



Fiscal Year 2012-2013 Draft Budget

Adopted June 12, 2012

**MONTEREY PENINSULA  
WATER MANAGEMENT DISTRICT  
2012-13 BUDGET**

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**RESOLUTION NO. 2012-07**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ADOPTING THE BUDGET FOR FISCAL YEAR 2012-13**

**WHEREAS**, the General Manager has proposed a budget for Fiscal Year 2012-13, a copy of which is on file at the District's office.

**WHEREAS**, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 21, 2012 and June 12, 2012.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 12, 2012 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2012-13.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$2,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ the foregoing resolution is duly adopted this 12<sup>th</sup> day of June 2012 by the following votes:

Ayes:

Nays:

Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 12<sup>th</sup> day of June 2012.

Witness my hand and seal of the Board of Directors this 12<sup>th</sup> day of June 2012.

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David J. Stoldt  
Secretary to the Board

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**COPY CERTIFICATION**

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing is a full, true and correct copy of Resolution No. 2012-XX duly adopted on the 12<sup>th</sup> of June 2012.

\_\_\_\_\_  
David J. Stoldt, Secretary to the Board

\_\_\_\_\_  
Date



May 21, 2012

Chairperson Potter and Board Members  
 Monterey Peninsula Water Management District  
 5 Harris Court, Building G  
 Monterey, California 93940

Dear Chairperson Potter and Board Members:

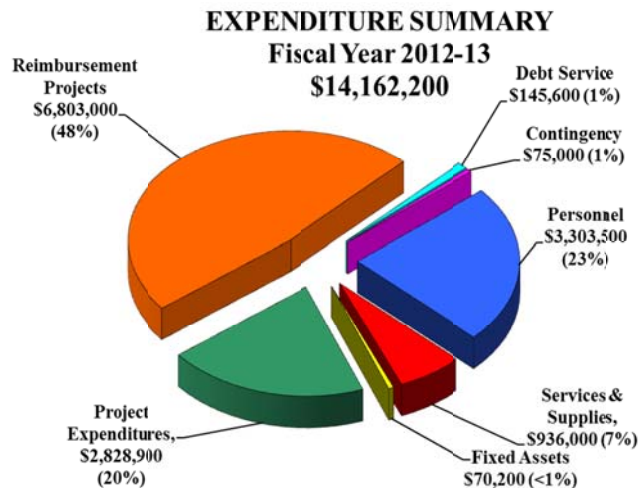
***Budget Overview***

This letter transmits the recommended budget for Fiscal Year (FY) 2012-13. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions as well as the current status of the District’s User Fee. In preparing this year’s budget, staff adhered to the strategy to adopt balanced budgets as directed by the Board of Directors in 2005. The FY 2012-13 Budget does not include use of reserves or existing line of credit in order to maintain District programs and services, however, it does assume adoption and successful implementation of the new annual Water Use Fee collection.

After compilation of the original requests from all Divisions, a detailed review, and numerous adjustments by Division Managers and the General Manager, budgeted expenditures and projected revenues for FY 2012-13 total \$14,162,200. More than 50% of the budget includes reimbursement funds from grants, California American Water (Cal-Am) and other agencies.

***Expenditures***

As shown in the graph on the right and in the expenditures portion of the FY 2012-13 Budget, the budgeted expenditures of \$14,162,200 increased by 69% from the amount budgeted in FY 2011-12. All of the increase is attributed to the project expenditures portion of the budget and are primarily reimbursable from other agencies. The increase in the project expenditures portion of the budget includes \$2,489,300 towards water supply projects (Aquifer Storage Recovery Project and Groundwater Replenishment Project), \$237,500 towards mitigation projects and \$6,803,000 towards reimbursement projects. The project expenditure budget also includes funds for the operation of Water Projects 1 & 2. The budget



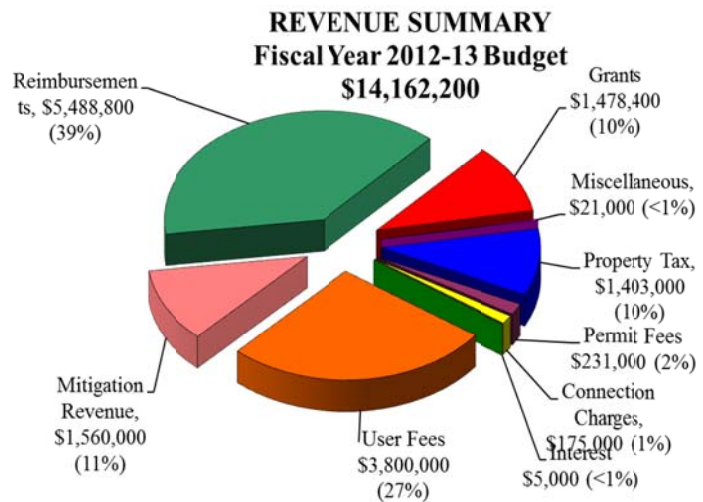
was prepared with the assumption that Cal-Am would continue to reimburse the District for the operation of Water Project 1, and reimburse the cost of both operation and construction of Water Project 2.

Other large project expenditures include \$150,000 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$66,400 for riparian and erosion control activities, \$475,000 for landscape irrigation audits related to water conservation, \$150,000 for a school retrofit grant program, and \$835,000 for water conservation rebates. The latter three amounts are also reimbursable by Cal-Am. The expenditure budget also includes \$610,000 for design and permitting and phase 1 construction of a new water intake system at Sleepy Hollow, \$25,000 for design of Sleepy Hollow Ford removal and bridge replacement, \$748,200 for the Integrated Regional Water Management Project, and \$83,200 for Steelhead counting station components. These four projects are funded by various grants.

The budget for legal expenses is \$400,000 a reduction of \$50,000 from last fiscal year. The budget also assumes payment of \$120,600 for debt service (interest and principal) towards the existing line of credit. The FY 2012-13 Budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

**Revenues**

The FY 2012-13 revenue budget totals \$14,162,200 with no use of reserves or existing line of credit. This budget assumes the adoption and successful implementation of the annual Water Use Fee for FY 2012-13. Mitigation Revenue revenues are projected to be \$1,560,000 which is the same amount budgeted in FY 2011-12. This projection is based on the amount to be received from Cal-Am based on the Interim Implementation Agreement for the 2011-12 Carmel River Mitigation



Program assuming its extension to cover the full 2012-13 fiscal year. Property tax revenues are projected to be about \$1,403,000 which is the same amount budgeted in FY 2011-12. Connection charges are estimated to be \$175,000, down \$100,000 from FY 2011-12, and permit revenues are budgeted at \$231,000 which is \$26,000 higher than FY 2011-12. Projected revenues also include reimbursements of \$421,000 from Cal-Am for Water Project 1 and Water Project 2 operational costs, \$3,315,300 from Cal-Am for construction costs related to Water Project 2, \$1,575,900 from Cal-Am for rebates and other water conservation and mitigation activities, \$91,000 for services provided to the Seaside Basin Watermaster, and \$1,478,400 in grant funds for various activities as detailed in the expenditure section of the budget.

**Reserves**

The following table summarizes the ending balances in the reserve accounts. There are no



changes to reserves from this budget:

Reserve Description	Balance 07/01/12	FY 2012-13 Change	Balance 06/30/13
Prepaid Expenses Reserve	\$44,743	\$0	\$44,743
Insurance/Litigation Reserve	0	0	0
Flood/Drought Reserve	44	0	44
Capital Equipment Reserve	299,300	0	299,300
General Operating Reserve	404	0	404
Totals	\$344,491	\$0	\$344,491

As the table indicates the General Operating Reserve is expected to have a balance of approximately \$404. Total reserves at June 30, 2012 are projected to be \$344,491, or 2.4% of the operating budget.

**Summary**

The 2012-13 Budget was prepared using the strategies adopted in 2005 by the Board of Directors to adopt balanced budgets on an annual basis. The FY 2012-13 Budget does not include use of reserves or existing line of credit. This budget assumes the adoption and successful implementation of the Water Use Fee in FY 2012-13, which will allow the District to maintain most service levels currently provided by the District, and sustain its ability to achieve the objectives in the District’s Strategic Plan, including Mission and Vision Statements. The District Management Team would like to thank the Board of Director’s and other District employees for their contributions and participation in the development of the FY 2012-13 Budget. They have made a direct contribution to the development of the budget under difficult circumstances and we acknowledge their efforts. This challenging process has produced an excellent document worthy of recognition.

Respectfully submitted:

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David J. Stoldt  
General Manager

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Suresh Prasad  
Administrative Services Manager/  
Chief Financial Officer

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Larry Hampson  
Planning & Engineering Manager/  
District Engineer

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Stephanie Pintar  
Water Demand Manager

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Joe Oliver  
Water Resources Manager

# MONTEREY PENINSULA WATER MANAGEMENT DISTRICT STRATEGIC PLAN

## MISSION STATEMENT

*The mission of the Monterey Peninsula Water Management District (MPWMD) is to manage, augment and protect water resources for the benefit of the community and the environment.*

## VISION STATEMENT

*The MPWMD:*

- 1) will strive to serve as a catalyst in collaboration with public and private entities for environmentally responsible solutions that result in a reliable and legal water supply; and*
- 2) shall be a fiscally responsible, professionally and publicly respected leader in managing water resources.*

## CORE VALUES

(Not in priority order)

