to receiving your proposals in the near future.

Sincerely,

Henrietta Stern

Henrietta Stern
Project Manager

Enclosures: RFP/Work Tasks
Implementation Guideline Materials
Model Contract

Cc: Andrew Bell, District Engineer
David Berger, General Manager