



**MONTEREY PENINSULA
WATER MANAGEMENT DISTRICT
FISCAL YEAR 2008-09 PROPOSED BUDGET**



June 16, 2008 Board Meeting



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**MONTEREY PENINSULA
WATER MANAGEMENT DISTRICT
2008-09 BUDGET**

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RESOLUTION NO. 2008-09**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
ADOPTING THE BUDGET FOR FISCAL YEAR 2008-09**

WHEREAS, the General Manager has proposed a budget for Fiscal Year 2008-09, a copy of which is on file at the District's office.

WHEREAS, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 22 and June 16, 2008.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 16, 2008 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2008-09.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$2,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director _____ and seconded by Director _____ the foregoing resolution is duly adopted this 16th day of June 2008 by the following votes:

Ayes:

Nays:

Absent:

I, Arlene Tavani, Deputy Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 16th day of June 2008.

Witness my hand and seal of the Board of Directors this ___th day of June 2008.

Arlene Tavani
Deputy Secretary



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT

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June 16, 2008

Chairperson Lehman and Board Members
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, California 93940

Dear Chairperson Lehman and Board Members:

Budget Overview

This letter transmits the proposed budget for Fiscal Year (FY) 2008-09. The budget document has been prepared consistent with the strategy adopted by the Board in January 2005. This strategy was to develop balanced future annual budgets, while maintaining a minimum general operating reserve level of 5% to 10%, and planning for re-establishing general operating reserves to a prudent level of approximately 50% of budget over the following five years; all while preserving existing services and enabling the District to carry out its legislative mission and the Board's strategic vision. Despite the strategy to adopt a balanced budget, it should be noted that the FY 2008-09 budget includes use of reserves, and a general operating reserve drawdown to less than 5%, due to two exceptions to the strategy that were recently approved by the Board. First, at its November 2007 meeting, the Board authorized the use of general operating reserves to fund the completion of the Phase 1 Aquifer Storage and Recovery (ASR) Project on a pay-as-you-go basis. Also, at its April 2008 meeting, the Board authorized use of the flood/drought reserve to fund approximately \$170,000 of preliminary costs relating to the District's 95-10 Desalination Project.

After compilation of the original requests from all Divisions for the FY 2008-09 budget, and a detailed review and numerous adjustments by Division Managers and the General Manager, proposed expenditures total \$8,209,500. Projected revenues also total \$8,209,500, including the use of general operating Reserves in the amount of \$1,139,500 and flood/drought reserves of \$57,000 for the projects mentioned above. Included in the proposed budget is \$1,479,500 for completion of the Phase 1 ASR Project. It should be noted that if the District was not funding the ASR project on a pay-as-you-go basis, the proposed budget would actually replenish the general operating reserve by \$340,000 rather than using the \$1,139,500 as stated above.

Expenditures

As shown in the expenditures portion of the FY 2008-09 budget, total proposed expenditures of \$8,209,500 increased by only 1.88% over the amount budgeted in FY 2007-08. The major expenditure in the FY 2008-09 budget is \$1,479,500 for completion of the Phase 1 ASR Project. The amount to be spent for this project in FY 2008-09 is higher than the amount previously reported due to the shifting of some expenditures from FY 2007-08 to FY 2008-09, and recently revised estimates that indicate the cost of completing the ASR Project will be about 21% more than the amount that was projected several years ago before construction began. The expenditure budget also includes \$211,200, not including labor, for operation of the ASR Project during the year. This amount, plus related labor costs, will be reimbursed by California American Water (CAW) pursuant to the Management and Operations agreement between the District and CAW. Also included in the budget is \$75,000 to evaluate an expanded ASR project.

Other one-time large expenditure items include \$57,000 for the FY 2008-09 portion of authorized preliminary work on the District's 95-10 Desalination Project, \$105,000 for upgrade of the water intake at the Sleepy Hollow Steelhead Rearing Facility, \$288,000 to complete the Water Demand Division database programming project, \$450,000 for landscape irrigation audits related to potential water rationing and \$200,000 for water conservation rebates. The latter two amounts are also reimbursable by CAW. The expenditure budget also includes \$236,400 for the purchase of capital assets, comprised mostly of computer related equipment and software and three vehicle replacements.

As requested at the September 2005 Strategic Planning Workshop, a Capital Improvement Project Forecast is again included in the Fiscal Year 2008-09 budget.

Revenues

The FY 2008-09 revenue budget totals \$8,209,500, including \$98,000 from the capital equipment reserve, \$57,000 from the flood/drought reserve, and \$1,139,500 from the general operating reserve. As mentioned previously, the last two amounts are for preliminary work on the District's 95-10 Desalination Project and completion of the Phase 1 ASR project, respectively.

The District's largest revenue source is the User Fee which is currently collected at a rate of 8.325% on CAW's water billings. Total User Fee revenues are projected to be \$3,670,400 in FY 2008-09. This proposed amount was developed based on current revenue data obtained from CAW, and by including about one-half of CAW's current rate increase request of over 80% that is pending before the California Public Utilities Commission. Property tax revenues, the District's second largest revenue source, are anticipated to increase by approximately \$55,000 in FY 2008-09. Projected revenues from reimbursements are \$1,499,500, consisting largely of amounts to be received from CAW for ASR and water conservation expenditures. Also included is \$50,000 for services provided to the Seaside Basin Watermaster and \$65,000 for billings related to water distribution system permitting.

Reserves

As discussed earlier in this transmittal, the strategy used to prepare the FY 2008-09 budget was to balance the budget without the use of general operating reserves. If it were not for the previously mentioned one-time use of reserves approved by the Board for completion of the Phase 1 ASR Project and preliminary work on the 95-10 Desalination Project, the amount available towards replenishment of the General Operating Reserve would be \$340,000.

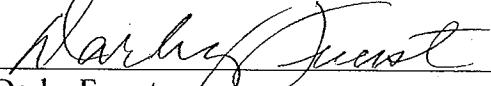
Based on the mid-year adjustment to the FY 2007-08 budget, the total estimated general operating reserve carryover to the FY 2008-09 is about \$631,300, or approximately 7.8% of the FY 2007-08 budget. The actual amount will vary depending on actual vs. anticipated revenues and expenditures over the remainder of the FY 2007-08. It is anticipated that the final carryover will be larger.

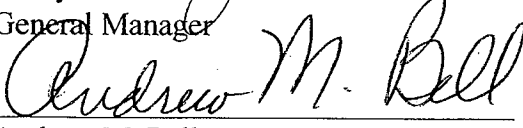
When combining the estimated general operating reserve carryover reflected in the FY 2007-08 budget of about \$631,300 with the Board authorized estimated use of \$1,139,500 in the FY 2008-09 budget, the general operating reserve balance as of June 30, 2009, is estimated to be a deficit amount of \$508,000. As noted earlier, the Board authorized going below the 5% minimum in November 2007 when it approved funding Phase 1 ASR Project on a pay-as-you-go basis. In addition to the General Operating Reserve, it is also estimated that the District will have other designated reserves of approximately \$950,000 on June 30, 2009.

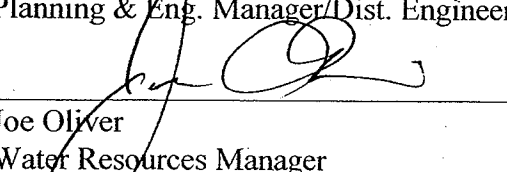
Summary

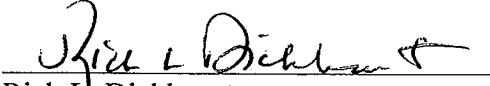
The 2008-09 budget was prepared using the strategies adopted in January 2005 to balance the budget, after taking into account one-time use of reserves specifically authorized by the Board. The budget allows the District to maintain, or improve, service levels currently provided by the District, and sustains its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. This budget process has been one of extraordinary partnership – with the Board of Directors, the District Management Team and other District employees. They have made a direct contribution to the development of a balanced budget without depending on the use of reserves for on-going expenditures and we acknowledge their efforts.

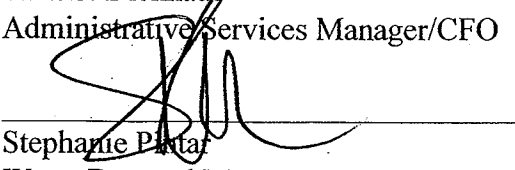
Respectfully submitted:


 Darby Fuerst
 General Manager


 Andrew M. Bell
 Planning & Eng. Manager/Dist. Engineer


 Joe Oliver
 Water Resources Manager


 Rick L. Dickhaut
 Administrative Services Manager/CFO


 Stephanie Pitar
 Water Demand Manager

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
STRATEGIC PLAN**

February 13, 2008 through August 7, 2008
Adopted February 28, 2008



MISSION STATEMENT

The mission of the Monterey Peninsula Water Management District (MPWMD) is to manage, augment and protect water resources for the benefit of the community and the environment.

VISION STATEMENT

The MPWMD:

- 1) will strive to serve as a catalyst in collaboration with public and private entities for environmentally responsible solutions that result in a reliable and legal water supply; and*
- 2) shall be a fiscally responsible, professionally and publicly respected leader in managing water resources.*

CORE VALUES

(Not in priority order)

MPWMD values...