*MPWMD values...*

*Collaboration and teamwork*

*Ethical behavior*

*Environmental responsibility*

*Fiscal responsibility*

*Quality service internally and externally*

*Professionalism*

*Technical accuracy*

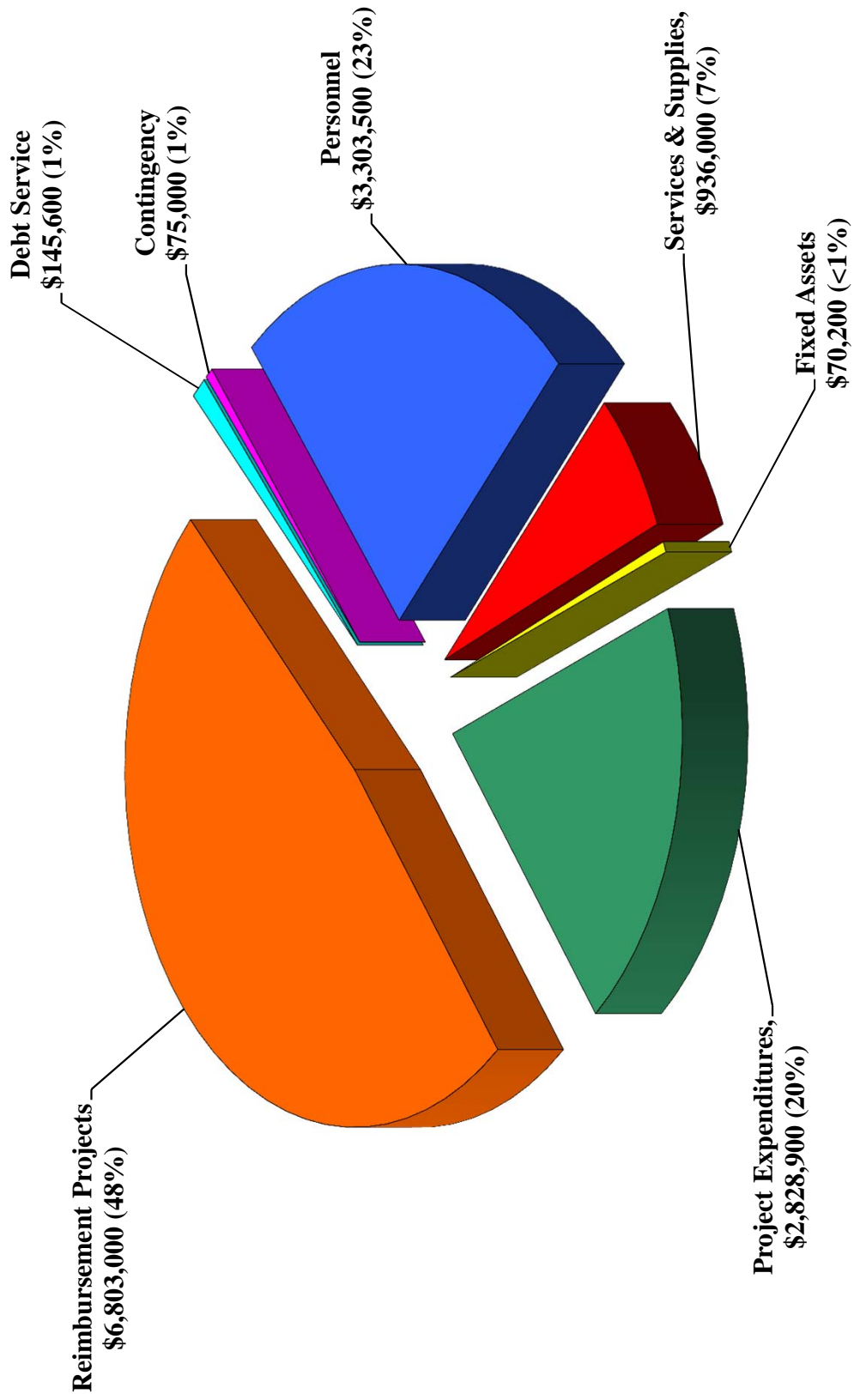
*A positive attitude*



# EXPENDITURE SUMMARY

Fiscal Year 2012-13

\$14,162,200



**Monterey Peninsula Water Management District  
Expenditures Comparison by Year  
Fiscal Year 2012-13 Budget**

	FY 2010-11 <u>Revised</u>	FY 2011-12 <u>Revised</u>	FY 2012-13 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<b><u>PERSONNEL</u></b>					
Salaries	\$2,153,300	\$2,137,400	\$2,177,300	\$39,900	1.87%
Retirement	407,200	419,100	441,400	22,300	5.32%
Unemployment Compensation	3,000	3,000	3,000	0	0.00%
Auto Allowance	4,800	4,800	4,800	0	0.00%
Deferred Compensation	6,100	6,200	6,200	0	0.00%
Temporary Personnel	75,500	38,000	52,500	14,500	38.16%
Workers Comp. Ins.	39,200	29,600	31,500	1,900	6.42%
Employee Insurance	434,700	533,600	535,300	1,700	0.32%
Medicare & FICA Taxes	26,500	25,500	26,600	1,100	4.31%
Personnel Recruitment	24,900	20,600	0	(20,600)	-100.00%
Pre-Employment Physical	600	500	0	(500)	-100.00%
Moving Expense Reimbursement	0	7,000	3,000	(4,000)	
Staff Development	50,700	23,400	21,900	(1,500)	-6.41%
Subtotal	<u>\$3,226,500</u>	<u>\$3,248,700</u>	<u>\$3,303,500</u>	<u>\$54,800</u>	<u>1.69%</u>
<b><u>SERVICES &amp; SUPPLIES</u></b>					
Board Member Comp.	\$41,000	\$38,000	\$37,000	(\$1,000)	-2.63%
Board Expenses	16,100	14,400	12,900	(1,500)	-10.42%
Telephone	37,900	35,200	33,200	(2,000)	-5.68%
Insurance	46,000	46,000	47,600	1,600	3.48%
Facility Maint.	36,500	35,000	33,000	(2,000)	-5.71%
Membership Dues	23,700	22,100	28,700	6,600	29.86%
Miscellaneous	2,400	1,500	500	(1,000)	-66.67%
Bank Charges	3,700	3,500	3,500	0	0.00%
Office Supplies	27,700	34,500	17,800	(16,700)	-48.41%
Courier Expense	8,000	6,000	8,300	2,300	38.33%
Postage & Shipping	0	0	2,200	2,200	
Equipment Repairs & Maint.	0	0	3,200	3,200	
Photocopy Expense	0	0	3,300	3,300	
Meeting Expenses	14,300	17,100	12,400	(4,700)	-27.49%
Printing/Duplicating/Binding	5,500	6,600	6,000	(600)	-9.09%
Data Processing	134,800	73,822	74,500	678	0.92%
Professional Fees	95,000	112,800	62,600	(50,200)	-44.50%
Legal Notices	6,000	3,000	3,000	0	0.00%
Utilities	31,500	31,200	31,200	0	0.00%
Rent	24,200	16,300	19,700	3,400	20.86%
Equipment Lease	0	0	16,800	16,800	
Legal Services	400,000	450,000	400,000	(50,000)	-11.11%
Travel	50,000	28,700	22,400	(6,300)	-21.95%
Transportation	28,000	23,000	39,100	16,100	70.00%
Operating Supplies	19,900	15,500	17,100	1,600	10.32%
Subtotal	<u>\$1,052,200</u>	<u>\$1,014,222</u>	<u>\$936,000</u>	<u>(\$78,222)</u>	<u>-7.71%</u>
FIXED ASSETS	230,400	34,078	70,200	\$36,122	106.00%
<b><u>PROJECT EXPENDITURES</u></b>					
Water Supply	902,600	644,200	2,489,300	1,845,100	286.42%
Mitigation	444,600	253,700	237,500	(16,200)	-6.39%
Public Outreach	69,500	35,000	30,600	(4,400)	-12.57%
Conservation & Rebates	184,200	79,000	71,500	(7,500)	-9.49%
Reimbursement Projects	4,004,900	2,780,100	6,803,000	4,022,900	144.70%
DEBT SERVICE	10,000	25,000	145,600	120,600	482.40%
CAPITAL EQUIP. RESERVE	87,100	0	0	0	#DIV/0!
LITIGATION/INSURANCE RESERVE	50,000	0	0	0	100.00%
ELECTION EXPENSE	0	169,000	0	(169,000)	
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	<u>\$10,337,000</u>	<u>\$8,358,000</u>	<u>\$14,162,200</u>	<u>\$5,804,200</u>	<u>69.44%</u>

**Monterey Peninsula Water Management District  
Expenditures by Operating Fund  
Fiscal Year 2012-13 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<b><u>PERSONNEL</u></b>				
Salaries	\$1,001,500	\$653,200	\$522,600	\$2,177,300
Retirement	203,100	132,400	105,900	\$441,400
Unemployment Compensation	1,400	900	700	\$3,000
Auto Allowance	2,200	1,400	1,200	\$4,800
Deferred Compensation	2,800	1,900	1,500	\$6,200
Temporary Personnel	24,100	15,800	12,600	\$52,500
Workers Comp. Ins.	14,400	9,500	7,600	\$31,500
Employee Insurance	246,200	160,600	128,500	\$535,300
Medicare & FICA Taxes	12,200	8,000	6,400	\$26,600
Personnel Recruitment	0	0	0	\$0
Pre-Employment Physical	0	0	0	\$0
Moving Expense Reimbursement	1,400	900	700	\$3,000
Staff Development	10,000	6,600	5,300	\$21,900
Subtotal	<u>\$1,519,300</u>	<u>\$991,200</u>	<u>\$793,000</u>	<u>\$3,303,500</u>
<b><u>SERVICES &amp; SUPPLIES</u></b>				
Board Member Comp.	\$17,000	\$11,100	\$8,900	\$37,000
Board Expenses	\$5,900	\$3,900	\$3,100	\$12,900
Telephone	\$15,300	\$10,000	\$8,000	\$33,200
Insurance	\$21,900	\$14,300	\$11,400	\$47,600
Facility Maint.	\$15,200	\$9,900	\$7,900	\$33,000
Membership Dues	\$13,200	\$8,600	\$6,900	\$28,700
Miscellaneous	\$200	\$200	\$100	\$500
Bank Charges	\$1,600	\$1,100	\$800	\$3,500
Office Supplies	\$8,200	\$5,300	\$4,300	\$17,800
Courier Expense	\$3,800	\$2,500	\$2,000	\$8,300
Postage & Shipping	\$1,000	\$700	\$500	\$2,200
Equipment Repairs & Maint.	\$1,500	\$1,000	\$800	\$3,200
Photocopy Expense	\$1,400	\$1,000	\$800	\$3,300
Meeting Expenses	\$5,700	\$3,700	\$3,000	\$12,400
Printing/Duplicating/Binding	\$2,800	\$1,800	\$1,400	\$6,000
Data Processing	\$34,300	\$22,400	\$17,900	\$74,500
Professional Fees	\$28,800	\$18,800	\$15,000	\$62,600
Legal Notices	\$1,400	\$900	\$700	\$3,000
Utilities	\$14,400	\$9,400	\$7,500	\$31,200
Rent	\$9,100	\$5,900	\$4,700	\$19,700
Equipment Lease	\$7,700	\$5,000	\$4,000	\$16,800
Legal Services	140,000	130,000	130,000	\$400,000
Travel	\$10,200	\$6,700	\$5,400	\$22,400
Transportation	\$18,000	\$11,700	\$9,400	\$39,100
Operating Supplies	\$7,800	\$5,100	\$4,100	\$17,100
Subtotal	<u>\$386,400</u>	<u>\$291,000</u>	<u>\$258,600</u>	<u>\$936,000</u>
FIXED ASSETS	33,400	20,500	16,300	70,200
<b><u>PROJECT EXPENDITURES</u></b>				
Water Supply	0	2,489,300	0	2,489,300
Mitigation	219,950	17,550	0	237,500
Public Outreach	14,700	8,900	7,000	30,600
Conservation & Rebates	0	0	71,500	71,500
Reimbursement Projects	1,526,000	3,756,300	1,520,700	6,803,000
DEBT SERVICE	0	145,600	0	145,600
FLOOD/DROUGHT RESERVE	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0
CAPITAL EQUIP. RESERVE	0	0	0	0
ELECTION EXPENSE	0	0	0	0
CONTINGENCY	32,650	10,250	32,100	75,000
EXPENDITURE TOTAL	<u>\$3,732,400</u>	<u>\$7,730,600</u>	<u>\$2,699,200</u>	<u>\$14,162,200</u>

**Monterey Peninsula Water Management District  
Labor Allocation by Operating Funds  
Fiscal Year 2012-13**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<b><u>General Manager's Office</u></b>				
General Manager	20%	60%	20%	100%
Executive Assistant	25%	50%	25%	100%
Community Relations Liaison	30%	40%	30%	100%
<b><u>Administrative Services</u></b>				
ASD Mgr/CFO	33%	34%	33%	100%
Accountant	33%	34%	33%	100%
Human Resources Analyst	33%	34%	33%	100%
Office Services Supervisor	33%	34%	33%	100%
Office Specialist II	33%	34%	33%	100%
Information Technology Manager	30%	37%	33%	100%
GIS Specialist	51%	39%	10%	100%
<b><u>Planning &amp; Engineering</u></b>				
P&E Mgr/District Engineer	58%	42%	0%	100%
Project Manager	75%	25%	0%	100%
Water Resources Engineer	85%	15%	0%	100%
Riparian Projects Coordinator	90%	10%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
River Maintenance Worker	100%	0%	0%	100%
<b><u>Water Demand</u></b>				
Water Demand Manager	25%	10%	65%	100%
Conservation Analyst	30%	5%	65%	100%
Conservation Rep II	15%	75%	10%	100%
Conservation Rep I	5%	10%	85%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	10%	5%	85%	100%
<b><u>Water Resources</u></b>				
Water Resources Manager	29%	71%	0%	100%
Senior Hydrogeologist	0%	100%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	2%	98%	0%	100%
Senior Fisheries Biologist	95%	5%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
<b>Average Percentage</b>	<b>46%</b>	<b>30%</b>	<b>24%</b>	<b>100%</b>

