



Fiscal Year 2013-2014 Draft Budget

May 20, 2013



## **2013-2014 BUDGET**

### **TABLE OF CONTENTS**

<u>RESOLUTION</u> .....	1
<u>TRANSMITTAL LETTER</u> .....	4
<u>DISTRICT MISSION AND VISION STATEMENTS</u> .....	7
<u>EXPENDITURES:</u>	
EXPENDITURE SUMMARY CHART .....	8
EXPENDITURES COMPARISON BY YEAR .....	9
EXPENDITURES BY OPERATING FUND .....	10
LABOR ALLOCATION BY OPERATING FUNDS .....	11
EXPENDITURES BY DIVISION .....	12
PROJECT EXPENDITURES .....	13
CAPITAL IMPROVEMENT PLAN.....	18
CAPITAL ASSET PURCHASES .....	19
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE.....	20
<u>REVENUES:</u>	
REVENUES SUMMARY CHART.....	21

REVENUES COMPARISON BY YEAR .....	22
REVENUES BY OPERATING FUND .....	23
REIMBURSABLE AMOUNTS AND GRANTS .....	24
<u>ANALYSIS OF RESERVES</u> .....	25
<u>ORGANIZATION CHART</u> .....	26
<u>DIVISIONAL BUDGET:</u>	
GENERAL MANAGER’S OFFICE .....	27
ADMINISTRATIVE SERVICES.....	29
PLANNING & ENGINEERING .....	31
WATER DEMAND .....	33
WATER RESOURCES .....	35
<u>DIVISIONAL PERFORMANCE MEASURES:</u>	
GENERAL MANAGER’S OFFICE .....	37
ADMINISTRATIVE SERVICES.....	39
PLANNING & ENGINEERING .....	41
WATER DEMAND .....	46
WATER RESOURCES .....	49
<u>BUDGET CALENDAR</u> .....	51
<u>GLOSSARY</u> .....	52



**EXHIBIT 20-B**

**RESOLUTION NO. 2013-07**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
ADOPTING THE BUDGET FOR FISCAL YEAR 2013-2014**

**WHEREAS**, the General Manager has proposed a budget for Fiscal Year 2013-2014, a copy of which is on file at the District’s office.

**WHEREAS**, the Board of Directors has examined, and deliberated on, the budget during meetings held on May 20, 2013 and June 17, 2013.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Monterey Peninsula as follows:

1. That the said budget as approved at the June 17, 2013 Board of Directors Meeting is hereby approved and adopted as the budget for the Monterey Peninsula Water Management District for Fiscal Year 2013-2014.
2. That the General Manager may delegate the authority to implement this resolution to the Administrative Services Manager/Chief Financial Officer.
3. That the General Manager is authorized and directed to transfer funds from one activity to another within a given fund, and from one Division to another Division, as such times are appropriate, in accordance with generally-accepted accounting principles and consistent with the objectives outlined in the approved budget.
4. That any contract for professional services, or other expenditures for procuring equipment, supplies or services, included in the budget that exceeds \$2,000 shall be executed by the General Manager only upon approval by the Board of Directors at a meeting of the Board of Directors.

On a motion by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ the foregoing resolution is duly adopted this 17<sup>th</sup> day of June 2013 by the following votes:

Ayes:  
Nays:  
Absent:

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify that the foregoing is a resolution duly adopted on the 17<sup>th</sup> day of June 2013.

Witness my hand and seal of the Board of Directors this 17<sup>th</sup> day of June 2013.

---

David J. Stoldt  
Secretary to the Board

U:\staff\Boardpacket\2013\20130520\DiscussionItem\20\item20\_exh20b.docx

DRAFT

**EXHIBIT 20-C**

**COPY CERTIFICATION**

I, David J. Stoldt, Secretary to the Board of Directors of the Monterey Peninsula Water Management District, hereby certify the foregoing is a full, true and correct copy of Resolution No. 2013-07 duly adopted on the 17<sup>th</sup> of June 2013.