*Collaboration and teamwork
Ethical behavior
Environmental responsibility
Fiscal responsibility
Quality service internally and externally
Professionalism
Technical accuracy
A positive attitude*

THREE-YEAR GOALS

*(2006-2009 * Not in priority order)*

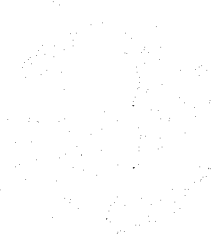
Establish respectful and effective relationships among the District, public, CAW, jurisdictions and the Watermaster

Determine and participate in long-term water supply solution(s)

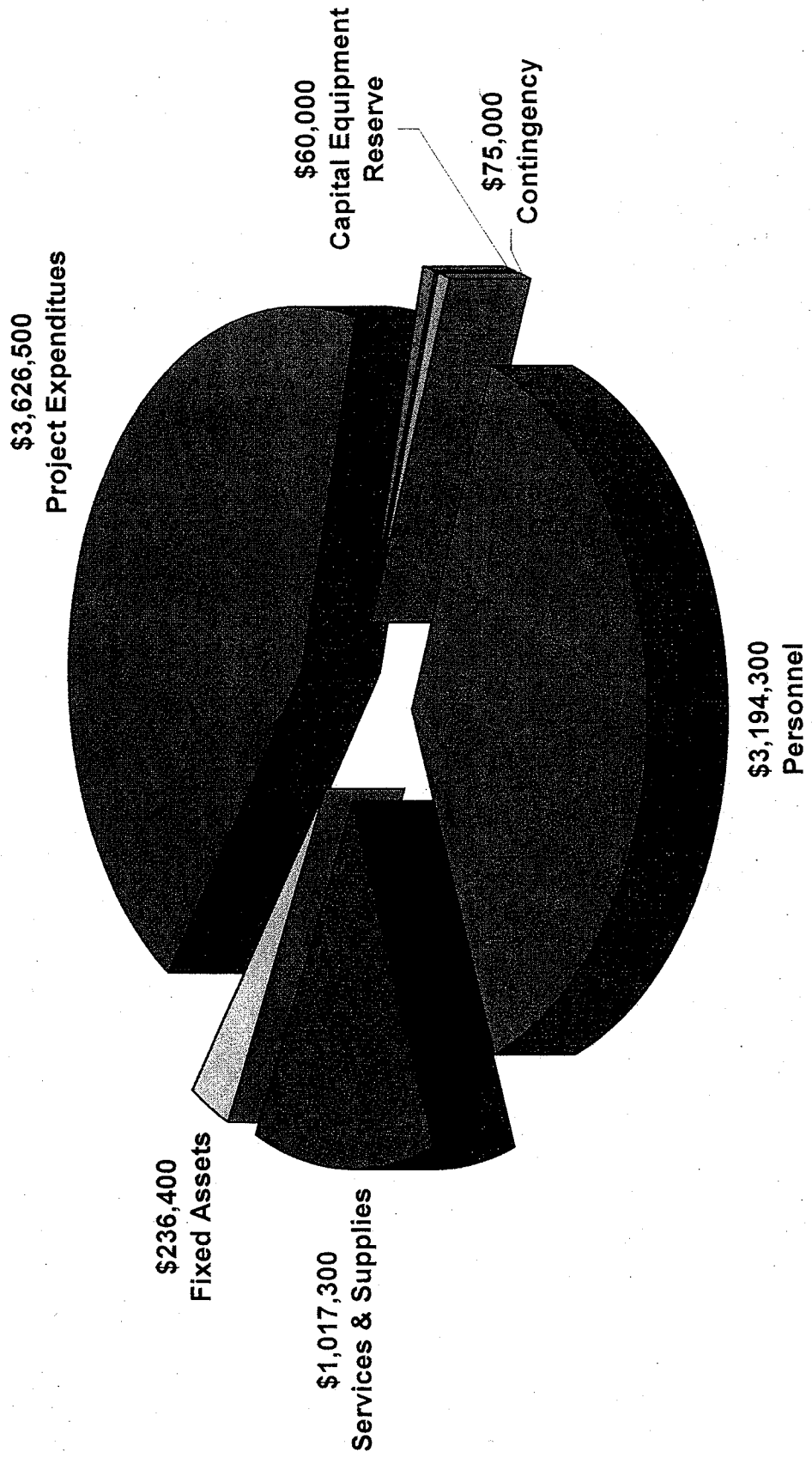
Complete ASR Phase 1 and expanded ASR Project(s)

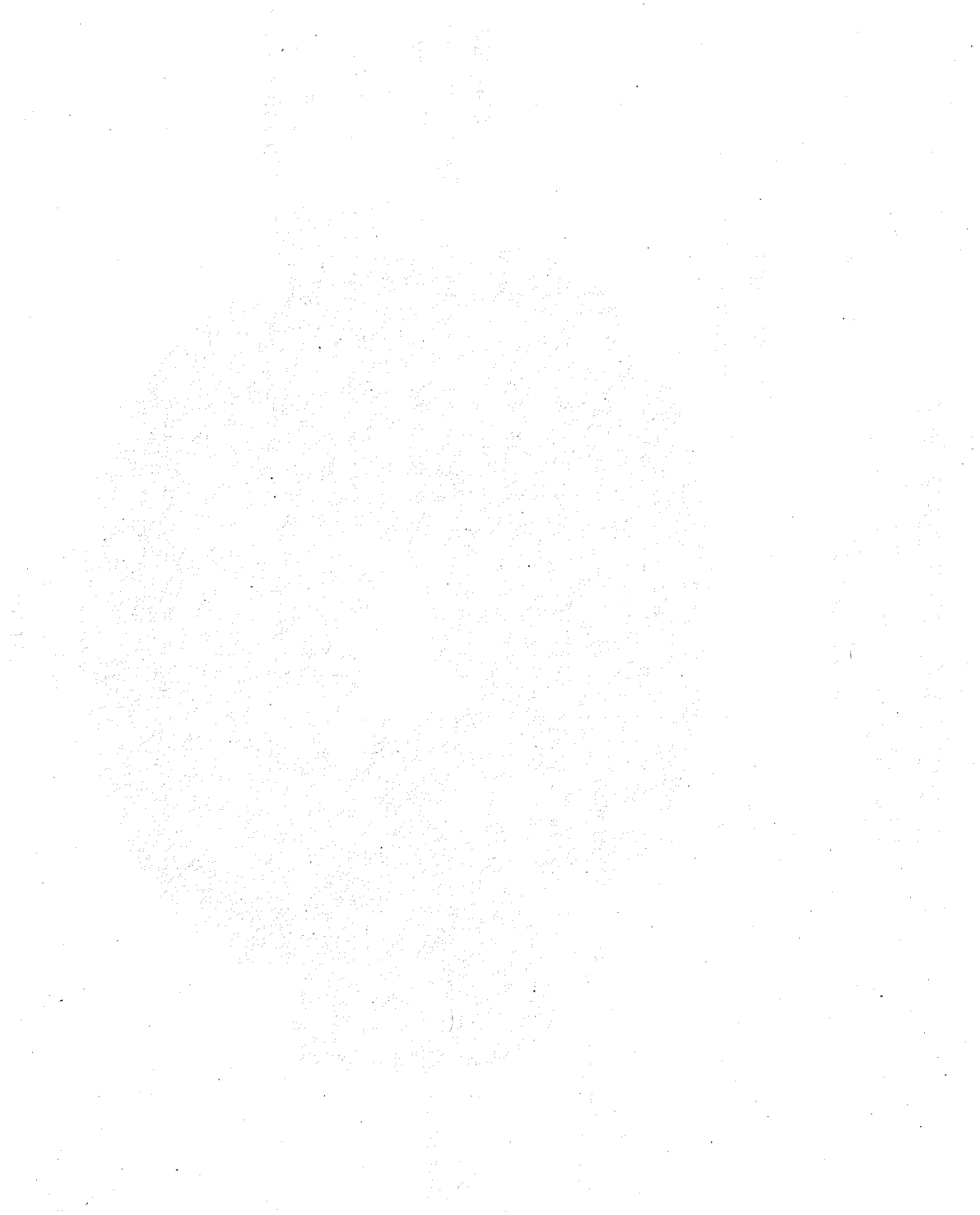
Enhance revenue from external resources

Enhance and protect the water resources of the Carmel River and the Seaside Groundwater Basin for the benefit of the environment and the community



EXPENDITURE SUMMARY
Fiscal Year 2008-09 Budget
\$8,209,500





Monterey Peninsula Water Management District
Expenditures Comparison by Year
Fiscal Year 2008-09 Budget