**Monterey Peninsula Water Management District  
Expenditures by Division  
Fiscal Year 2012-13 Budget**

	General Manger's <u>Office</u>	Administrative <u>Services</u>	Planning & <u>Engineering</u>	Water <u>Demand</u>	Water <u>Resources</u>	<u>Total</u>
<b><u>PERSONNEL</u></b>						
Salaries	\$281,500	\$528,700	\$411,700	\$339,000	\$616,400	\$2,177,300
Retirement	57,400	107,800	84,000	66,500	125,700	441,400
Unemployment Compensation	0	3,000	0	0	0	3,000
Auto Allowance	4,800	0	0	0	0	4,800
Deferred Compensation	6,200			0		6,200
Temporary Personnel	0	0	0	52,500	0	52,500
Workers' Comp.	1,000	1,800	7,300	1,200	20,200	31,500
Employee Insurance	40,400	202,100	96,600	74,900	121,300	535,300
Medicare & FICA Taxes	3,200	7,700	4,600	4,800	6,300	26,600
Personnel Recruitment	0	0	0	0	0	0
Pre-Employment Physicals	0	0	0	0	0	0
Moving Expense Reimbursement	3,000		0	0		3,000
Staff Development	2,300	10,000	0	5,000	4,600	21,900
Subtotal	\$399,800	\$861,100	\$604,200	\$543,900	\$894,500	\$3,303,500
<b><u>SERVICES &amp; SUPPLIES</u></b>						
Board Member Comp	\$0	\$37,000	\$0	\$0	\$0	37,000
Board Expenses	12,900	0	0	0	0	12,900
Telephone	1,000	24,000	3,700	1,200	3,300	33,200
Insurance	0	47,600	0	0	0	47,600
Facility Maintenance	0	33,000	0	0	0	33,000
Membership Dues	14,000	7,100	0	7,600	0	28,700
Miscellaneous	0	500	0	0	0	500
Bank Charges	0	3,500	0	0	0	3,500
Office Supplies	250	12,000	100	5,150	300	17,800
Courier Expense	0	6,000	0	2,300	0	8,300
Postage & Shipping	0	2,200	0	0	0	2,200
Equipment Repairs & Maint.	0	3,200	0	0	0	3,200
Photocopy Expense	0	3,300	0	0	0	3,300
Meeting Expenses	5,800	5,500	100	1,000	0	12,400
Printing/Duplicating/Binding	0	5,500	0	0	500	6,000
Data Processing	0	74,500	0	0	0	74,500
Professional Fees	31,300	31,300	0	0	0	62,600
Legal Notices	0	3,000	0	0	0	3,000
Utilities	0	31,000	0	0	200	31,200
Rent	0	11,900	0	0	7,800	19,700
Equipment Lease	0	16,800	0	0	0	16,800
Legal Services	0	400,000	0	0	0	400,000
Travel	6,300	7,200	300	5,100	3,500	22,400
Vehicle Expense	0	0	14,500	8,600	16,000	39,100
Operating Supplies	500	5,200	700	9,500	1,200	17,100
Subtotal	\$72,050	\$771,300	\$19,400	\$40,450	\$32,800	\$936,000
FIXED ASSETS	5,700	62,500	2,000	0	0	70,200
<b><u>PROJECT EXPENDITURES</u></b>						
Water Supply	0	0	254,000	0	2,235,300	2,489,300
Mitigation	0	38,000	49,100	0	150,400	237,500
Public Outreach	30,600	0	0	0	0	30,600
Conservation & Rebates	0	0	0	71,500	0	71,500
Reimbursement Projects	0	33,000	719,800	1,520,700	4,529,500	6,803,000
DEBT SERVICE	0	145,600	0	0	0	145,600
FLOOD/DROUGHT RESERVE	0	0	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0	0	0
CAPITAL EQUIPMENT RES.	0	0	0	0	0	0
ELECTION EXPENSE	0	0	0	0	0	0
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$508,150	\$1,986,500	\$1,648,500	\$2,176,550	\$7,842,500	\$14,162,200

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2012-13 BUDGET

**AUGMENT WATER SUPPLY**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Operations Modeling</b>						
1-1-1 CVSIM Update/Assistance	June	0	5-7829	WRD	0	
<b>Water Supply Projects</b>						
1-2-1 Water Project 1						
A. Santa Margarita Site						
1. Site work						
a. Permanent electrical equipment	Fall	10,000	5-7860.04	WRD		
b. Permanent instrumentation	Fall	107,700	5-7860.04	WRD		
c. Replacement of ASR-1 well pump/motor (upsized)	Winter	314,600	5-7860.04	WRD		
d. PG&E service upgrade	Fall	15,000	5-7860.04	WRD		
e. ASR-1 and 2 permanent soundproof enclosures	Spring	57,700	5-7860.04	WRD		
f. Facility building equipment	Fall	8,000	5-7860.04	WRD		
g. FORA/City of Seaside Easement	Fall	38,500	5-7860.04	WRD		
h. RWP Modifications	Spring	230,000	5-7860.04	WRD		
i. Contingency (15%)	Ongoing	117,200	5-7860.04	WRD		
2. Operations and Maintenance						
a. Operations support	Ongoing	75,000	5-7860.04	WRD	75,000	CAW
b. Water quality lab analysis	Ongoing	18,000	5-7860.04	WRD	18,000	CAW
c. Electrical power	Ongoing	30,000	5-7860.04	WRD	30,000	CAW
d. Replacement parts for water quality field meters	Ongoing	500	5-7860.04	WRD	500	CAW
e. Backup 500' water level probe	Fall	800	5-7860.04	WRD	800	CAW
f. Contingency (10%)	Ongoing	12,500	5-7860.04	WRD	12,500	CAW
3. Coordination With Seaside Middle School Site						
a. FORA ordinance clearance at Santa Margarita site	Fall	25,000	5-7860.06	WRD	25,000	CAW
b. City of Seaside appraisal/easement prep for Santa Margarita site	Fall	8,000	5-7860.06	WRD	8,000	CAW
c. Contingency (15%)	Ongoing	3,300	5-7860.06	WRD	3,300	CAW
B. Water Project 2						
1. Seaside Middle School Site						
a. ASR-4 well drilling and construction	Summer	1,942,900	5-7860.06	WRD	1,942,900	CAW
b. ASR-4 well pump & motor	Summer	314,600	5-7860.06	WRD	314,600	CAW
c. ASR-4 well downhole flow control valve	Summer	118,700	5-7860.06	WRD	118,700	CAW
d. ASR-4 permanent wellhead piping	Fall	125,800	5-7860.06	WRD	125,800	CAW
e. ASR-4 well MCWD water connection	Fall	36,000	5-7860.06	WRD	36,000	CAW
f. ASR-4 site preparation	Fall	3,500	5-7860.06	WRD	3,500	CAW
g. ASR-4 well temporary security fencing	Spring	15,000	5-7860.06	WRD	15,000	CAW
h. Contingency (15%)	Ongoing	383,500	5-7860.06	WRD	383,500	CAW
2. Operations & Maintenance						
a. Operations support	Ongoing	39,300	5-7860.06	WRD	39,300	CAW
b. Water quality lab analysis	Ongoing	9,000	5-7860.06	WRD	9,000	CAW
c. Electrical power	Ongoing	6,000	5-7860.06	WRD	6,000	CAW
d. Construction management	Summer/Fall	148,200	5-7860.06	WRD	148,200	CAW
e. Contingency (15%)	Ongoing	30,400	5-7860.06	WRD	30,400	CAW
3. Water Project 2 Site Planning						
a. Site survey for final design	Spring	36,000	5-7860.06	WRD	36,000	CAW
b. Evaluation/coordination with RWP facilities	Ongoing	30,000	5-7860.06	WRD	30,000	CAW
c. Regulatory agency permitting	Ongoing	40,000	5-7860.06	WRD	40,000	CAW
d. Diversion wall below site	Spring	45,200	5-7860.06	WRD	45,200	CAW
e. Backflow percolation pit	Spring	66,200	5-7860.06	WRD	66,200	CAW
f. Site underground water & electrical piping	Spring	30,000	5-7860.06	WRD	30,000	CAW
g. Electrical building	Spring	78,900	5-7860.06	WRD	78,900	CAW
h. Contingency (15%)	Ongoing	49,000	5-7860.06	WRD	49,000	CAW
1-4-1 Water Rights Permits Fees	Ongoing	4,000	5-7812	P&E		
1-5-1 Ground Water Replenishment Project	Ongoing	1,036,600	5-7860.10	WRD		
1-6-1 Peninsula Water Supply Project Operations Studies	Ongoing	150,000	5-7860.13	WRD		
1-7-1 ASR Expansion Study	Ongoing	150,000	5-7860.16	WRD		
1-8-1 Other Water Supply Projects - Desal/Water Rights	Ongoing	250,000	5-7860.19	P&E		
<b>AUGMENT WATER SUPPLY TOTAL</b>		<b>6,210,600</b>			<b>3,721,300</b>	



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2012-13 BUDGET

**PROTECT ENVIRONMENTAL QUALITY**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Riparian Mitigations</b>						
2-1-1 Irrigation Program						
A. Operate and maintain 4 well systems	Ongoing	7,000	4-7850.11	P&E	7,000	CAW
B. Operate and maintain District project systems	Ongoing	12,000	4-7850.12	P&E	0	
2-1-2 Riparian Corridor Management						
A. Maintain and diversify plantings at District projects						
1. Seed collection and propagation	Ongoing	700	4-7870.30	P&E	0	
2. Supplemental planting	Ongoing	500	4-7870.33	P&E	0	
B. Riparian corridor maintenance projects	Ongoing	700	4-7870.80	P&E	0	
C. Reprint and mail River Care Guide	June	500	4-7870.50	P&E	0	
2-1-3 Riparian Monitoring Program						
A. Vegetation and soil moisture monitoring equipment purchase & maintenance	Ongoing	500	4-7870.21	P&E	0	
B. Wildlife monitoring	August & May	3,500	4-7870.22	P&E	0	
C. Field Biology Assistant	Ongoing	17,000	4-7870.10	P&E	0	
D. GS flow (laptop for groundwater drawdown model development) Fixed Assets	June		4-7870.21	P&E	0	
2-1-4 Address Vegetation Hazards and Remove Trash from Channel	Ongoing	2,000	4-7870.40	P&E	0	
2-1-5 Permit Acquisition (CDFG, RWQCB)	Ongoing	2,000	4-7870.40	P&E	0	
<b>Erosion Protection</b>						
2-2-1 Repair Bank Damage at District Restoration Projects						
A. Emergency work at lower San Carlos restoration project	June	20,000	4-7895.41	P&E	0	
<b>Aquatic Resources Fisheries</b>						
2-3-1 Sleepy Hollow Facility Operations						
A. General operations and maintenance	Ongoing	39,000	4-7858.13	WRD		
B. Power	Ongoing	42,500	4-7858.13	WRD		
C. Road maintenance	June	1,000	4-7858.13	WRD		
D. Replacement of standby generator fuel	Ongoing	1,300	4-7858.13	WRD		
E. Generator maintenance service	Ongoing	5,600	4-7858.13	WRD		
F. Design and permitting for new intake system	Fall	330,000	4-7858.12	WRD	330,000	CDFG Grant
G. Raw water intake retrofit - phase 1	May	280,000	4-7858.12	WRD	280,000	CDFG Grant
H. ESA Section 10 SHSRF Evaluations	Ongoing	5,000	4-7858.12	WRD	5,000	Barnett-Segal Grant
I. Intake/cold well repair & maintenance	Ongoing	10,000	4-7858.13	WRD		
2-3-2 Conduct Juvenile Rescues						
A. Miscellaneous fish rescue supplies	Ongoing	2,700	4-7858.13	WRD		
B. Water Resources Assistant	Ongoing	20,400	4-7870.10	WRD		
C. Seasonal Fish Rescue Workers	Ongoing	14,800	4-7870.10	WRD		
D. Recalibrate backpack electro-fisher	Ongoing	800	4-7858.13	WRD		
E. Waders	Ongoing	1,000	4-7858.13	WRD		
F. On-call fish rescue crew leader	Ongoing	3,200	4-7870.10	WRD		
2-3-3 Rescue & Transport Smolts						
A. Smolt rescue supplies	Ongoing	1,500	4-7858.33	WRD		
2-3-4 Monitoring of Adult Steelhead Counts at San Clemente Dam						
A. San Clemente Dam fish counter supplies	Ongoing	1,500	4-7858.51	WRD		
B. DIDSON Steelhead counting station components	Fall-Spring	83,200	4-7858.51	WRD	83,200	CDFG Grant
2-3-5 Adult & kelt rescue and transport	Ongoing	300	4-7859	WRD		
2-3-6 Contracted Aquatic Invertebrate Identification	Oct. & April	4,000	4-7858.60	WRD		
2-3-7 Carmel River Water Quality Monitoring Samples	Ongoing	400	4-7858.70	WRD		
2-3-8 CAW-NOAA-CDFG Settlement Agreement Projects						
A. Design of Sleepy Hollow Ford Removal and Bridge Repl. (\$10K staff costs reimb)	June	25,000	4-7858-56	P&E	35,000	CDFG Grant

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2012-13 BUDGET

**Lagoon Mitigation Activities**

2-4-1	Monitoring					
	A. Bi-annual inter-agency cooperative Steelhead survey	June/Dec	200	4-7858.71	WRD	
	B. YSI Automatic Vertical Water Quality Profiler - Transferred from CDP&R	Ongoing	2,500	4-7822.03	WRD	

**Hydrologic**

2-5-1	Carmel Valley					
	A. Monitor Carmel River near Carmel (USGS)	Ongoing	14,300	5-7856	WRD	
	B. Water quality chemical analyses	Ongoing	1,900	4-7815	WRD	
	C. Miscellaneous maintenance	Ongoing	500	4/5-7855.02	WRD	
2-5-2	Seaside Basin Watermaster					
	A. MMP implementation (non-labor portion only)	Ongoing	35,000	5-7860.03	WRD	35,000 Watermaster
2-5-3	District Wide					
	A. Stream flow monitoring program					
	1. Miscellaneous equipment	Ongoing	3,000	4/5-7856.03	WRD	
	2. Data line rental - 7 sites	Ongoing	3,000	4/5-7856.03	WRD	

