



EXHIBIT 15-A

FINAL MINUTES
**Monterey Peninsula Water Management District
Administrative Committee
March 11, 2013**

Call to Order

The meeting was called to order at 4:04 PM in the District Conference Room.

Committee members present: Director Lehman
 David Pendergrass

Committee members absent: Director Lewis

Staff present: Dave Stoldt, General Manager
 Joe Oliver, Water Resources Manager
 Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Sara Reyes, Office Services Supervisor
 Cynthia Schmidlin, Human Resource Analyst

Oral Communications

None

Adopt Minutes of February 20, 2013 Committee Meeting

The committee voted 2 to 0 to adopt the February 20, 2013 committee meeting minutes.

Items on Board Agenda for March 18, 2013

Approve Expenditure of Budgeted Reimbursable Funds to Contract with Water-Wise Inc., and AquaSave to Conduct Required Landscape Water Audits and Prepare Budgets

Suresh Prasad, Administrative Services Manager/Chief Financial Officer reported on this item and answered questions from the committee. The committee voted 2 to 0 to recommend the Board authorize the General Manager to contract with WaterWise and AquaSave in a not-to-exceed amount of \$475,000 for the purpose of conducting Landscape Water Audits and Landscape Water Budgets to comply with the requirements set forth in District Rule 172.

Consider Expenditure of Budgeted Funds to Contract with Zone 24x7 for Online Rebate Application

Suresh Prasad reported on this item and answered questions from the committee. The committee voted 2 to 0 to recommend the Board authorize expenditure of funds in an amount not-to-exceed \$3,500 for programming efforts by Zone 24x7 to accommodate the online rebate application.

Consider Authorization of Expenditure for Public Outreach Services

General Manager Stoldt reported on this item and answered questions from the committee. After some discussion, the committee voted 2 to 0 to have this item presented to the full Board for consideration.

Consider Expenditure of Budgeted Funds for Contract Amendment with Zim Industries for ASR Well Equipment Installation

Joe Oliver, Water Resources Manager, reported on this item and answered questions from the committee. The committee voted 2 to 0 to recommend the Board authorize the General Manager to enter into a Change Order (contract amendment) with Zim Industries, Inc., to procure and install the ASR-1 well upgraded equipment.

Consider Adoption of Treasurer’s Report for January 2013

The committee voted 2 to 0 to recommend the Board adopt the January 2013 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month.

Other Business

Receive Second Quarter Legal Services Activity Report for Fiscal Year 2012-13

Suresh Prasad presented this report for information only.

Review Draft Agenda for March 18, 2013 Regular Board Meeting

A revised agenda was distributed to the Committee for review. Item 4 – Consider Authorization of Expenditure for Public Outreach Services will be removed from the agenda and brought to the Board at an alternate meeting. General Manager Stoldt reported that Item 17 – Consider Negotiating a Cost Sharing Relationship with DeepWater Desal to Advance a Desalination Alternative to the Cal-Am Proposal, had been added to the agenda. No additional changes were made to the agenda.

Adjournment

The meeting was adjourned at 4:49 PM.