	FY 2006-07 <u>Revised</u>	FY 2007-08 <u>Revised</u>	FY 2008-09 <u>Proposed</u>	Change From Previous Year	Percentage Change
<u>PERSONNEL</u>					
Salaries	\$2,068,000	\$2,138,000	\$2,190,100	\$52,100	2.44%
Retirement	361,300	368,300	416,000	47,700	12.95%
Unemployment Compensation	0	0	6,500	6,500	#DIV/0!
Auto Allowance	3,600	3,600	3,600	0	0.00%
Temporary Personnel	500	500	500	0	0.00%
Workers Comp. Ins.	57,700	56,500	52,700	(3,800)	-6.73%
Employee Insurance	355,100	377,000	425,400	48,400	12.84%
Medicare & FICA Taxes	25,400	26,600	26,700	100	0.38%
Personnel Recruitment	5,600	7,500	5,600	(1,900)	-25.33%
Pre-Employment Physical	600	600	1,500	900	150.00%
Staff Development	41,300	48,400	65,700	17,300	35.74%
Subtotal	<u>\$2,919,100</u>	<u>\$3,027,000</u>	<u>\$3,194,300</u>	<u>\$167,300</u>	<u>5.53%</u>
<u>SERVICES & SUPPLIES</u>					
Board Member Comp.	\$33,100	\$30,000	\$31,500	\$1,500	5.00%
Board Expenses	6,900	10,400	10,700	300	2.88%
Telephone	31,400	31,500	38,000	6,500	20.63%
Insurance	49,500	54,200	52,000	(2,200)	-4.06%
Facility Maint.	22,000	53,500	53,500	0	0.00%
Membership Dues	9,200	12,300	8,000	(4,300)	-34.96%
Miscellaneous	800	1,000	2,000	1,000	100.00%
Bank Charges	2,000	2,000	2,000	0	0.00%
Office Supplies	27,100	30,800	26,300	(4,500)	-14.61%
Courier Expense	5,000	5,000	8,000	3,000	60.00%
Meeting Expenses	15,200	14,700	14,800	100	0.68%
Printing/Duplicating/Binding	9,000	8,800	5,000	(3,800)	-43.18%
Data Processing	72,100	68,100	91,500	23,400	34.36%
Professional Fees	28,100	33,300	85,300	52,000	156.16%
Legal Notices	5,000	5,000	4,000	(1,000)	-20.00%
Utilities	28,300	27,500	26,000	(1,500)	-5.45%
Rent	18,600	19,900	19,900	0	0.00%
Legal Services	500,000	425,000	425,000	0	0.00%
Travel	21,500	32,600	35,600	3,000	9.20%
Transportation	40,000	44,300	52,500	8,200	18.51%
Operating Supplies	11,800	15,600	25,700	10,100	64.74%
Subtotal	<u>\$936,600</u>	<u>\$925,500</u>	<u>\$1,017,300</u>	<u>\$91,800</u>	<u>9.92%</u>
FIXED ASSETS	\$154,700	262,800	236,400	(\$26,400)	-10.05%
PROJECT EXPENDITURES	4,167,000	3,611,200	3,626,500	15,300	0.42%
DEBT SERVICE	126,500	0	0	0	#DIV/0!
CAPITAL EQUIP. RESERVE	43,300	43,200	60,000	16,800	38.89%
ELECTION EXPENSE	0	113,000	0	(113,000)	-100.00%
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	<u>\$8,422,200</u>	<u>\$8,057,700</u>	<u>\$8,209,500</u>	<u>\$151,800</u>	<u>1.88%</u>

Monterey Peninsula Water Management District
Expenditures by Operating Fund
Fiscal Year 2008-09 Budget

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
<u>PERSONNEL</u>				
Salaries	\$1,270,300	\$481,800	\$438,000	\$2,190,100
Retirement	241,300	91,500	83,200	416,000
Unemployment Compensation	3,800	1,400	1,300	6,500
Auto Allowance	2,100	800	700	3,600
Temporary Personnel	300	100	100	500
Workers Comp. Ins.	30,600	11,600	10,500	52,700
Employee Insurance	246,700	93,600	85,100	425,400
Medicare & FICA Taxes	15,500	5,900	5,300	26,700
Personnel Recruitment	3,300	1,200	1,100	5,600
Pre-Employment Physical	900	300	300	1,500
Staff Development	38,100	14,500	13,100	65,700
Subtotal	<u>\$1,852,900</u>	<u>\$702,700</u>	<u>\$638,700</u>	<u>\$3,194,300</u>
<u>SERVICES & SUPPLIES</u>				
Board Member Comp.	\$18,300	\$6,900	\$6,300	\$31,500
Board Expenses	6,200	2,400	2,100	10,700
Telephone	22,000	8,400	7,600	38,000
Insurance	30,200	11,400	10,400	52,000
Facility Maint.	31,000	11,800	10,700	53,500
Membership Dues	4,600	1,800	1,600	8,000
Miscellaneous	1,200	400	400	2,000
Bank Charges	1,200	400	400	2,000
Office Supplies	15,200	5,800	5,300	26,300
Courier Expense	4,600	1,800	1,600	8,000
Meeting Expenses	8,500	3,300	3,000	14,800
Printing/Duplicating/Binding	2,900	1,100	1,000	5,000
Data Processing	53,100	20,100	18,300	91,500
Professional Fees	49,400	18,800	17,100	85,300
Legal Notices	2,300	900	800	4,000
Utilities	15,100	5,700	5,200	26,000
Rent	11,500	4,400	4,000	19,900
Legal Services	190,000	115,000	120,000	425,000
Travel	20,700	7,800	7,100	35,600
Transportation	30,400	11,600	10,500	52,500
Operating Supplies	14,900	5,700	5,100	25,700
Subtotal	<u>\$533,300</u>	<u>\$245,500</u>	<u>\$238,500</u>	<u>\$1,017,300</u>
FIXED ASSETS	180,200	29,100	27,100	236,400
PROJECT EXPENDITURES	2,399,000	132,000	1,095,500	3,626,500
DEBT SERVICE	0	0	0	0
FLOOD/DROUGHT RESERVE	0	0	0	0
CAPITAL EQUIP. RESERVE	39,600	10,700	9,700	60,000
ELECTION EXPENSE	0	0	0	0
CONTINGENCY	43,500	16,500	15,000	75,000
EXPENDITURE TOTAL	<u>\$5,048,500</u>	<u>\$1,136,500</u>	<u>\$2,024,500</u>	<u>\$8,209,500</u>

Monterey Peninsula Water Management District
Labor Allocation by Operating Funds
Fiscal Year 2008-09 Budget

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
<u>General Manager's Office</u>				
General Manager	30%	40%	30%	100%
Chief Technology Officer	33%	33%	34%	100%
Executive Assistant	30%	40%	30%	100%
GIS Specialist	33%	33%	34%	100%
<u>Administrative Services</u>				
ASD Mgr/CFO	58%	22%	20%	100%
Accountant	58%	22%	20%	100%
Human Resources Analyst	58%	22%	20%	100%
Office Services Supervisor	58%	22%	20%	100%
Office Specialist II	58%	22%	20%	100%
<u>Planning & Engineering</u>				
P&E Mgr/District Engineer	40%	60%	0%	100%
Project Mgr/Public Relations	60%	40%	0%	100%
Water Resources Engineer	85%	15%	0%	100%
Riparian Projects Coordinator	85%	15%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
River Maintenance Worker	100%	0%	0%	100%
<u>Water Demand</u>				
Water Demand Manager	15%	15%	70%	100%
Conservation Rep II	10%	75%	15%	100%
Conservation Rep I	5%	10%	85%	100%
Conservation Rep I	45%	5%	50%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	65%	0%	35%	100%
<u>Water Resources</u>				
Water Resources Manager	65%	35%	0%	100%
Senior Hydrogeologist	65%	35%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	85%	15%	0%	100%
Senior Fisheries Biologist	75%	25%	0%	100%
Associate Fisheries Biologist	95%	5%	0%	100%
Assistant Fisheries Biologist	95%	5%	0%	100%
Average Percentage	58%	22%	20%	100%

Monterey Peninsula Water Management District
Expenditures by Division
Fiscal Year 2008-09 Budget

	<u>General Manger's Office</u>	<u>Administrative Services</u>	<u>Planning & Engineering</u>	<u>Water Demand</u>	<u>Water Resources</u>	<u>Total</u>
PERSONNEL						
Salaries	\$382,600	\$356,200	\$516,500	\$357,500	\$577,300	\$2,190,100
Retirement	73,200	68,200	98,900	65,200	110,500	416,000
Unemployment Compensation	0	6,500	0	0	0	6,500
Auto Allowance	3,600	0	0	0	0	3,600
Temporary Personnel	0	500	0	0	0	500
Workers' Comp.	2,500	2,300	16,200	2,500	29,200	52,700
Employee Insurance	59,700	77,400	100,700	79,700	107,900	425,400
Medicare & FICA Taxes	4,600	5,200	6,100	5,100	5,700	26,700
Personnel Recruitment	0	5,600	0	0	0	5,600
Pre-Employment Physicals	0	1,500	0	0	0	1,500
Staff Development	16,200	21,500	7,000	13,400	7,600	65,700
Subtotal	\$542,400	\$544,900	\$745,400	\$523,400	\$838,200	\$3,194,300
SERVICES & SUPPLIES						
Board Member Comp	\$0	\$31,500	\$0	\$0	\$0	31,500
Board Expenses	10,700	0	0	0	0	10,700
Telephone	1,000	31,000	2,000	2,000	2,000	38,000
Insurance	0	52,000	0	0	0	52,000
Facility Maint.	0	53,500	0	0	0	53,500
Membership Dues	0	4,000	2,000	2,000	0	8,000
Miscellaneous	0	500	500	1,000	0	2,000
Bank Charges	0	2,000	0	0	0	2,000
Office Supplies	0	25,800	500	0	0	26,300
Courier Expense	0	8,000	0	0	0	8,000
Meeting Expenses	7,600	7,200	0	0	0	14,800
Printing/Duplicating/Binding	0	3,000	1,000	0	1,000	5,000
Data Processing	91,000	500	0	0	0	91,500
Professional Fees	59,800	25,500	0	0	0	85,300
Legal Notices	0	4,000	0	0	0	4,000
Utilities	0	26,000	0	0	0	26,000
Rent	0	19,900	0	0	0	19,900
Legal Services	0	425,000	0	0	0	425,000
Travel	16,000	7,500	4,000	5,000	3,100	35,600
Vehicle Expense	0	0	15,000	12,300	25,200	52,500
Operating Supplies	9,700	3,000	5,000	7,500	500	25,700
Subtotal	\$195,800	\$729,900	\$30,000	\$29,800	\$31,800	\$1,017,300
FIXED ASSETS	131,900	2,000	66,500	0	36,000	236,400
PROJECT EXPENDITURES	55,600	18,000	246,700	1,078,000	2,228,200	3,626,500
DEBT SERVICE	0	0	0	0	0	0
FLOOD/DROUGHT RESERVE	0	0	0	0	0	0
CAPITAL EQUIPMENT RES.	40,000	8,500	0	0	11,500	60,000
ELECTION EXPENSE	0	0	0	0	0	0
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$965,700	\$1,378,300	\$1,088,600	\$1,631,200	\$3,145,700	\$8,209,500