**Integrated Regional Water Management**

2-6	Integrated Regional Water Management					
	A. Update to the Canyon Del Rey Drainage Plan (see Note 1)	June	200,000	7855.11	P&E	200,000 DWR Grant
	B. Salt and nutrient management plan for the SGB (see Note 2)	June	50,000	7855.12	WRD	50,000 DWR Grant
	C. Assessment of steelhead passage barriers (Note 3) [\$25,000 staff cost reimbursed]	June	0	7855.13	WRD	25,000 DWR Grant
	D. GIS internet mapping site development & data management system (see Note 4)	June	71,000	7855.14	ASD	33,000 DWR Grant
	E. Inter-regional coordination (see Note 5) [staff cost \$5,000 reimbursed]	June	8,000	7855.15	P&E	13,000 DWR Grant
	F. Assessment for San Joe Creek watershed (see Note 6)	June	60,000	7855.16	P&E	60,000 DWR Grant
	G. ASBS alternatives analysis (see Note 7)	June	200,000	7855.17	P&E	200,000 DWR Grant
	H. Hydrologic monitoring - Carmel Valley Alluvial Aquifer (see Note 8)	June	5,000	7855.18	P&E	5,000 DWR Grant
	I. Feasibility of Scenic Road preservation (see Note 9)	June	54,200	7855.19	P&E	54,200 DWR Grant
	J. Update IRWM Plan Chapters 1-15 (see Note 10) [\$5,000 staff cost reimbursed]	June	100,000	7855.10	P&E	105,000 DWR Grant

**Notes:**

- 1 - Local match consists of \$60,000 cash (MCWRA), MPWMD in-kind services of \$22,080 for stream gage costs in Canyon Del Rey (two seasons)
- 2 - Local match consists of \$164,000 in expenses for the Seaside Groundwater Basin Watermaster
- 3 - Local match consists of MPWMD in-kind services of \$106,720 for stream gage costs in Carmel River tributaries (two seasons)
- 4 - Local match consists of \$40,500 mix of consultants, hardware & software and MPWMD in-kind services
- 5 - Local match consists of MPWMD in-kind services of \$2,400 during a two-year period in addition to reimbursed labor
- 6 - Sub-grantee agreement with Monterey Peninsula Regional Park District
- 7 - Sub-grantee agreement with City of Monterey
- 8 - Local match consists of MPWMD in-kind services of \$26,350 during a three-year period
- 9 - Sub-grantee agreement with County of Monterey.
- 10 - No local match required

**Water Distribution System Permitting**

2-8-1	Permit Processing Assistance	Ongoing	11,000	4-7855.03	P&E	11,000	Direct Bill
2-8-2	Hydrogeologic Impact Review	Ongoing	12,000	4-7855.03	P&E	12,000	Direct Bill
2-8-3	County Fees - CEQA Posting and Recording	Ongoing	5,000	4-7855.03	P&E	5,000	Direct Bill
2-8-4	WDS Permit Package Review (MPWMD Counsel)	Ongoing	8,600	4-7855.03	P&E	8,600	Direct Bill
2-8-5	WDS Permit Processing (completed by Field Biology Assistant)	Ongoing	4,000	4-7855.03	P&E	4,000	Direct Bill
2-8-5	A. Technical Procedures Update	December	4,000	4-7855.03	P&E		
	B. Independent Review of Technical Procedures Update (Consultant)	March	2,500	4-7855.03	P&E		
2-8-6	Document Management/File Scanning (Temporary service)	June	3,200	4-7855.03	P&E		

**PROTECT ENVIRONMENTAL QUALITY TOTAL**

1,798,500

1,561,000

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2012-13 BUDGET

**PUBLIC OUTREACH**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
3-1-1 Quarterly Newsletter	Ongoing	1,300	9-7811.10	GMO	0	
3-1-2 Public Outreach - General	Ongoing	10,000	9-7811.50	GMO	0	
3-1-3 Open House & Meeting Expenses	Ongoing	1,500	9-7811.50	GMO	0	
3-1-4 Website Upgrade	Summer	12,500	9-7811.50	GMO	0	
3-1-5 Super Saver Recognition Program	Ongoing	1,000	9-7811.xx	GMO	0	
3-1-6 Advertising	Ongoing	3,000	9-7811.xx	GMO	0	
3-1-7 Annual Report Printing	Fall	1,300	4-7811.10	GMO	0	
<b>PUBLIC OUTREACH TOTAL</b>		<b>30,600</b>			<b>0</b>	

**WATER DEMAND**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Demand Management</b>						
4-1-1 Rule Implementation/Enforcement						
A. Deed Restriction recording	Ongoing	13,000	6-7819	WDD	13,000	Direct Bill
B. CEQA	Fall	5,000	6-7801	WDD		
4-1-2 Database Project						
A. Maintenance & Programming	Ongoing	30,000	6-7811.61	WDD		
<b>Water Conservation</b>						
4-2-1 Community Outreach						
A. Sponsorships/support of community events	Ongoing	2,000	6-7811.40	WDD		
B. Water Efficiency Training/Education (Public)	Ongoing	25,000	6-7811.52	WDD	25,000	CAW
C. Conservation Brochure Design	Ongoing	1,500	6-7811.30	WDD		
D. CII Outreach	Ongoing	2,000	6-7811.xx	WDD		
4-2-2 Conservation Programs						
A. Landscape auditors	Ongoing	475,000	6-7813.81	WDD	475,000	CAW
B. School retrofit grant program	Ongoing	150,000	6-7813.84	WDD	150,000	CAW
C. Waterwise Gardening web application updates	Ongoing	5,300	6-7813.86	WDD	5,300	CAW
D. Conservation printed material	Ongoing	5,000	6-7813.88	WDD	5,000	CAW
E. CIMIS stations wireless connection costs	Ongoing	2,400	6-7813.86	WDD	2,400	CAW
F. Conservation devices	Ongoing	15,000	6-7813.87	WDD	15,000	CAW
G. Rainwater/graywater demonstration projects	Spring	20,000	6-7811.61	WDD	20,000	CAW
H. Best management practices	Ongoing	5,000	6-7811.55	WDD		
I. Conservation Website Maintenance	Ongoing	1,000	6-7811.xx	WDD		
4-2-3 Rebate Program						
A. CAW	Ongoing	800,000	6-7814.xx	WDD	800,000	CAW
B. Seaside Municipal	Ongoing	10,000	6-7812.00	WDD	10,000	Seaside
C. Non-CAW (MPWMD funded)	Ongoing	20,000	6-7814.99	WDD		
D. Rebate application forms	Ongoing	5,000	6-7814.00	WDD		
<b>WATER DEMAND TOTAL</b>		<b>1,592,200</b>			<b>1,520,700</b>	
<b>PROJECT EXPENDITURES TOTAL</b>		<b>9,631,900</b>			<b>6,803,000</b>	

**Monterey Peninsula Water Management District**  
**Capital Improvement Plan**  
**Fiscal Year 2012-13 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>Funding Source</u>
<b>Funded From District Revenues</b>					
WRD	Groundwater Replenishment Project	\$1,036,000	\$1,469,200	\$2,500,000	District Revenues
WRD	Water Project 1 (Phase 1 Aquifer Storage & Recovery)	898,700	435,314	245,513	District Revenues
WRD	Peninsula Water Supply Project Operations Studies	150,000	250,000	0	District Revenues
WRD	ASR Expansion Study	150,000	500,000	150,000	District Revenues
P&E	Other Water Supply Projects - Desal/Water Rights	250,000	200,000	100,000	District Revenues
P&E	Lower Carmel River Restoration Project (San Carlos)	20,000	80,000	0	District Revenues
	<b>SUBTOTAL</b>	<b>\$2,504,700</b>	<b>\$2,934,514</b>	<b>\$2,995,513</b>	
<b>Reimbursed from Grants or Reimbursements</b>					
WRD	Water Project 1 (Phase 1 Aquifer Storage & Recovery)	36,300	0	0	CAW
WRD	Water Project 2 (Phase 2 Aquifer Storage & Recovery)	3,315,300	984,700	0	CAW
WRD	Sleepy Hollow Facility Raw Water Intake Retrofit	610,000	1,120,000	0	CDFG Grant
P&E	Sleepy Hollow Ford Removal & Bridge Replacement	25,000	1,475,000	0	CDFG Grant
	<b>SUBTOTAL</b>	<b>\$3,986,600</b>	<b>\$3,579,700</b>	<b>\$0</b>	
<b>No Identified Source of Funds</b>					
WRD	Repayment of Advances for Aquifer Storage & Recovery	427,056	427,056	427,056	Unknown
WRD	Los Padres Reservoir Cooling Tower	0	0	250,000	Unknown
WRD	Lower Carmel Valley Well Pump - CR Lagoon	0	150,000	0	Unknown
P&E	Unspecified Bank Restoration Project	0	0	125,000	Unknown
	<b>SUBTOTAL</b>	<b>427,056</b>	<b>577,056</b>	<b>802,056</b>	
	<b>TOTAL CIP</b>	<b>6,918,356</b>	<b>7,091,270</b>	<b>3,797,569</b>	

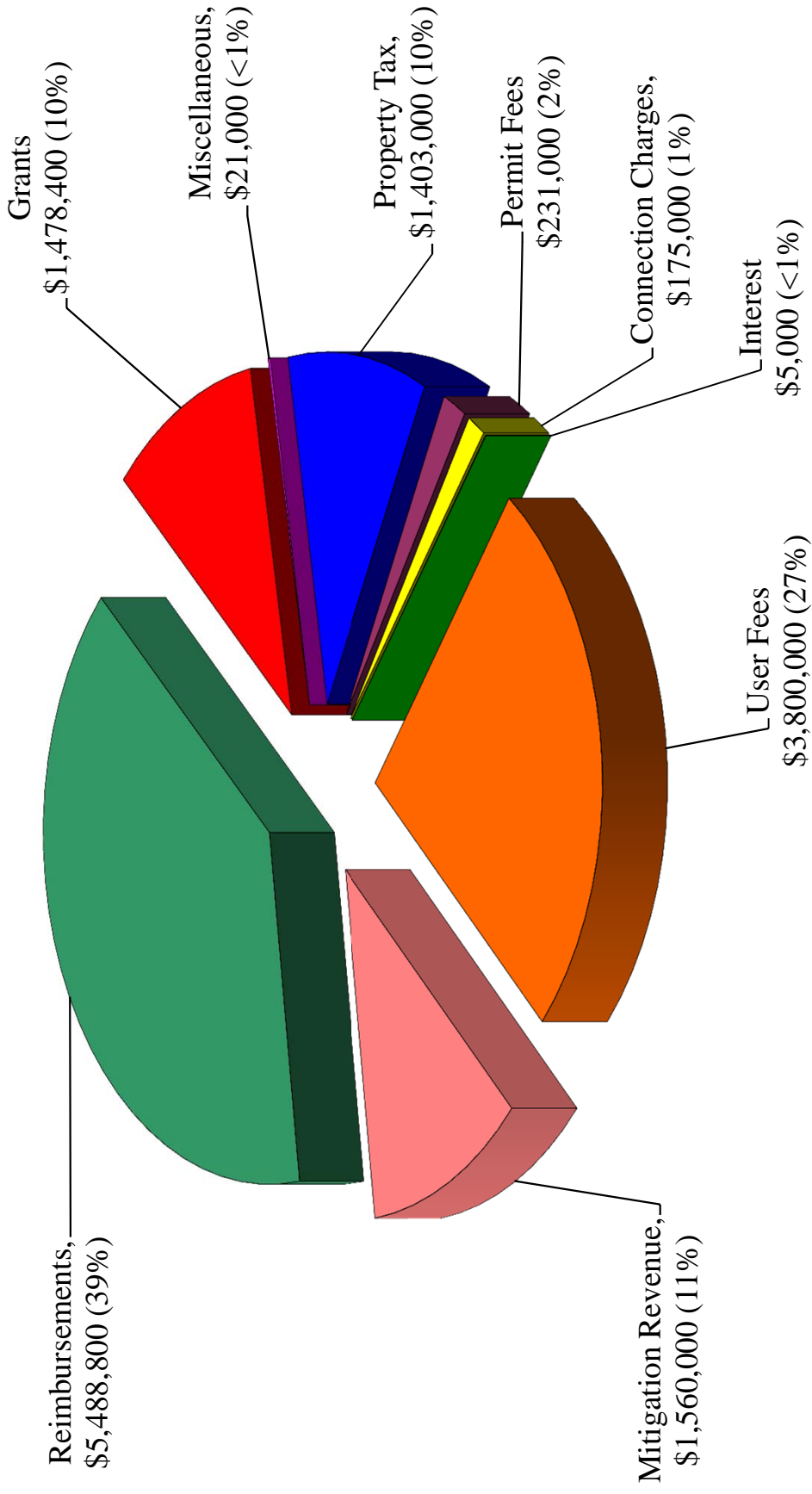
**Monterey Peninsula Water Management District  
Capital Asset Purchases  
Fiscal Year 2012-13 Budget**