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2008-09 BUDGET

AUGMENT WATER SUPPLY

OBJECTIVE	MILESTONE	TOTAL	ACCOUNT	DIVISION	FUNDED
Operations Modeling					
1-1-1 CVSIM Update/Assistance	June	3,000	5-7829	WRD	
1-1-2 CVSIM Quality Control	June	3,000	5-7829	WRD	
Water Supply Projects					
1-2-1 Evaluate non-dam alternatives					
A. Seaside Basin ASR Project					
1. Second ASR well at Phase 1 site					
a. Site grading/fencing	Summer/Fall	70,000	4-7860.04	WRD	
b. PG&E coordination (service upgrade to 750 KVA)	Summer/Fall	60,000	4-7860.04	WRD	
c. Engineering & construction management	Summer/Fall	200,000	4-7860.04	WRD	
d. Contingency (10%)	Summer/Fall	33,000	4-7860.04	WRD	
2. ASR Facilities (i.e., on-site facilities)					
a. Chemical/electrical building construction (1,200 Sq. Ft.)	Winter/Spring	285,000	4-7860.04	WRD	
b. Permanent piping & instrumentation	Winter/Spring	165,000	4-7860.04	WRD	
c. Electrical System	Winter/Spring	440,000	4-7860.04	WRD	
d. Engineering and construction management	Winter/Spring	125,000	4-7860.04	WRD	
e. Contingency (10%)	Winter/Spring	101,500	4-7860.04	WRD	
4. ASR Operations and Maintenance					
a. Permitting (e.g. RWOCB)	Ongoing	50,000	4-7860.04	WRD	CAW
b. Support	Ongoing	90,000	4-7860.04	WRD	CAW
c. Power	Ongoing	40,000	4-7860.04	WRD	CAW
d. Site Maintenance	Ongoing	12,000	4-7860.04	WRD	CAW
e. Contingency (10%)	Ongoing	19,200	4-7860.04	WRD	CAW
6. Evaluate Expanded ASR Project	June	75,000	5-7860.04	WRD	
B. MPWMD 95-10 Desalination Project					
	July	57,000	5-7860.05	P&E	
1-3-1 Maintain Viability of New Los Padres Project Permits	Ongoing	2,000	5-7812	P&E	
AUGMENT WATER SUPPLY TOTAL		1,830,700			

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2008-09 BUDGET

PROTECT ENVIRONMENTAL QUALITY

OBJECTIVE		TOTAL	ACCOUNT	DIVISION	FUNDED
Riparian Mitigations					
2-1-1	Irrigation Program				
	A. Operate and maintain 4 well systems	Ongoing	7,000	4-7850.11	P&E
	B. Operate and maintain District project systems	Ongoing	20,000	4-7850.12	P&E
2-1-2	Riparian Corridor Management				
	A. Maintain and diversify plantings at District projects				
	1. Seed collection and propagation	Ongoing	1,000	4-7870.30	P&E
	2. Supplemental planting	Ongoing	1,500	4-7870.33	P&E
	B. Riparian corridor maintenance projects	Ongoing	1,000	4-7870.80	P&E
	C. Reprint and mail River Care Guide	June	2,000	4-7870.50	P&E
2-1-3	Riparian Monitoring Program				
	A. Vegetation and soil moisture monitoring equipment purchase & maintenance	Ongoing	2,000	4-7870.21	P&E
	B. Wildlife monitoring	August & May	5,700	4-7870.22	P&E
	C. Field Biology Assistants	Ongoing	21,000	4-7870.21	P&E
	D. GS Flow (groundwater drawdown model development)	June	5,000	4-7820.21	P&E
2-1-4	Address vegetation hazards; remove trash from channel	Ongoing	12,000	4-7870.40	P&E
Erosion Protection					
2-2-1	Repair bank damage at District restoration projects				
	A. Maintain erosion protection projects	June	2,500	4-7895.90	P&E
	B. Lower Carmel River restoration project - design and permitting	June	15,000	4-7895.41	P&E
2-2-2	Maintain long-term MOU with CDFG for District river activities (quarterly reporting)	June	1,500	4-7870.90	P&E
2-2-3	Monitor lower Carmel River sediment transport changes	June	15,000	4-7895.90	P&E
Aquatic Resources Fisheries					
2-3-1	Sleepy Hollow Facility Operations				
	A. General operations and maintenance	Ongoing	45,500	4-7858.13	WRD
	B. Power	Ongoing	49,100	4-7858.13	WRD
	C. Road maintenance	June	3,600	4-7858.13	WRD
	D. Replacement of standby generator fuel	Ongoing	2,300	4-7858.13	WRD
	E. Generator maintenance service	Ongoing	5,300	4-7858.13	WRD
	F. Re-evaluate intake system	Fall	22,000	4-7858.11	WRD
	G. Intake water sediment and sand filter	March-May	105,000	4-7858.12	WRD
	H. Intake pumps maintenance	March-May	14,800	4-7858.13	WRD
	I. Consulting services (DHD)	Ongoing	8,000	4-7858.11	WRD
2-3-2	Conduct juvenile rescues				
	A. Oxygen, chemicals, medication	Ongoing	1,600	4-7858.13	WRD
	B. Water Resources Assistants	Ongoing	40,600	4-7858.14	WRD
	C. Seasonal Fish Rescue Worker	Ongoing	14,900	4-7858.14	WRD
	D. Recalibrate Electrofishing Backpack Units	Ongoing	1,000	4-7858.13	WRD
	E. Purchase waders	Ongoing	1,200	4-7858.13	WRD
2-3-3	Rescue & Transport smolts				
	A. Smolt rescue supplies	Ongoing	1,500	4-7858.33	WRD
2-3-4	Monitoring of adult steelhead counts at San Clemente Dam				
	A. Supplies for San Clemente Dam fish counter	Ongoing	3,000	4-7858.51	WRD
2-3-5	Adult Rescue and Transport				
	A. Misc. supplies	Ongoing	1,000	4-7859	WRD
2-3-6	Bioassessment sampling	Oct. & April	4,000	4-7858.60	WRD
2-3-7	Supplies, Chemicals, Temperature Sensors	Ongoing	3,000	4-7858.70	WRD
Lagoon Mitigation Activities					
2-4-1	Monitoring				
	A. Sediment & Vegetation	Ongoing	3,000	4-7858.70	P&E
	B. Biological Assessment	June	1,500	4-7822.01	P&E
	C. Bi-Annual steelhead survey (new)	July & Dec	3,000	4-7858.71	WRD
	D. Evaluate alternatives for lagoon supplemental water	Fall	20,000	4-7822.03	WRD

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
 PROJECT EXPENDITURES
 FISCAL YEAR 2008-09 BUDGET

Hydrologic

2-5-1 Carmel Valley					
A. Monitor Carmel River near Carmel (USGS)	Ongoing	14,600	5-7856	WRD	
B. Water quality chemical analyses	Ongoing	3,000	4-7815	WRD	
C. Miscellaneous maintenance	Ongoing	500	4/5-7855.02	WRD	
D. Monitoring well maintenance	Ongoing	1,500	5-7855.02	WRD	
2-5-2 Seaside Basin Watermaster					
A. Phase 2 MMP Implementation (non-labor portion only)	Ongoing	30,000	5-7860.03	WRD	Watermaster
B. Phase 3 MMP Implementation (non-labor portion only)	Ongoing	20,000	5-7860.03	WRD	Watermaster
2-5-3 District Wide					
A. Stream flow monitoring program					
1. Miscellaneous equipment	Ongoing	3,000	4/5-7856.03	WRD	
2. Data line rental - 7 sites	Ongoing	3,500	4/5-7856.03	WRD	

Evaluation and Reporting

2-6-1 Prepare & distribute annual Mitigation Program Report	January	1,000	4-7811.25	P&E	
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Integrated Regional Water Management

2-7 Prepare Proposition 50, 84 & 1E grant applications	December	10,000	4-7855.05	P&E	
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Water Distribution System Permitting

2-8-1 Permit processing assistance	Ongoing	40,000	4-7855.03	P&E	Direct Bill
2-8-2 Hydrogeologic impact review	Ongoing	25,000	4-7855.03	WRD	Direct Bill
2-8-3 Permit process streamlining and public outreach	June	15,000	4-7855.03	P&E	
2-8-4 Document management/file scanning	June	5,000	4-7855.03	P&E	
2-8-5 Integration with well database & monitoring compliance	Ongoing	5,000	4-7855.03	WRD	
PROTECT ENVIRONMENTAL QUALITY TOTAL		<u>644,200</u>			

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
PROJECT EXPENDITURES
FISCAL YEAR 2008-09 BUDGET

PUBLIC OUTREACH

OBJECTIVE		TOTAL	ACCOUNT	FUNDED
3-1-1 Annual Report	March	18,000	99-7811.20	ASD
3-1-2 Annual Open House	February	600	99-7811.50	GMO
3-1-3 Trade Show Booth	August	10,000	99-7811.50	WDD
3-1-4 Public Outreach Assistance (MRWPCA)	June	30,000	99-7811.50	GMO
3-1-5 Website Upgrade	June	25,000	99-7811.50	GMO
PUBLIC OUTREACH TOTAL		83,600		