	<u>Cost</u>	<u>Account Number</u>
<b><u>Computer Equipment</u></b>		
Data Storage (Drobo Upgrade)	\$2,500	99-9160
Financial Software	60,000	99-9160
Laptop (GS Flow - groundwater drawdown model)	2,000	99-9160
Display Booth	3,000	99-9130
Building Sign	2,700	99-9180
<b>Total Capital Assets</b>	<hr/> \$70,200	

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE  
FISCAL YEAR 2012-13 BUDGET**

<u>Item</u>	<u>Unit Cost</u>	<u>Qty.</u>	<u>Total Cost</u>	<u>Purchase In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
1/2 Ton Pickup	\$33,000	1	\$33,000	2013-14	1	\$33,000	\$0	Unit 7, '97 F150 4x4
1/2 Ton Pickup	\$36,600	1	\$36,600	2013-14	1	\$36,600	\$0	Additional Vehicle
1 Ton Pickup	\$34,500	1	\$34,500	2013-14	1	\$34,500	\$0	Unit 4, '99 F150 4x4
Telephone System	\$51,000	1	\$51,000	2013-14	1	\$51,000	\$0	Nortel IS 3-00
1 Ton Pickup	\$50,000	1	\$50,000	2013-14	1	\$50,000	\$0	Unit 6, '96 F350 4x4
Information System	\$120,000	1	\$120,000	2013-14	1	\$120,000	\$0	In Service 06/08
Office Renewal/Replacement	\$25,000	1	\$25,000	2013-14	1	\$0	\$0	Office Carpet Replacement
Orthoimagery	\$66,000	1	\$66,000	2015-16	3	\$33,000	\$0	Updated 10/08
1 Ton Pickup	\$50,000	1	\$50,000	2016-17	4	\$12,500	\$0	Unit 3, '97 3500 4x4
Multifunction Plotter/Scanner	\$25,000	1	\$25,000	2019-20	7	\$3,100	\$0	Replace 2 separate units
<b>Totals</b>			<b>\$491,100</b>			<b>\$373,700</b>	<b>\$0</b>	

**REVENUE SUMMARY**  
**Fiscal Year 2012-13 Budget**  
**\$14,162,200**



**Monterey Peninsula Water Management District  
Revenues Comparison by Year  
Fiscal Year 2012-13 Budget**

	<u>FY 2010-11</u> <u>Revised</u>	<u>FY 2011-12</u> <u>Revised</u>	<u>FY 2012-13</u> <u>Proposed</u>	<u>Change From</u> <u>Previous Year</u>	<u>Percentage</u> <u>Change</u>
Property Taxes	\$1,465,000	\$1,403,000	\$1,403,000	\$0	0.00%
Permit Fees - WDD	165,000	175,000	175,000	\$0	0.00%
Permit Fees - PED	134,000	30,000	56,000	\$26,000	86.67%
Connection Charges	400,000	275,000	175,000	(\$100,000)	-36.36%
User Fees	3,700,000	101,500	3,800,000	\$3,698,500	3643.84%
Recording Fees	13,000	6,000	6,000	\$0	0.00%
Interest	12,000	5,000	5,000	\$0	0.00%
Other	8,000	15,000	15,000	\$0	0.00%
Subtotal District Revenues	<u>5,897,000</u>	<u>2,010,500</u>	<u>5,635,000</u>	<u>3,624,500</u>	<u>180.28%</u>
Reimbursements - CAW	3,944,800	1,879,300	5,319,200	\$3,439,900	183.04%
Reimbursements - Watermaster	110,000	91,000	91,000	\$0	0.00%
Reimbursements - Other	70,400	24,000	63,600	\$39,600	165.00%
Reimbursements - Legal Fees	25,000	15,000	15,000	\$0	0.00%
Grants	33,000	929,000	1,478,400	\$549,400	59.14%
Mitigation Revenue	0	1,560,000	1,560,000	\$0	0.00%
Subtotal Reimbursements	<u>\$4,183,200</u>	<u>\$4,498,300</u>	<u>\$8,527,200</u>	<u>\$4,028,900</u>	<u>89.56%</u>
Line of Credit Proceeds	150,000	675,200	0	(\$675,200)	-100.00%
From Capital Equip. Reserve	69,600	4,800	0	(\$4,800)	-100.00%
From Flood/Drought Reserve	0	443,900	0	(\$443,900)	-100.00%
From Litigation Reserve	0	250,000	0	(\$250,000)	-100.00%
From Fund Balance	37,200	475,300	0	(\$475,300)	-100.00%
Revenue Totals	<u><u>\$10,337,000</u></u>	<u><u>\$8,358,000</u></u>	<u><u>\$14,162,200</u></u>	<u><u>\$5,804,200</u></u>	<u><u>69.44%</u></u>



**Monterey Peninsula Water Management District  
Revenues by Operating Fund  
Fiscal Year 2012-13 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$480,000	\$23,000	\$900,000	\$1,403,000
Permit Fees - WDD	0	0	175,000	175,000
Permit Fees - PED	56,000	0	0	56,000
Connection Charges	0	175,000	0	175,000
User Fees	100,000	3,700,000	0	3,800,000
Recording Fees	0	0	6,000	6,000
Interest	2,900	1,000	1,100	5,000
Other	7,500	4,300	3,200	15,000
Subtotal District Revenues	<u>646,400</u>	<u>3,903,300</u>	<u>1,085,300</u>	<u>5,635,000</u>
Reimbursements - CAW	7,000	3,736,300	1,575,900	5,319,200
Reimbursements - Watermaster	0	91,000	0	91,000
Reimbursements - Other	40,600	0	23,000	63,600
Reimbursements - Legal Fees	0	0	15,000	15,000
Grants	1,478,400	0	0	1,478,400
Mitigation Revenue	1,560,000	0	0	1,560,000
Subtotal Reimbursements	<u>\$3,086,000</u>	<u>\$3,827,300</u>	<u>\$1,613,900</u>	<u>\$8,527,200</u>
Line of Credit Proceeds	0	0	0	0
From Capital Equip. Reserve	0	0	0	0
From Flood/Drought Reserve	0	0	0	0
From Litigation Reserve	0	0	0	0
(To)/From General Operating Reserve	0	0	0	0
Revenue Totals	<u><u>\$3,732,400</u></u>	<u><u>\$7,730,600</u></u>	<u><u>\$2,699,200</u></u>	<u><u>\$14,162,200</u></u>

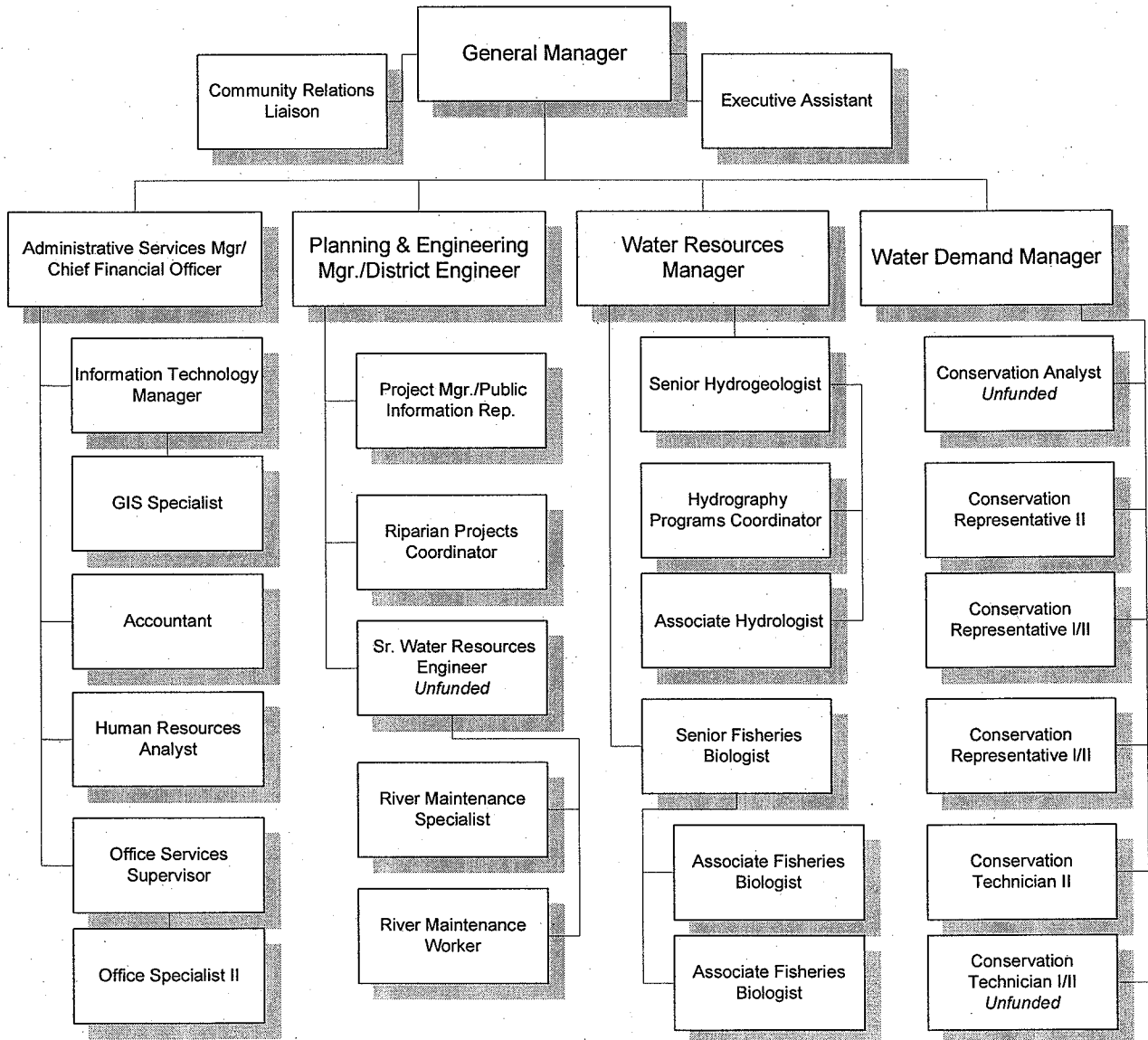
**Monterey Peninsula Water Management District  
Reimbursable Amounts & Grants  
Fiscal Year 2012-13 Budget**

<u>Reimbursement Source</u>	<u>Amount</u>
CAW - Water Project 1 Operation (Inc. \$10,000 labor)	146,800
CAW - Water Project 1 Modifications	36,300
CAW - Water Project 2 Construction	2,940,000
CAW - Water Project 2 Operation (Inc. \$5,000 Labor)	237,900
CAW - Water Project 2 Site Planning	375,300
CAW - Conservation Rep I (Salary & Benefits)	78,200
CAW - Conservation Activities	697,700
CAW - Conservation Rebates	800,000
CAW - Riparian Activities	7,000
Seaside - Conservation Rebates	10,000
Watermaster (Inc. \$56,000 labor)	91,000
Grants - Fisheries	728,200
Barnett-Segal Grant	5,000
Grants - IRWM	745,200
Direct Bill - Deed Restriction Recording	13,000
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	40,600
Direct Bill - Legal Reimbursement	15,000
Total Reimbursements	6,967,200

**Monterey Peninsula Water Management District**  
**Analysis of Reserves**  
**Fiscal Year 2012-13 Budget**

<u>Reserves as of 07/01/2012</u>	Mitigation <u>Fund</u>	Capital Projects <u>Fund</u>	Conservation <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$43,734	\$1,009	\$44,743
Litigation/Insurance Reserve	0	0	0	0
Capital Equipment Reserve	199,701	51,966	47,633	299,300
Flood/Drought Reserve	44	0	0	44
General Operating Reserve	0	0	404	404
Totals	<hr/> \$199,745	\$95,700	\$49,046	\$344,491
 <u>Litigation/Insurance Reserve Analysis</u>				
07/01/2012 Balance (above)	\$0	\$0	\$0	\$0
Fiscal Year 2012-13 Budgeted	0	0	0	0
06/30/2013 Estimated Balance	<hr/> \$0	\$0	\$0	\$0
 <u>Capital Equipment Reserve Analysis</u>				
07/01/2012 Balance (above)	\$199,701	\$51,966	\$47,633	\$299,300
Fiscal Year 2012-13 Budgeted	0	0	0	0
06/30/2013 Estimated Balance	<hr/> \$199,701	\$51,966	\$47,633	\$299,300
 <u>Flood/Drought Reserve Analysis</u>				
07/01/2012 Balance (above)	\$44	\$0	\$0	\$44
Fiscal Year 2012-13 Budgeted	0	0	0	0
06/30/2013 Estimated Balance	<hr/> \$44	\$0	\$0	\$44
 <u>General Operating Reserve Analysis</u>				
07/01/2012 Balance (above)	\$0	\$0	\$404	\$404
Fiscal Year 2012-13 Budgeted	0	0	0	0
06/30/2013 Estimated Balance	<hr/> \$0	\$0	\$404	\$404
 Estimated Reserves as of 06/30/2013	 \$199,745	 \$95,700	 \$49,046	 \$344,491

**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ORGANIZATION CHART  
FY 2012-13**



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**General Manager's Office**

The General Manager's Office activities include strategic planning, oversight of divisional activities and execution, public outreach, coordination and oversight of budget and financial activities, management of the District's legal strategies, support for the Board of Directors and Committees. Priorities for the past and next fiscal year include development of a secure and reliable revenue stream and implementation of permanent water supply resources.