WATER DEMAND

OBJECTIVE		TOTAL	ACCOUNT	FUNDED
Demand Management				
4-1-2 Implement Demand Management Ordinances				
A. Administer Water Permit Program				
(1). Print Forms and Obtain Other Related Materials	Ongoing	6,500	26-7813	WDD
B. Update Commercial Water Factors	November	50,000	26-7813	WDD
4-1-3 Database Project Programming	March	288,000	26-7811.80	WDD
Water Conservation				
4-2-1 Promote Best Management Practices				
A. Certified Landscape Irrigation Audits	Ongoing	450,000	26-7811.55	WDD CAW
B. Materials, advertising, etc.	Ongoing	5,000	26-7811.55	WDD
4-2-2 Educate Public and Enforce Water Waste Rules				
A. Public Outreach Materials	Ongoing	20,000	26-7811.55	WDD
B. Cease & Desist Order Consultant Support	June	20,000	26-7811.55	WDD
4-2-3 Implement Standby Rationing - Regulation 15				
A. Stage 2 to 7 brochures	October	25,000	26-7811.55	WDD CAW
4-2-4 Retrofit Rebates				
A. Printing - Rebate forms	Ongoing	3,500	26-7814.30	WDD
B. Rebate Fund	Ongoing	200,000	26-7814.10	WDD CAW
WATER DEMAND TOTAL		1,068,000		
PROJECT EXPENDITURES TOTAL		3,626,500		

Expenditures in shaded boxes are reimbursable

projects_rev1
5/12/2008

**Monterey Peninsula Water Management District
Capital Asset Purchases
Fiscal Year 2008-09 Budget**

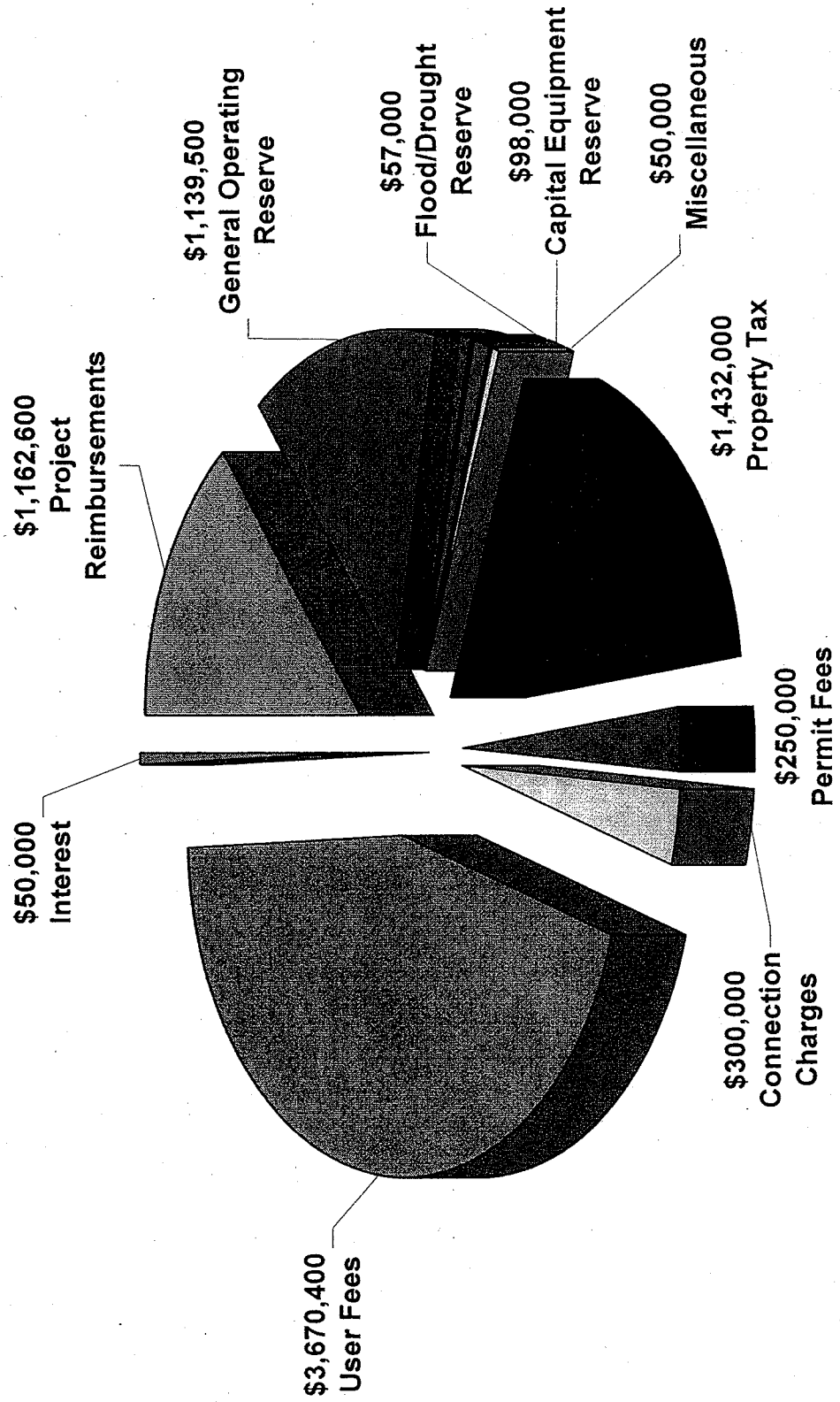
	<u>Cost</u>	<u>Account Number</u>	
<u>Computer Equipment</u>			
Orthoimagery Data Update	\$39,600	99-9160	
Freelance IMS Tool	\$7,700	99-9160	
Feature Analysis Software	\$6,500	99-9160	
ArcEditor (2 licenses)	\$10,600	99-9160	
Geostatistical Analyst & Primer	\$2,900	99-9160	
Goedatabase Server	\$2,200	99-9160	
42" Large Plotter (replacement)	\$15,000	99-9160	
49" Large Format Scanner	\$8,600	99-9160	
Tablet PC for WDD Database	\$2,700	99-9160	
Network Storage - 1.6 TB	\$2,200	99-9160	
Laptop for General Staff Use	\$2,200	99-9160	
Labserver for Virtual Systems & Support	\$5,400	99-9160	
WDD Database Application & Database Server	\$4,300	99-9160	
WDD Document Imaging Color Scanner	\$11,400	99-9160	
Printer Replacements (4)	\$8,600	99-9160	
Fixed Asset Software Module	\$2,000	99-9160	
Subtotal	\$131,900		
<u>Office Building & Equipment</u>			
Sign for Board/Conference Room Wall	2,000	99-9180	
Automated External Defibrillator (Field Office)	1,500	24-9120	
Automated External Defibrillator (Sleepy Hollow Office)	1,500	24-9120	
Subtotal	\$5,000		
<u>Machinery & Equipment</u>			
Automated External Defibrillator (Fish Truck)	1,500	24-9130	
Subtotal	\$1,500		
<u>Vehicles</u>			
1/2 Ton Pickup - Unit 10 (replaces 1995 Ford)	30,000	24-9140	[1]
1 Ton Pickup - Unit 6 (replaces 1997 Chevrolet)	35,000	24-9140	[1]
1/2 Ton Pickup - Unit 7 (replaces 1997 Ford)	33,000	24-9140	[1]
Subtotal	\$98,000		
Total Capital Assets	\$236,400		

[1] Funded from Capital Asset Replacement Reserve

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
CAPITAL ASSET REPLACEMENT SCHEDULE
FISCAL YEAR 2008-09 BUDGET**

Item	Unit Cost	Qty.	Total Cost	Purchase In Fiscal Year	Years to Purchase	Prior Years Accrual	Accrual This Fiscal Year		Remarks
							Purchase In Fiscal Year	Prior Years Accrual	
1/2 Ton Pickup	\$30,000	1	\$30,000	2008-09	0	\$30,000	\$0	Unit 10, '95 F150 4x4	
1 Ton Pickup	\$35,000	1	\$35,000	2008-09	0	\$35,000	\$0	Unit 6, '96 F350 4x4	
1/2 Ton Pickup	\$33,000	1	\$33,000	2008-09	0	\$33,000	\$0	Unit 7, '97 F150 4x4	
1 Ton Pickup	\$36,600	1	\$36,600	2009-10	1	\$36,600	\$0	Unit 3, '97 3500 4x4	
1 Ton Pickup	\$34,500	1	\$34,500	2010-11	2	\$11,500	\$11,500	Unit 4, '99 F150 4x4	
Telephone System	\$51,000	1	\$51,000	2010-11	2	\$34,000	\$8,500	Nortel IS 3-00	
Information System	\$120,000	1	\$120,000	2011-12	3	\$0	\$40,000	In Service 06/08	
Totals	\$340,100		\$340,100			\$180,100	\$60,000		

REVENUE SUMMARY
Fiscal Year 2008-09 Budget
\$8,209,500



Monterey Peninsula Water Management District
Revenues Comparison by Year
Fiscal Year 2008-09 Budget

	FY 2006-07 <u>Revised</u>	FY 2007-08 <u>Revised</u>	FY 2008-09 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Tax	\$1,268,000	\$1,377,000	\$1,432,000	\$55,000	3.99%
Permit Fees	275,000	300,000	250,000	(50,000)	-16.67%
Connection Charges	550,000	550,000	300,000	(250,000)	-45.45%
User Fees	2,635,000	3,030,000	3,670,400	640,400	21.14%
Recording Fees	14,000	13,000	12,000	(1,000)	-7.69%
Interest	80,000	75,000	50,000	(25,000)	-33.33%
Project Reimbursements	561,900	1,499,500	1,162,600	(336,900)	-22.47%
Legal Fee Reimbursements	28,000	22,000	30,000	8,000	36.36%
Grants	450,000	304,900	0	(304,900)	-100.00%
Other	10,000	9,000	8,000	(1,000)	-11.11%
Subtotal	<u>\$5,871,900</u>	<u>\$7,180,400</u>	<u>\$6,915,000</u>	<u>(\$265,400)</u>	<u>-3.70%</u>
Bond Proceeds - ASR	2,550,000	0	0	0	#DIV/0!
From Capital Equip. Reserve	39,000	127,600	98,000	(29,600)	-23.20%
From Flood/Drought Reserve	0	0	57,000	57,000	#DIV/0!
From Fund Balance	(38,700)	749,700	1,139,500	389,800	51.99%
Revenue Totals	<u><u>\$8,422,200</u></u>	<u><u>\$8,057,700</u></u>	<u><u>\$8,209,500</u></u>	<u><u>\$151,800</u></u>	<u><u>1.88%</u></u>