The services provided include general management of District activities on a day-to-day basis, strategic planning, program and activity evaluation, staff meetings and evaluations, meeting with jurisdictions and interest groups, regular interaction and direction with financial personnel, regular interaction and review of performance of District legal team, coordination of Board schedule and activities, preparation of Board packages and minutes.

Classification	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
General Manager	1	1	1	0
Executive Assistant	1	1	1	0
Community Relations Liaison	1	1	1	0
Chief Technology Officer	1	*	*	0
GIS Specialist	1	*	*	0
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>3</b>	<b>3</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>31</b>	<b>29</b>	<b>29.5</b>	<b>0.5</b>

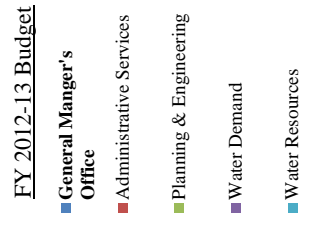
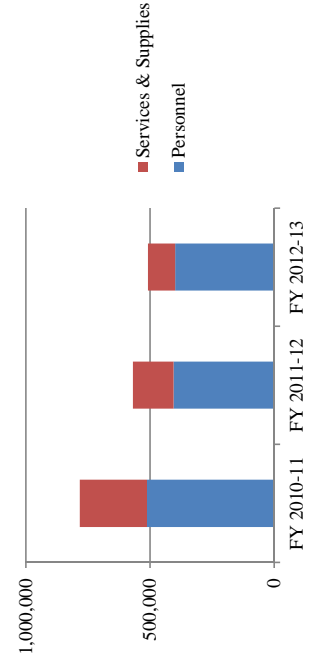
Notes:

\* Information Technology reports to the Administrative Services Division

Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**General Manager's Office**

	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
<u>Personnel</u>				
Salaries	\$361,556	\$296,000	\$281,500	(\$14,500)
Retirement	66,278	52,000	57,400	5,400
Unemployment Compensation	0	0	0	-
Auto Allowance	4,800	4,800	4,800	-
Deferred Compensation	8,778	6,200	6,200	-
Temporary Personnel	0	0	0	-
Workers' Comp.	1,457	1,200	1,000	(200)
Employee Insurance	52,672	33,600	40,400	6,800
Medicare & FICA Taxes	4,319	3,000	3,200	200
Personnel Recruitment	11,042	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	7,000	3,000	(4,000)
Staff Development	2,090	2,300	2,300	-
<b>Sub-total Personnel Costs</b>	<b>512,992</b>	<b>406,100</b>	<b>399,800</b>	<b>(6,300)</b>
<u>Services &amp; Supplies</u>				
Services & Supplies	218,797	126,500	72,050	(54,450)
Fixed Assets	40,875	2,000	5,700	3,700
Project Expenditures	9,580	35,000	30,600	(4,400)
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	1,500	-	-	-
<b>Sub-total</b>	<b>270,752</b>	<b>163,500</b>	<b>108,350</b>	<b>(55,150)</b>
<b>TOTAL EXPENDITURES</b>	<b>783,743</b>	<b>569,600</b>	<b>508,150</b>	<b>(67,750)</b>



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Administrative Services**

The Administrative Services Department activities include revenue and debt management, procurement, payroll, safety, risk management, human resources, records management, rules and regulations updates and distribution, building services and repairs, administrative support for the Board of Directors, administrative work in support of District-wide program and activities, and information technology services.

The services provided include cash and investment management, day-to-day accounting operations for the District and Pebble Beach Reclamation Project, internal and external financial reporting, grant administration, overseeing District's financial obligations, management of assets, payroll administration, acquisition and payment of all goods and services, financial aspect of risk management, administering safety training programs, accident investigation, recruitment, selection, development and maintenance of personnel policies and procedures, employee development/training, employee recognition, legal issues and labor relations activities, and fulfilling public records requests. Additional services provided are the administration of benefit programs, overseeing workers compensation and ensuring compliance with DMV requirements. This department also maintains the District wide records management program, the repair & maintenance and improvements of the District's information and communication technology systems.

Classification	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2012-13
	Actual	Revised	Proposed	Proposed	Change
Administrative Services Manager/CFO	1	1	1	1	0
Information Technology Manager	*	1	1	1	0
GIS Specialist	*	1	1	1	0
Accountant	1	1	1	1	0
Human Resources Analyst	1	1	1	1	0
Office Services Supervisor	1	1	1	1	0
Office Specialist I	1	1	1	1	0
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>31</b>	<b>29</b>	<b>29.5</b>	<b>29.5</b>	<b>0.5</b>

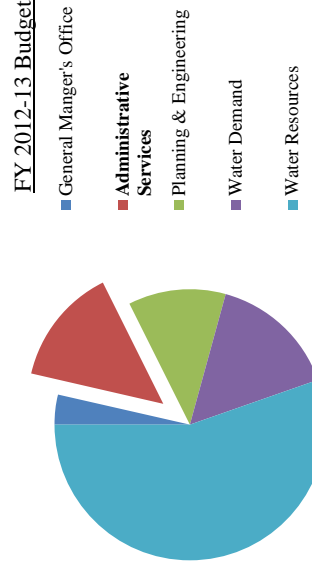
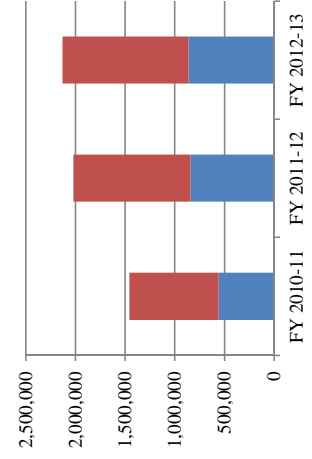
Notes:

\* Information Technology reported to the General Managers Office

Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Administrative Services**

	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
<b>Personnel</b>				
Salaries	\$389,570	\$498,000	\$528,700	\$30,700
Retirement	58,863	99,300	107,800	8,500
Unemployment Compensation	0	3,000	3,000	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	85	0	0	-
Workers' Comp.	1,512	1,500	1,800	300
Employee Insurance	93,482	202,100	202,100	-
Medicare & FICA Taxes	5,496	7,200	7,700	500
Personnel Recruitment	10,412	20,600	0	(20,600)
Pre-Employment Physicals	0	500	0	(500)
Moving Expense Reimbursement	0	0	0	-
Staff Development	1,257	10,000	10,000	-
<b>Sub-total Personnel Costs</b>	<b>560,676</b>	<b>842,200</b>	<b>861,100</b>	<b>18,900</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	798,505	807,322	771,300	(36,022)
Fixed Assets	8,749	32,078	62,500	30,422
Project Expenditures	20,640	73,500	71,000	(2,500)
Debt Service	7,500	25,000	145,600	120,600
Election Expense		169,000	145,600	(23,400)
Contingency	61,884	75,000	75,000	-
<b>Sub-total</b>	<b>897,278</b>	<b>1,181,900</b>	<b>1,271,000</b>	<b>89,100</b>
<b>TOTAL EXPENDITURES</b>	<b>1,457,954</b>	<b>2,024,100</b>	<b>2,132,100</b>	<b>126,900</b>





Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Planning & Engineering**

The Planning and Engineering Division activities include review and investigation of proposed water supply projects, evaluation of proposed Carmel River water rights decisions, preservation of existing District water rights, coordination of Water Distribution System permits, implementation of portions of the Carmel River Mitigation Program, and coordination of water resource management throughout the District.

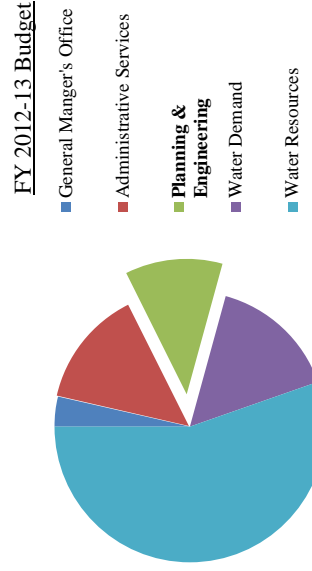
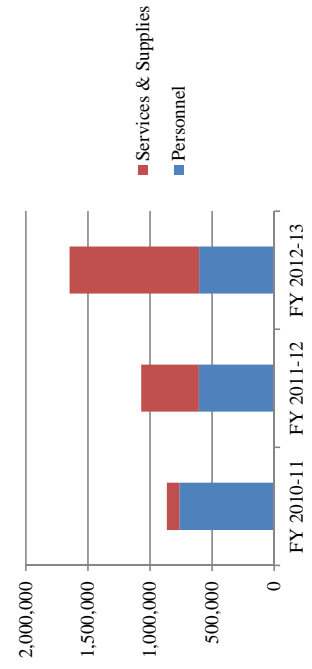
- Water Supply – Analysis of impacts and benefits of proposed water supply projects; review and completion of environmental compliance documents under the California Environmental Quality Act and National Environmental Policy Act); completion of Engineer’s Reports;
- Water Rights – Coordinate District review of proposed Carmel River water rights issued by the State Water Resources Control Board; track and preserve existing District water rights; prepare applications for changes to District water rights;
- Water Distribution System (WDS) permits – Review and process applications for WDS permits; make determinations of level of review; coordinate staff, consultant, and District Counsel work on WDS permits; prepare findings; issue WDS permits;
- Carmel River Mitigation Program – Conduct Carmel River restoration projects, including problem assessment, design, bid preparation, permit acquisition, construction management, and project monitoring; install, operate, and maintain high-volume irrigation systems along 15 miles of the lower Carmel River; monitor and assess streamside conditions; provide technical assistance to river front property owners; determine erosion potential; enforce District rules for the Carmel River; assist the Water Resources Division with steelhead rescues and Sleepy Hollow Steelhead Rearing Facility operations; provide technical analysis and advice to agencies responsible for Carmel River lagoon management;
- Integrated Regional Water Management (IRWM) – facilitate the development and implementation of a comprehensive IRWM Plan for the Monterey Peninsula region, including projects involving Carmel River resources, groundwater, recycled water, desalination, stormwater, flood control, ecosystem restoration, water conservation, and public recreation; conduct stakeholder outreach; prepare grant applications for specific projects; administer grant funds on behalf of the District and local area project proponents.

Classification	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2012-13
	Actual	Revised	Proposed	Proposed	Change
Planning & Engineering Manager	1	1	1	1	0
Project Manager	1	1	1	1	0
Riparian Projects Coordinator	1	1	1	1	0
Senior Water Resources Engineer	1	0	0	0	0
River Maintenance Specialist	1	1	1	1	0
River Maintenance Specialist	1	1	1	1	0
Field Biology Assistant (limited term)	0.5	0.5	0.5	0.5	0
<b>TOTAL POSITIONS</b>	<b>6.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>31</b>	<b>29</b>	<b>29.5</b>	<b>29.5</b>	<b>0.5</b>

Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Planning & Engineering**

	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
<u>Personnel</u>				
Salaries	\$540,797	\$408,000	\$411,700	\$3,700
Retirement	101,851	81,400	84,000	2,600
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	11,454	6,900	7,300	400
Employee Insurance	104,168	104,500	96,600	(7,900)
Medicare & FICA Taxes	6,361	4,500	4,600	100
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	334	3,500	0	(3,500)
<b>Sub-total Personnel Costs</b>	<b>764,965</b>	<b>608,800</b>	<b>604,200</b>	<b>(4,600)</b>
<u>Services &amp; Supplies</u>				
Services & Supplies	16,506	20,500	19,400	(1,100)
Fixed Assets	-	-	2,000	2,000
Project Expenditures	83,994	442,300	1,022,900	580,600
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
<b>Sub-total</b>	<b>100,500</b>	<b>462,800</b>	<b>1,044,300</b>	<b>581,500</b>
<b>TOTAL EXPENDITURES</b>	<b>865,465</b>	<b>1,071,600</b>	<b>1,648,500</b>	<b>572,300</b>



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Water Demand**

The Water Demand Division provides information and programs to achieve efficient water use and maximize available supplies. This is achieved through community education and outreach, development of incentives and training programs, and by implementing and enforcing permitting and conservation regulations, thereby reducing the community's need for potable water. The Water Demand Division strives to provide responsive and accurate customer service that exceeds the expectations of the people we serve.

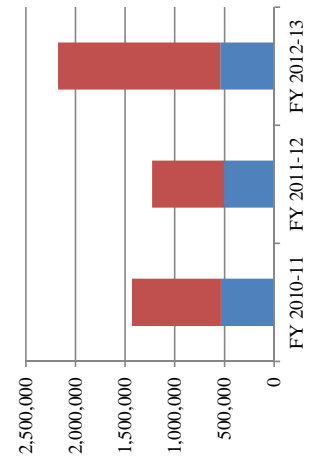
Services include customer service related to permit review and processing, conservation program administration and reporting, site visits and inspections, water waste and rationing enforcement, rebate program administration, and data management and data systems design related to demand management. Other services include project and program coordination and training with eight local cities and county, local water purveyors, local and statewide agencies, builders, contractors, architects, Realtors and others. The Water Demand Division also reviews projects for environmental compliance related to water supply, collaborates with jurisdictions to develop and track efficiency standards and conditions for development projects, assists with ratemaking and proposes policies and programs to encourage and promote indoor and outdoor water efficiency, conservation, reuse, alternative water sources, and non-residential best management practices.

Classification	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13
	Actual	Revised	Proposed	Change
Water Demand Manager	1	1	1	0
Conservation Analyst (unfunded)	0	0	0	0
Conservation Representative II	1	1	1	0
Conservation Representative I	1	1	1	0
Conservation Representative I	1	1	1	0
Conservation Technician II	1	1	1	0
Conservation Technician I/II (unfunded)	0	0	0	0
Data Entry (temporary)	1	1	1	0
General Clerical (temporary)	1	0	0.5	0.5
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>6</b>	<b>6.5</b>	<b>0.5</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>31</b>	<b>29</b>	<b>29.5</b>	<b>0.5</b>

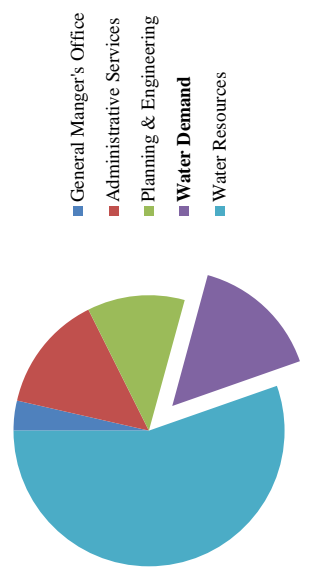
Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Water Demand**

	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
<b>Personnel</b>				
Salaries	\$324,743	\$320,000	\$339,000	\$19,000
Retirement	64,363	63,700	66,500	2,800
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	72,792	38,000	52,500	14,500
Workers' Comp.	1,377	1,000	1,200	200
Employee Insurance	67,950	74,200	74,900	700
Medicare & FICA Taxes	4,523	4,600	4,800	200
Personnel Recruitment	7	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	1,882	2,500	5,000	2,500
<b>Sub-total Personnel Costs</b>	<b>537,637</b>	<b>504,000</b>	<b>543,900</b>	<b>39,900</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	18,752	31,100	40,450	9,350
Fixed Assets	22,443	-	0	-
Project Expenditures	855,226	694,400	1,592,200	897,800
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
<b>Sub-total</b>	<b>896,421</b>	<b>725,500</b>	<b>1,632,650</b>	<b>907,150</b>
<b>TOTAL EXPENDITURES</b>	<b>1,434,059</b>	<b>1,229,500</b>	<b>2,176,550</b>	<b>986,950</b>



FY 2012-13 Budget



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Water Resources**

The Water Resources Division (WRD) is comprised of two staff functional units, the Hydrologic unit and the Fisheries unit. Program responsibilities and services provided include surface and groundwater data collection and reporting programs, fishery protection activities in the Carmel River basin, quarterly water supply strategies and budgets for Cal-Am's main and satellite water distribution systems, and the annual Carmel River Memorandum of Agreement among Cal-Am, CDFG and the District that governs reservoir releases to the lower Carmel River during the low-flow season. WRD staff coordinates closely with the Planning & Engineering and Water Demand Divisions on certain activities to more efficiently share internal staff resources and expertise.

Water Supply – Develop and implement plans for water supply augmentation projects; design, permit, construct, operate Seaside Basin ASR projects; analyze water supply project alternatives; operate water resources simulation models.

Fisheries Resource Program - Rescue stranded steelhead from the Carmel River; rear rescued fish at the Sleepy Hollow Rearing Facility (SHSRF); rescue downstream migrant smolts in spring and transport them to a holding facility or the ocean; prevent stranding of early fall and winter migrant juvenile steelhead; rescue steelhead kelts and transport them to a holding facility or the ocean; support future interagency captive brood-stock program for landlocked steelhead during successive years of drought; prepare designs, retain contractors and manage construction contracts for SHSRF projects.

Hydrologic Monitoring Program - Conduct: (a) precipitation monitoring, (b) streamflow monitoring, (c) reservoir and groundwater storage monitoring, (d) surface water and groundwater production monitoring, (e) surface water and groundwater quality monitoring, and (f) Carmel River lagoon water level, quality, bathymetric and habitat and groundwater production monitoring. Associate Hydrogeologist

Water Resources Management – Prepare quarterly water supply strategy budgets; participate in annual Carmel River Low Flow Memorandum of Agreement process; conduct monitoring and management functions as part of Seaside Basin Watermaster Monitoring & Management Plan; provide technical assistance and expert testimony on Cal-Am rate cases before the CPUC; prepare annual Mitigation Program reports.

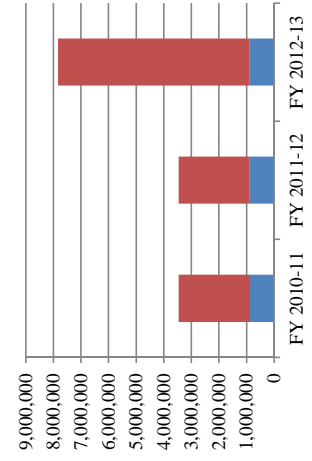
Water Use and Permitting – Collect, analyze and report data from approximately 1,000 wells and other sources for annual District-wide water production summary; coordinate with Planning & Engineering and Water Demand Divisions on Water Distribution System permitting.

Classification	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13
	Actual	Revised	Proposed	Change
Water Resources Manager	1	1	1	0
Senior Hydrogeologist	1	1	1	0
Hydrography Programs Coordinator	1	1	1	0
Associate Hydrogeologist	1	1	1	0
Senior Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Associate Fisheries Biologist	1	1	1	0
Water Resources Assistant (limited term)	0.5	0.5	0.5	0
<b>TOTAL POSITIONS</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>31</b>	<b>29</b>	<b>29.5</b>	<b>0.5</b>

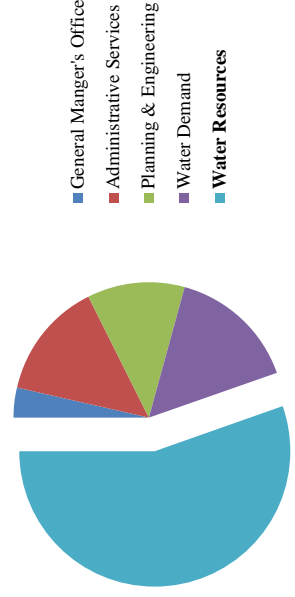
Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2012-13 Budget

**Water Resources**

	FY 2010-11 Actual	FY 2011-12 Revised	FY 2012-13 Proposed	FY 2012-13 Change
<u>Personnel</u>				
Salaries	\$617,854	\$615,400	\$616,400	\$1,000
Retirement	120,704	122,700	125,700	3,000
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	22,290	19,000	20,200	1,200
Employee Insurance	108,450	119,200	121,300	2,100
Medicare & FICA Taxes	7,717	6,200	6,300	100
Personnel Recruitment	(25)	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	2,600	5,100	4,600	(500)
<b>Sub-total Personnel Costs</b>	<b>879,589</b>	<b>887,600</b>	<b>894,500</b>	<b>6,900</b>
<u>Services &amp; Supplies</u>				
Services & Supplies	25,073	28,800	32,800	4,000
Fixed Assets	1,069	0	0	-
Project Expenditures	2,565,220	2,546,800	6,915,200	4,368,400
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
<b>Sub-total</b>	<b>2,591,363</b>	<b>2,575,600</b>	<b>6,948,000</b>	<b>4,372,400</b>
<b>TOTAL EXPENDITURES</b>	<b>3,470,952</b>	<b>3,463,200</b>	<b>7,842,500</b>	<b>4,386,200</b>



FY 2012-13 Budget



# PERFORMANCE MEASURES SUMMARY

## GENERAL MANAGER'S OFFICE

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
General and Administrative	Secure permanent funding source to replace User Fee and expand revenues for water supply projects; Defend any litigation.	Passage of new annual water use fee through Prop 218 process; Successful legal defense if required; Funding of ASR, GWR, and additional water supply work.	n/a	n/a	100%
General and Administrative	Evaluate programs at functional level and make recommendations to Board for possible changes in activities and/or costs	Review and identify essential functions of District divisions. Prepare recommendations to Board for use in 2013-14 budget planning.	0%	0%	100%
General and Administrative	Strategic Planning	Develop 1-year and 3-year goals during 2012-13 for use in 2013-14 budget planning; Do so interactively with Board.	0%	0%	100%
General and Administrative	Systems and Process	Implement current-generation financial software for better control and reporting, especially for real-time information, in order to improve budgeting and monitoring of current conditions.	n/a	n/a	100%
General and Administrative	Board and Committee Packets Completion and Delivery	Manage and execute scheduling and support of Board and Committee meetings; Deliver agenda packets in timely fashion. Prepare minutes in timely fashion.	95%	98%	98%

# PERFORMANCE MEASURES SUMMARY

## GENERAL MANAGER'S OFFICE

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Public Outreach	Increase District visibility; Meet with City Councils, business groups, community groups, media, and others regularly	Create new opportunities to present to and interact with the community.	<50%	80%	95%
Public Outreach	Respond to questions from the public or media re: District activities; prepare news releases, letters to the editor or commentaries as directed by the General Manager; prepare FAQ and summaries on special topics; assist in updating the MPWMD website; provide ideas and staff support for Public Outreach Committee.	Ensure accurate information about the District is disseminated in a variety of formats; respond as promptly as possible to phone or e-mail inquiries, and within 5 days for letters.	<70%	95%	100%
Public Outreach	Prepare and distribute quarterly newsletter.	Prepare and distribute quarterly newsletter.	20%	100%	100%

\* Actual performance through April 2012



**PERFORMANCE MEASURES SUMMARY**  
**ADMINISTRATIVE SERVICES DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 *Estimated</b>	<b>FY 2012-13 Target</b>
Budgeting and Financial Reporting	Significant External Audit Findings	Ensure Compliance with audit requirements as evidenced by no significant external audit findings	100%	0%	100%
Budgeting and Financial Reporting	Timely Financial Reporting	Complete all financial reports and accounting functions within identified target deadlines	92%	92%	100%
Budgeting and Financial Reporting	Timely Payment of Invoices	Ensure invoices are paid in a timely manner to maintain good relations with suppliers and the public	100%	100%	100%
Budgeting and Financial Reporting	Pebble Beach Reclamation Billing & Reporting	Ensure timely processing of water billing and financial statement preparation	80%	90%	100%
Personnel Services	Prompt Employee Recruitments	Maintain efficiency and responsiveness of the recruitment process to insure timely staffing of vacant positions	100%	100%	100%
Personnel Services	Prompt Responses to Requests for Information	Provide timely responses to employee requests for information	98%	98%	98%

**PERFORMANCE MEASURES SUMMARY**  
**ADMINISTRATIVE SERVICES DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 *Estimated</b>	<b>FY 2012-13 Target</b>
Risk Management & Safety	Mandated Training Completion Rate	Ensure employees receive and attend training for all mandated courses on time	100%	100%	100%
Risk Management & Safety	Maintain Appropriate Insurance	Maintain appropriate insurance levels to minimize exposures to loss	100%	100%	100%
Support Services	Timely Mail Distribution	Ensure distribution of incoming and outgoing mail on a daily basis	98%	95%	98%
Support Services	File Maintenance	Ensure daily maintenance of District files for use by the Board, public, staff and legal counsel	97%	98%	98%
Information Technology	Technical Support	Ensure effective support of computer hardware within four hours of requests during working hours	95%	95%	100%
Information Technology	Security and High Availability	Maintain secure and reliable electronic environments at all times	99%	99%	100%
Information Technology	Backup	Ensure full backup of all District computer records and data on a daily basis	100%	100%	100%