**Monterey Peninsula Water Management District
Revenues by Operating Fund
Fiscal Year 2008-09 Budget**

	<u>Mitigation</u>	<u>Capital Projects</u>	<u>Conservation</u>	<u>Total</u>
Property Tax	\$932,000	\$300,000	\$200,000	\$1,432,000
Permit Fees	0	0	250,000	250,000
Connection Charges	0	300,000	0	300,000
User Fees	3,181,000	0	489,400	3,670,400
Recording Fees	0	0	12,000	12,000
Interest	29,000	11,000	10,000	50,000
Project Reimbursements	304,300	114,200	744,100	1,162,600
Legal Fee Reimbursements	0	0	30,000	30,000
Grants	0	0	0	0
Other	4,600	1,800	1,600	8,000
Subtotal	<u>\$4,450,900</u>	<u>\$727,000</u>	<u>\$1,737,100</u>	<u>\$6,915,000</u>
Bond Proceeds	0	0	0	0
From Capital Equip. Reserve	98,000	0	0	98,000
From Flood/Drought Reserve	0	57,000	0	57,000
(To)/From General Operating Reserve	499,600	352,500	287,400	1,139,500
Revenue Totals	<u><u>\$5,048,500</u></u>	<u><u>\$1,136,500</u></u>	<u><u>\$2,024,500</u></u>	<u><u>\$8,209,500</u></u>

**Monterey Peninsula Water Management District
Analysis of Reserves
Fiscal Year 2008-09 Budget**

<u>Reserves as of 07/01/08 (estimated)</u>	<u>Mitigation</u> <u>Fund</u>	<u>Capital Projects</u> <u>Fund</u>	<u>Conservation</u> <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$34,300	\$700	\$35,000
Litigation Reserve	66,740	171,354	11,906	250,000
Capital Equipment Reserve	14,300	67,500	2,400	84,200
Flood/Drought Reserve	443,944	0	0	443,944
General Operating Reserve	(319,503)	539,614	411,208	631,319
Totals	\$205,481	\$812,768	\$426,214	\$1,444,463
<u>General Operating Reserve Analysis</u>				
07/01/07 Balance	(\$319,503)	\$539,614	\$411,208	\$631,319
Fiscal Year 2007-08 Budgeted	(499,600)	(352,500)	(287,400)	(1,139,500)
06/30/08 Estimated Balance	(\$819,103)	\$187,114	\$123,808	(\$508,181)

Monterey Peninsula Water Management District
Budget Program Categories and Descriptions
Fiscal Year 2008-09 Budget

- General and Administrative – General and administrative type activities that cannot be reasonably allocated to other service program categories, i.e., general supervision, completion of evaluations, meeting attendance, etc.
- Budgeting and Financial Reporting – Activities and programs related to development and maintenance of all budgeting and financial activities including recordkeeping, investment of funds and safeguarding of assets.
- Personnel Services – Activities and programs related to recruitment and maintenance of an effective workforce, including establishment and administration of employee insurance, benefit and other related programs.
- Risk Management and Safety – Activities and programs related to evaluation and selection of appropriate property and other insurance to minimize exposure to loss; and activities and programs to evaluate, develop and administer required and voluntary safety programs.
- Support Services – Activities and programs to provide support for all District functions including mail processing, copying services, Board & Committee packet production, records development & retention and other support activities as required.
- Information Technology – Activities and programs to provide and maintain computer hardware, software and network infrastructure, and provide required support for all District financial and technical applications including payroll records, financial statements, water demand data, stream gage/fisheries monitoring and the geographic information system.
- Environmental Protection – Activities and programs designed to protect the water resources within the District. Activities including protection of fisheries, riparian vegetation, stream banks, lagoon habitat, streamflow gaging groundwater level and water quality. Environmental protection is included in the Mitigation Program for the District's Water Allocation Program.
- Water Supply – Activities and projects to augment the area's water supply. Activities include evaluation of water supply needs, completion of technical and environmental studies of water supply projects, conducting Board and public workshops and interaction with representatives of the eight jurisdictions and other agencies and interested parties.

- Water Resources Management – Activities and programs designed to manage and track water resources within the District. Activities include development of basin management plans, tracking of the Seaside Basin adjudication process, CAW PUC rate cases, participation in agreements for operation of CAW's water production facilities and preparing formal reviews of development proposals.
- Water Use & Permitting – Activities and programs related to demand management including processing applications and issuing permits for water use within the District. Activities include evaluation of applications for Water Permits and Water Distribution System Permits, collection of application and permit fees and collection and reporting of water use data.
- Water Conservation – Activities and programs that promote reductions in consumptive use of water within the District. Activities include verification and tracking of District retrofit requirements, rebate program, public education and awareness, landscape audits and budgets and water rationing.

Monterey Peninsula Water Management District
Expenditures by Program
Fiscal Year 2008-09 Budget

	General & Administration	Budgeting/Fin. Reporting	Personnel Service	Risk Mgmt. & Safety	Support Services	Information Technology	Environmental Protection	Water Supply	Water Resources Management	Water Use & Permitting	Water Conservation	Totals
PERSONNEL												
Salaries	\$276,900	\$160,000	\$69,300	\$5,000	\$104,400	\$177,300	\$649,100	\$207,100	\$129,000	\$214,800	\$197,200	\$2,190,100
Retirement	42,700	27,600	14,600	1,000	29,900	31,600	133,900	30,900	21,500	43,500	38,800	416,000
Unemployment Comp.	700	400	200	0	500	500	2,100	500	300	700	600	6,500
Auto Allowance	400	200	100	100	300	300	1,100	300	200	400	200	3,600
Temporary Personnel	500	0	0	0	0	0	0	0	0	0	0	500
Workers Comp. Ins.	5,400	3,500	1,900	100	3,800	4,000	17,000	3,900	2,700	5,500	4,900	52,700
Employee Insurance	43,700	28,300	15,000	1,000	30,500	32,300	137,000	31,600	22,000	44,500	39,500	425,400
Medicare & FICA Taxes	2,700	1,800	900	100	1,900	2,000	8,500	2,000	1,400	2,800	2,600	26,700
Personnel Recruitment	600	400	200	0	400	400	1,800	400	300	600	500	5,600
Pre-Employment Physical	1,500	0	0	0	0	0	0	0	0	0	0	1,500
Staff Development	6,700	4,400	2,300	200	4,700	5,000	21,000	4,900	3,400	6,900	6,200	65,700
Subtotal	381,800	226,600	104,500	7,500	176,400	253,400	971,500	281,600	180,800	319,700	290,500	3,194,500
SERVICES & SUPPLIES												
Board Member Comp.	3,200	2,100	1,100	100	2,300	2,400	10,100	2,300	1,600	3,300	3,000	31,500
Board Expenses	1,100	700	400	0	800	800	3,400	800	600	1,100	1,000	10,700
Telephone	3,900	2,500	1,300	100	2,700	2,900	12,200	2,800	2,000	4,000	3,600	38,000
Insurance	5,300	3,500	1,800	100	3,700	3,900	16,700	3,900	2,700	5,400	5,000	52,000
Facility Maint.	5,500	3,600	1,900	100	3,800	4,100	17,200	4,000	2,800	5,600	4,900	53,500
Membership Dues	800	500	300	100	600	600	2,600	600	400	800	700	8,000
Miscellaneous	200	100	100	0	100	200	600	100	0	200	400	2,000
Bank Charges	200	100	100	0	100	200	600	100	0	200	400	2,000
Office Supplies	2,700	1,700	900	100	1,900	2,000	8,500	2,000	1,400	2,700	2,400	26,300
Courier Expense	800	500	300	0	600	600	2,600	500	400	800	900	8,000
Meeting Expenses	1,500	1,000	500	0	1,100	1,100	4,800	1,100	800	1,500	1,400	14,800
Printing/Duplicating/Binding	500	300	200	0	400	400	1,600	400	300	500	400	5,000
Data Processing	9,400	6,100	3,200	200	6,600	6,900	29,500	6,800	4,700	9,600	8,500	91,500
Professional Fees	8,800	5,700	3,000	200	6,100	6,500	27,500	6,300	4,400	8,900	7,900	85,300
Legal Notices	400	300	100	0	300	300	1,300	300	200	400	400	4,000
Utilities	2,700	1,700	900	100	1,900	2,000	8,400	1,900	1,300	2,700	2,400	26,000
Rent	2,000	1,300	700	0	1,400	1,500	6,400	1,500	1,000	2,100	2,000	19,900
Legal Services	43,700	28,200	14,900	1,000	30,500	32,300	136,900	31,500	22,000	44,400	39,600	425,000
Travel	3,700	2,400	1,300	100	2,600	2,700	11,500	2,600	1,800	3,700	3,200	35,600
Transportation	5,400	3,500	1,800	100	3,800	4,000	16,900	3,900	2,700	5,500	4,900	52,500
Operating Supplies	2,600	1,700	900	100	1,800	2,000	8,300	1,900	1,300	2,700	2,400	25,700
Subtotal	104,400	67,500	35,700	2,400	73,100	77,400	327,600	75,300	52,400	106,100	95,400	1,017,300
FIXED ASSETS												
PROJECT EXPENDITURES	24,300	15,700	8,300	500	17,000	18,000	76,100	17,500	12,200	24,700	22,100	236,400
CAPITAL EQUIP. RESERVE	372,200	240,900	127,500	8,400	260,200	275,400	1,167,800	269,000	187,500	379,000	338,600	3,626,500
ELECTION EXPENSE	6,200	4,000	2,100	100	4,300	4,600	19,300	4,500	3,100	6,300	5,500	60,000
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0
EXPENDITURE TOTAL	7,700	5,000	2,600	200	5,400	5,700	24,200	5,600	3,900	7,800	6,900	75,000
	896,600	559,700	280,700	19,100	536,400	634,500	2,586,500	653,500	439,900	843,600	759,000	8,209,500