\* Actual performance through April 2012

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Estimated*</b>	<b>FY 2012-13 Target</b>
Information Technology	Place the updated Integrated Regional Water Management Plan related documents on the MPWMD website.	Work with the General's Manager's office to place documents on MPWMD web site.	100%	100%	100%
Environmental Protection	Prepare quarterly and annual reports on vegetation moisture stress, soil moisture, depth to groundwater, and irrigation water use for environmental protection.	Satisfy mitigation reporting requirements for the 1990 Water Allocation Program EIR Mitigation Program.	100%	100%	100%
Environmental Protection	Protect, help restore, manage and diversify riparian corridor vegetation; conduct annual vegetation management program; carry out annual revegetation efforts.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%
Environmental Protection	Monitor stream flows and bank stability, prevent erosion and help restore natural river functions.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%
Environmental Protection	Write sections of the Mitigation Program Annual Report.	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Estimated*</b>	<b>FY 2012-13 Target</b>
Environmental Protection/ Public Outreach	Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.	Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.			
Environmental Protection/ Public Outreach	Respond to requests from members of the public, educational community, and interest groups to give presentations on management of Carmel River resources and overall District functions.	Ensure compliance with Mitigation Program requirements; conduct outreach.	100%	100%	100%
Environmental Protection	Facilitate quarterly and special meetings of the Carmel River Advisory Committee (CRAC); coordinate meetings; prepare meeting packets; maintain the District CRAC web site.	Ensure compliance with Mitigation Program requirements for protection of habitat and property; conduct outreach to members of the public.	100%	100%	100%
Environmental Protection	Update the IRWM Plan.	Update the IRWM Plan to conform to new State requirements.	10%	10%	50%
Environmental Protection	Participate in the Technical Review Team for San Clemente Dam Removal and Carmel River Reroute Project.	Ensure coordination between District actions and CAW actions.	100%	50%	100%
Environmental Protection	Provide technical assistance with management of the Carmel River Lagoon. Monitor Carmel River	Ensure compliance with Mitigation Program requirements for protection of	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Estimated*</b>	<b>FY 2012-13 Target</b>
	Lagoon and State Beach.	habitat.			
Water Supply	Evaluate/pursue alternative water supply projects within MPWMD boundary.	Determine the feasibility of additional local water supply projects.	5%	5%	25%
Water Supply	Pursue Groundwater Replenishment Project (GWR) in the Seaside Groundwater Basin (Water Project 4).	As directed by the MPWMD Board, cooperate with the Monterey Peninsula Regional Water Pollution Control Agency to develop the GRP.	5%	5%	10%
Water Supply	Evaluate Expansion of Los Padres Reservoir Capacity (Water Supply Project 5)	Determine methods for increasing surface storage capacity.	5%	5%	20%
Water Supply	Evaluate water augmentation alternatives as directed by the MPWMD Board.	Carry out Board policy direction on technical and environmental review of water supply options proposed by MPWMD and others.	100%	100%	100%
Water Supply	Complete IRWM Implementation Grant Application for ASR and GWR Project work.	Assist the Water Resources Division with preparation and submittal of a grant application to the Department of Water Resources.	N/A	N/A%	100%
Water Supply	Update CVSIM and develop a		15%	10%	50%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2010-11 Actual</b>	<b>FY 2011-12 Estimated*</b>	<b>FY 2012-13 Target</b>
	linked groundwater and surface water model in the Carmel River Basin.	Assist the Water Resources Division with Carmel River Basin water resources management.			
Water Resources Management	Participate in CPUC proceedings relating to Cal-Am.	Evaluate Cal-Am filings; prepare testimony and participate in hearings in accordance with CPUC requirements.	100%	100%	100%
Water Resources Management	Evaluate projects that may affect water resources within the District.	Coordinate with WRD and WDD to review and comment on environmental documents, such as Draft EIRs, for projects that may affect water resources and associated habitat within the District.	100%	100%	100%
Water Resources Management	Coordinate Fisheries Restoration Grant Program Project to Remove the Sleepy Hollow Ford.	Implementation of a project that is consistent with CAW/NOAA/CDFG Settlement Agreement.	10%	10%	20%

## PERFORMANCE MEASURES SUMMARY

### PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 Estimated*	FY 2012-13 Target
Water Use and Permitting	Evaluate and process applications for Water Distribution System permits or Confirmation of Exemptions.	Determine whether applications meet approval criteria in MPWMD Rules and Regulations and within the State Permit Streamlining Act.	100%	100%	100%
Public Outreach	Respond to questions from the public or media about Planning and Engineering activities; prepare news releases, letters to the editor or commentaries as directed by the General Manager; assist with preparation of FAQ and summaries on special topics.	Ensure accurate information about the District is disseminated in a variety of formats; respond as promptly as possible to phone or e-mail inquiries, and within 10 days for letters.	100%	100%	100%

\* Actual performance through April 2012

# PERFORMANCE MEASURES SUMMARY

## WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Demand Management	Account for each debit to a Jurisdiction's Allocations, provide annual status reports, and ensure that the total quantity of water permitted for all projects does not exceed the amount of water available in the Jurisdiction's allocations	Annual tracking and reporting is required by District Rule 31	100%	100%	100%
Demand Management	Maintain accurate records of properties receiving water from District Water Entitlements	Rule 23.5 and 23.6 requires the District to issue and maintain records of properties receiving water from entitlements	100%	100%	100%
Demand Management	Process and issue Water Permits	Complete Water Permit applications must be processed in compliance with the Permit Processing Act and MPWMD Regulation II	100%	100%	100%
Demand Management	Meet with Board committees, Jurisdictions and other agencies and parties regarding policy development and implementation	Ensure that information is disseminated to those effected by District policy	100%	100%	100%



# PERFORMANCE MEASURES SUMMARY

## WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Water Efficiency	Enforce inspection requirements for water permits issued between 2004 and 2009 (was 2008)	District Rule 23 requires a final inspection for water permits	80%	80%	80%
Water Efficiency	Conduct scheduled inspections and perform required follow up	District Rule 23 requires a final inspection for water permits and describes follow up procedures and timelines for compliance	98%	98%	98%
Water Efficiency	Verify compliance of properties subject to the District's conservation requirements by onsite inspection	Regulation XIV requires retrofit of various water uses upon specific actions related to permitting, property use or ownership. Rule 144 states the verification process.	90%	80% [1]	90%
Conservation	Track and report water savings associated with conservation programs	California Urban Water Conservation Council and PUC reporting requirements. Cal-Am reports activity to SWRCB	100%	100 %	100%
Conservation	Participate in Water Awareness Committee of Monterey County	Regional water conservation forum depends on participation for success	100%	100%	100%
Conservation	Process and issue rebates; invoice CAW for reimbursement	PUC approval of Rebate funds considered MPWMD administration to ensure accurate data management	100%	100%	100%

# PERFORMANCE MEASURES SUMMARY

## WATER DEMAND DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Conservation	Bi-monthly meetings with CAW to coordinate conservation programs	PUC approval of funding considers coordination of effort to avoid duplication of service	100%	100%	100%
Conservation	By May 1 of each year and in collaboration with CAW, prepare annual conservation report for PUC DRA	Required as condition of PUC approval of conservation budget	100%	100%	100%
Environmental Protection	Reduce water waste and non-essential water use by responding to complaints and following up with site contacts and enforcement processes, as necessary	Regulations XIV and XV prohibit water waste and non-essential water use; approval of PUC conservation budget contemplates enforcement	100%	100%	100%
Information Technology	Weekly meeting with ITM and Zone 24x7 to complete and test database programming	Complete database project	75%	70%	75%
Environmental Protection	Write sections of the Mitigation Program Annual Report	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR Mitigation and Monitoring Program	100%	100%	100%

\* Actual performance through April 2012

[1] Number is reduced due to the number of foreclosures that have occurred on the Monterey Peninsula

# PERFORMANCE MEASURES SUMMARY

## WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Water Supply	Phase 1 ASR Project	Complete Phase 1 ASR Project final design plans and prepare for full-scale project implementation by start of injection season, i.e., December 1	Met target	Met target	Meet target for WY 2013 season
Water Supply	Phase 2 ASR Project	Drill & prepare Seaside School ASR Test Well for injection by December 1, 2010	Did not meet target for injection	Met target for WY 2012 season	Meet target for WY 2013 season
Water Supply	SWRCB ASR permit reporting	Complete daily compliance report by SWRCB-requested timelines, i.e., May 1 and September 30 annually	Met target	Met target	Meet target
Water Supply	Surface flow monitoring	Collect and process streamflow and water level data from 18 gaging stations within schedule for District reports, i.e., December 31 annually	100%	100%	Meet target
Water Supply	Groundwater level monitoring	Collect groundwater level data by monthly and quarterly end dates to support District reports and contracts	100%	100%	Meet target
Environmental Protection	Steelhead rescues	Rescue steelhead from drying reaches of the Carmel River, with goal of 2% or less mortality	Exceeded target – 0.40% mortality	Exceeded target – 0.0% mortality	Meet target (<2%)

# PERFORMANCE MEASURES SUMMARY

## WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2010-11 Actual	FY 2011-12 *Estimated	FY 2012-13 Target
Environmental Protection	Steelhead rearing	Rear steelhead at Sleepy Hollow Facility, with goal of 40% or greater survival	Exceeded target – 86% survival	Exceeded target – 83% survival	Meet target (>40%)
Environmental Protection	Lagoon vegetation monitoring	Conduct bi-annual vegetation transects and annual bathymetric surveys, with goal of 100% coverage	On target	Completed bathymetric work; vegetation work delayed due to high water	Meet targets
Water Resources Management	Carmel River Low-Flow MOA	Develop MOA between District, CDFG and CAW Carmel River Reservoir operations for approval by May Board meeting	On target – other parties did not execute	On target – delayed until June by all parties	Meet target
Water Resources Management	Seaside Groundwater Basin Watermaster	Participate in all required meetings and prepare documents within target timelines per Watermaster contracts	On target	On target	Meet targets
Water Resources Management	CPUC rate cases and SWRCB CDO proceedings	Prepare materials (inquires, testimony, etc.) by target timelines and participate in hearings per schedules	On target	On target	Meet target
Water Use & Permitting	Annual Well Production Reporting	Collect, analyze and report data, bring report to Board by March	1 mo. delay	1 mo. delay	Meet target

\* Actual performance through April 2012



## BUDGET PROCESS CALENDAR

### FISCAL YEAR 2012-13

<i>2012 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
<b>March 23</b>	Budget Memorandum and Forms Distributed	Administrative Services
<b>April 16</b>	Budget Request Forms Due to ASD	Division Managers
<b>April 27</b>	Draft Budget Distributed	Administrative Services
<b>May 2</b>	Budget Review Session	Team Management
<b>May 4</b>	Budget Revisions Due to ASD	Division Managers
<b>May 10</b>	Budget Review Session	Team Management
<b>May 17</b>	Proposed Budget Submitted to Board	General Manager
<b>May 21</b>	Board Workshop on Proposed Budget	Board of Directors
<b>June 12</b>	Board Adopts Budget Board Sets Appropriation Limit Board Approves Fund Transfers (if any)	Board of Directors
<b>June 30</b>	Adopted Budget Document Distributed	Administrative Services

# Glossary

## **Article XIII (B):**

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

## **Budget Assumptions:**

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

## **Capital Assets:**

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

## **Contingency:**

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

## **Designated Reserves:**

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

## **Expenditures:**

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

## **Fiscal Year:**

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

## **General Operating Reserves:**

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

### **Labor Allocation by Operating Funds:**

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

### **Labor Allocation by Program Category:**

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.

### **Mitigation Revenue:**

This is the Interim Implementation Agreement for Carmel River Mitigation Program between California American Water and Monterey Peninsula Water Management District.

### **Performance Measures:**

Performance Measures have been developed for various program categories to evaluate the level of services provided within the categories.

### **Program Categories:**

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

### **Project Expenditures:**

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

### **Reimbursement Revenues:**

Reimbursement revenues are received from various sources and allocated to offset expenditures related to the revenue source. These reimbursements received by the District are for projects carried-out by the District. Some of these reimbursements include grants, Cal-Am Water Conservation & Rebate Program funds, ASR operations reimbursement, direct-billed reimbursements, etc. All of the reimbursement revenues collected within the fiscal year is related to the expenses in the same fiscal year.

### **Revenues:**

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.