Monterey Peninsula Water Management District
 Labor Allocation by Program Category
 Fiscal Year 2008-09 Budget

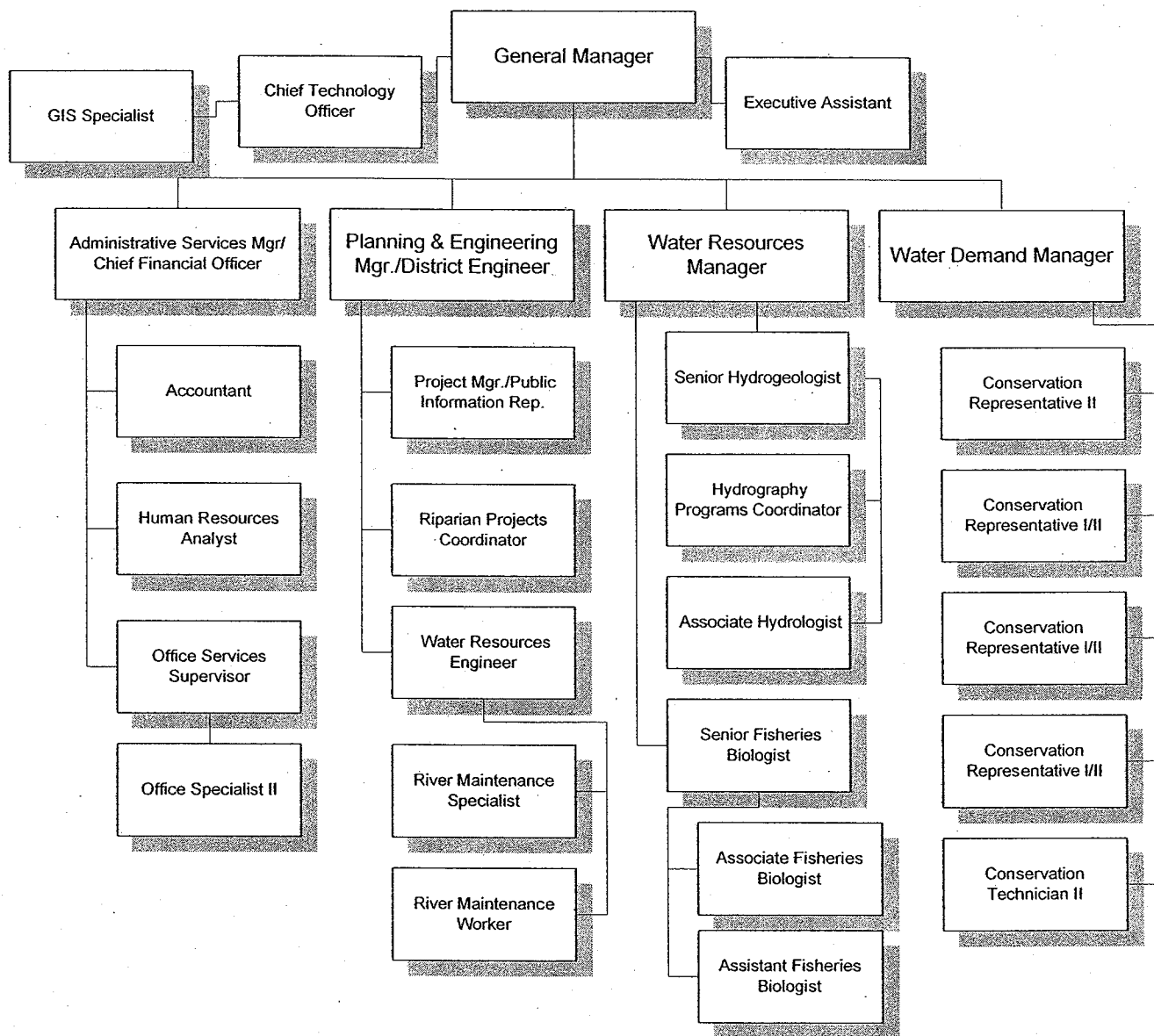
Salary	General & Administration	Budgeting/Fin. Reporting	Personnel Service	Risk Mgmt. & Safety	Support Services	Information Technology	Environmental Protection	Water Supply	Water Resources Management	Water Use & Permitting	Water Conservation
General Manager's Office											
146,000	107,091	207	1,140	0	0	311	5,336	12,538	10,258	8,082	1,036
101,191	0	0	0	0	0	101,191	0	0	0	0	0
64,384	64,384	0	0	0	0	0	0	0	0	0	0
70,996	0	0	0	0	0	70,996	0	0	0	0	0
382,571	171,475	207	1,140	0	0	172,498	5,336	12,538	10,258	8,082	1,036
Administrative Services											
125,860	18,485	84,990	12,858	1,463	8,064	0	0	0	0	0	0
67,782	0	67,782	0	0	0	0	0	0	0	0	0
64,384	0	6,934	54,839	2,611	0	0	0	0	0	0	0
51,306	4,044	0	0	0	47,262	0	0	0	0	0	0
46,832	0	0	0	0	46,832	0	0	0	0	0	0
356,164	22,529	159,706	67,697	4,074	102,158	0	0	0	0	0	0
Planning & Engineering											
130,336	13,424	0	0	0	0	0	24,750	92,162	0	0	0
96,495	26,330	0	0	0	0	0	461	19,366	1,208	49,130	0
89,870	2,575	0	0	0	0	0	86,613	682	0	0	0
89,870	239	0	0	0	0	119	89,512	0	0	0	0
56,263	0	0	0	0	0	0	56,263	0	0	0	0
53,717	0	0	0	0	0	0	53,717	0	0	0	0
516,551	42,567	0	0	0	0	119	311,316	112,211	1,208	49,130	0
Water Demand											
86,569	13,797	0	0	0	0	0	0	478	4,863	49,432	17,999
61,726	246	0	0	0	0	0	0	0	431	47,649	13,400
49,082	0	0	0	0	0	0	0	0	0	13,940	35,142
53,754	0	0	0	0	0	0	0	0	0	9,183	44,571
53,723	0	0	0	0	0	0	0	0	0	0	53,723
52,633	2,318	0	0	0	0	1,780	0	0	0	17,572	30,962
357,487	16,361	0	0	0	0	1,780	0	478	5,294	137,773	195,797
Water Resources											
107,446	7,036	0	0	0	0	0	1,244	40,467	57,999	311	389
74,677	9,781	0	0	0	0	387	4,536	30,481	21,947	7,545	0
85,717	0	0	0	460	0	0	82,727	1,840	690	0	0
76,162	4,019	102	153	2,086	2,493	22,437	5,902	5,902	26,965	11,956	0
87,768	3,091	0	314	367	157	52	75,929	3,195	4,662	0	0
76,162	0	0	0	0	0	0	76,162	0	0	0	0
69,364	0	0	0	0	0	0	69,364	0	0	0	0
577,296	23,927	102	467	878	2,243	2,932	332,398	81,886	112,263	19,812	389
MPWMD Total											
2,190,069 [1]	276,859	160,015	69,304	4,952	104,401	177,330	649,050	207,113	129,024	214,800	197,222

[1] Differs from total budgeted salaries due to rounding

Monterey Peninsula Water Management District
 Capital Improvement Project Forecast
 Fiscal Year 2008-09 Budget

<u>Division</u>	<u>Project Description</u>	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>
P&E	Lower Carmel River Restoration Project		100,000		
P&E	Unspecified Bank Restoration Project			125,000	150,000
WRD	Aquifer Storage & Recovery - Phase 1	1,479,500			
WRD	Sleepy Hollow - Intake Water Sediment & Sand Filter	105,000			
WRD	Los Padres Reservoir - Cooling Tower		250,000		
WRD	Sleepy Hollow Facility - Backup Intake Pipe		55,000		
WRD	Lower Carmel Valley Well Pump - CR Lagoon			150,000	
ASD	Office Maintenance - Interior Paint/Carpet, Etc.	20,000	20,000	10,000	10,000
		<u>1,604,500</u>	<u>425,000</u>	<u>285,000</u>	<u>160,000</u>

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT ORGANIZATION CHART FY 2008-2009



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PERFORMANCE MEASURES SUMMARY

GENERAL MANAGER'S OFFICE

Program Category	Performance Measure	Measurement Intent	FY 2006-07 Actual	FY 2007-08 *Estimated	FY 2008-09 Target
General and Administrative	Citizen/Customer Written Inquiry Response Time	Service level target: Citizen/customer letters and other inquiries requiring District response acknowledged in writing within 96 hours (changed from 48 hours in FY 2006-07 to a more realistic goal); and full response provided normally within two weeks	13% in 48 hours 87% in 2 weeks	58% in 96 hours 20% in 2 weeks	90% in 96 hours 90% in 2 weeks
General and Administrative	Board and Committee Meeting Minutes Completion	Service level target: Draft minutes of regular Board and Committees meetings submitted with next regular meeting packet	Board 100% Committee 90%	Board 100% Committee 90%	Board 100% Committee 90%
General and Administrative	Board Meeting Agenda Packet Delivery	Service level target: Deliver agenda packets to Directors by Wednesday preceding each regular Monday meeting; and not less than five days prior to special Board meetings	100% (estimated)	67% - Regular Meetings 75% Special Meetings	100%
Information Technology	Technical Support	Ensure effective support of computer hardware within four hours of requests during working hours	98%	95%	100%
Information Technology	Security and High Availability	Maintain secure and reliable electronic environments at all times	100%	100%	100%
Information Technology	Backup	Ensure full backup of all District computer records and data on a daily basis	100%	100%	100%

* Actual performance through March 2008

PERFORMANCE MEASURES SUMMARY

ADMINISTRATIVE SERVICES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2006-07 Actual	FY 2007-08 *Estimated	FY 2008-09 Target
Budgeting and Financial Reporting	Significant External Audit Findings	Ensure Compliance with audit requirements as evidenced by no significant external audit findings	0	0	0
Budgeting and Financial Reporting	Timely Financial Reporting	Complete all financial reports and accounting functions within identified target deadlines	95%	98%	100%
Budgeting and Financial Reporting	Timely Payment of Invoices	Ensure invoices are paid in a timely manner to maintain good relations with suppliers and the public	100%	100%	100%
Personnel Services	Prompt Employee Recruitments	Maintain efficiency and responsiveness of the recruitment process to insure timely staffing of vacant positions	100%	100%	100%
Personnel Services	Prompt Responses to Requests for Information	Provide timely responses to employee requests for information	95%	98%	98%

Risk Management & Safety	Mandated Training Completion Rate	Ensure employees receive and attend training for all mandated courses on time	100%	100%	100%
Risk Management & Safety	Maintain Appropriate Insurance	Maintain appropriate insurance levels to minimize exposures to loss	100%	100%	100%
Support Services	Timely Mail Distribution	Ensure distribution of incoming and outgoing mail on a daily basis	98%	98%	98%
Support Services	File Maintenance	Ensure daily maintenance of District files for use by the Board, public, staff and legal counsel	95%	97%	98%

* Actual performance through April 2008

PERFORMANCE MEASURES SUMMARY
PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2006-07 Actual	FY 2007-08 *Estimated	FY 2008-09 Target
Information Technology	Make IRW M Plan and supporting documents available over the world wide web	Work with General's Manager's office to place documents on MPWMD web site	100%	100%	100%
Environmental Protection	Report vegetation moisture stress, soil moisture, depth to groundwater, and irrigation water use for environmental protection	Satisfy mitigation reporting requirements for the 1990 Water Allocation Program EIR Mitigation Program	100%	100%	100%
Environmental Protection	Monitor stream bank stability and restore riparian corridor functions and values	Ensure compliance with Mitigation Program requirements; successfully protect habitat and property	Annual monitoring and irrigation completed. Planted riparian vegetation	Complete planning of long-term restoration project 15%	Complete planning & design of long-term restoration project
Environmental Protection	Write Mitigation Program Annual Report and distribute to agencies and the public.	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.	100%	100%	100%

Environmental Protection	Complete Integrated Regional Water Management Plan	Integrate water resource management strategies across Region: Carmel Bay, Monterey Peninsula, & South Monterey Bay	85%	100%	100%
Water Supply	Evaluate water augmentation alternatives as directed by the MPWMD Board.	Carry out Board policy direction on technical and environmental review of water supply options proposed by MPWMD and others.	100%	100%	100%
Water Supply	Obtain and protect water rights for MPWMD projects	File permits with SWRCB; respond to other filings in accordance with SWRCB requirements	100%	100%	100%
Water Supply	Integrate ASR planning into IRWM Plan	Assist Water Resources Division with expanded ASR Project	100%	100%	100%
Water Resources Management	Participate in CPUC proceedings relating to Cal-Am	Evaluate Cal-Am filings; prepare testimony and participate in hearings in accordance with CPUC requirements	100%	100%	100%
Water Resources Management	Integrate Seaside Groundwater Basin Monitoring and Management Plan into IRWM Plan	Assist Water Resources Division with implementing a monitoring plan	100%	100%	100%
Water Resources Management	Evaluate projects that may affect water resources within the District	Review and comment on environmental documents, such as Draft EIRs, for projects that may affect water resources and associated habitat within the District	100%	100%	100%

Water Use and Permitting	Evaluate applications for Water Distribution System permits in accordance with applicable laws.	Determine whether application meets approval criteria in MPWMD Rules and Regulations and within State Permit Streamlining Act.	100%	100%	100%
Water Conservation	Integrate recommendations for conservation activities into IRWM Plan	Assist Water Demand Division with work to complete an evaluation of conservation activities	75%	50%	100%

*Actual performance through April 2008

PERFORMANCE MEASURES SUMMARY

WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2006-07 Actual	FY 2007-08 *Estimated	FY 2008-09 Target
Permitting	Tabulate debits to each jurisdiction's allocations and provide the jurisdictions with monthly status reports	Annual tracking and reporting is required by District Rule 31	100% reporting	100% reporting	100% reporting
Permitting	Maintain accurate records of properties receiving water from the Pebble Beach entitlement	Ordinance No. 109 requires the District to issue and maintain records of properties receiving water from Pebble Beach Company's entitlement	100% tracking	100% tracking	100% tracking
Permitting	Enforce final inspection requirements for 80% water permits issued since 2004	District Rule 23 requires a final inspection for water permits	50% inspected	75% inspected	90% inspected
Conservation	Verify compliance of properties subject to the District's conservation requirements	District Rules 142 and 144 require specific conservation fixtures	85% inspected	90% inspected	95% inspected

Conservation	Report water savings associated with retrofit program	Water Allocation Program EIR set 15 percent long-term per capita water conservation goal for the year 2020	100% percent monthly reporting	100 % monthly reporting	100% monthly reporting
Conservation	Participate as a member of the Water Awareness Committee of Monterey County	Regional water conservation forum depends on participation for success	100% attendance	100% attendance	100% attendance
Conservation	Process and issue rebates within 30 days of receipt	Ordinance No. 110 requires the District to process applications within 30 days of receipt	100% processed	100% processed	100% processed

*Actual performance through April 2008

PERFORMANCE MEASURES SUMMARY

WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2006-07 Actual	FY 2007-08 *Estimated	FY 2008-09 Target
Water Supply	Phase 1 ASR Project	Complete Phase 1 ASR Project improvements by start of next injection season, i.e. December 1, 2007	N/A	N/A	Meet target
Water Supply	SWRCB ASR permit reporting	Complete daily compliance report by SWRCB-requested timeline, i.e. September 30 annually	Missed target (WY 2006 report delayed)	N/A	Meet target
Water Supply	Surface flow monitoring	Collect and process streamflow and water level data from 18 gaging stations within schedule for District reports, i.e. December 31 annually	100%	100%	Meet targets
Water Supply	Groundwater level monitoring	Collect groundwater level data by monthly and quarterly end dates to support District reports and contracts	90%	100%	Meet targets
Environmental Protection	Steelhead rescues	Rescue steelhead from drying reaches of the Carmel River, with goal of 2% or less mortality	Met 2% mortality	Exceeded goal 1% mortality	Meet goal (<2%)

Environmental Protection	Steelhead rearing	Rear steelhead at Sleepy Hollow Facility, with goal of 40% or greater survival	Exceeded goal 44% survival	Missed goal 26% survival	Meet goal (>40%)
Environmental Protection	Lagoon vegetation monitoring	Conduct annual vegetation transects and bathymetric surveys, with goal of 100% annual coverage	100%	100%	Meet target
Water Resources Management	Carmel River Low-Flow MOA	Develop MOA between District, CDFG and CAW Carmel River Reservoir operations for approval by May Board meeting	On target	On target	Meet target
Water Resources Management	Seaside Groundwater Basin Watermaster	Participate in all required meetings and prepare documents within target timelines as per Watermaster contracts	On target	On target	Meet targets
Water Resources Management	CPUC rate cases and SWRCB CDO proceedings	Prepare materials (inquires, testimony, etc.) by target timelines and participate in hearings as per schedules	On target	On target	Meet target
Water Use & Permitting	Annual Well Production Reporting	Collect, analyze and report data, bring report to Board by February	1 mo. delay	2 mo. delay	Meet target

* Actual performance through April 2008



**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT
BUDGET PROCESS CALENDAR
FISCAL YEAR 2008-09**

<u>Target Date</u>	<u>Action</u>	<u>Responsibility</u>
February 25, 2008	Budget memorandum and forms distributed	Administrative Services
March 31, 2008	Budget request forms due to ASD	Division Managers
April 18, 2008	Draft Budget distributed	Administrative Services
April 25, 2008	Budget review session	Team Management
May 2, 2008	Budget revisions due to ASD	Division Managers
May 16, 2008	Proposed budget submitted to Board	General Manager
May 22, 2008	Board workshop on proposed budget	Board of Directors
June 16, 2008	Board adopts Budget Board sets appropriation limit Board approves any fund transfers	Board of Directors



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Glossary

Fiscal Year:

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

Program Categories:

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

Performance Measures:

Performance Measures have been developed for various program categories to evaluate the level of services provided within the categories.

Budget Assumptions:

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

Revenues:

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.

Article XIII (B):

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

Expenditures:

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

Capital Assets:

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

Project Expenditures:

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

Contingency:

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

Designated Reserves:

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

General Operating Reserves:

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

Labor Allocation by Operating Funds:

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

Labor Allocation by Program Category:

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.