\_\_\_\_\_  
David J. Stoldt, Secretary to the Board

\_\_\_\_\_  
Date



May 20, 2013

Chairperson Pendergrass and Board Members  
 Monterey Peninsula Water Management District  
 5 Harris Court, Building G  
 Monterey, California 93940

Dear Chairperson Pendergrass and Board Members:

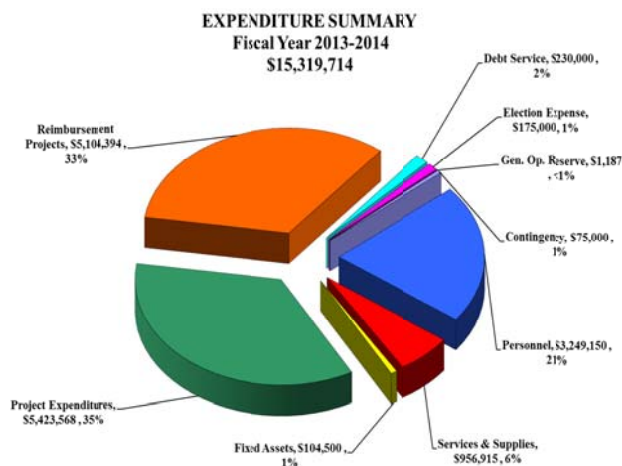
### ***Budget Overview***

This letter transmits the recommended budget for Fiscal Year (FY) 2013-2014. While preparing the budget, District staff was mindful of the continuing uncertain economic conditions as well as the current status of the District's existing funding sources. In preparing this year's budget, staff adhered to the strategy to adopt balanced budgets as directed by the Board of Directors in 2005. The FY 2013-2014 Budget does not include use of reserves in order to maintain District programs and services, however, it does assume continued collection of the previously adopted Water Supply Charge and continued collection of the Carmel River Mitigation Program revenue from California American Water.

After compilation of the original requests from all Divisions, a detailed review, and numerous adjustments by Division Managers and the General Manager, culminated a balanced budget with proposed expenditures and revenues for FY 2013-2014 totaling \$15,319,714, of which \$5,268,595 or 34% includes reimbursement funds from grants, California American Water and other agencies.

### ***Expenditures***

As shown in the graph on the right and in the expenditures portion of the FY 2013-2014 Budget, the budgeted expenditures of \$15,319,714 increased by 8% from the amount budgeted in FY 2012-2013. Most of the increase is attributed to the project expenditures portion of the budget. The project expenditures portion of the budget includes \$4,925,718 towards water supply projects (primarily Aquifer Storage Recovery Project and Groundwater Replenishment Project), \$331,100 towards mitigation projects, \$79,250 towards public outreach,



Chairperson Pendergrass and Board Members

Page 2 of 3

May 20, 2013

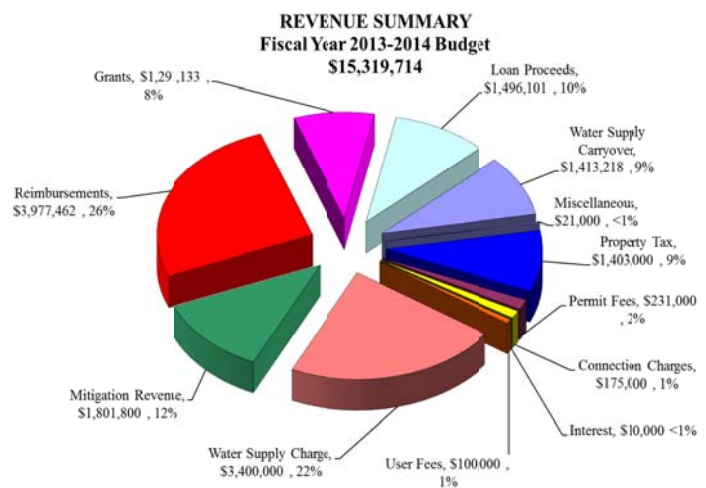
\$87,500 towards non-reimbursable conservation & rebate program activities, and \$5,104,394 towards reimbursement project costs. The reimbursable project expenditure budget includes funds for the operation of Water Projects 1 & 2. The budget was prepared with the assumption that Cal-Am would continue to reimburse the District for the operation of Water Project 1, and reimburse the cost of both operation and construction of Water Project 2.

Other large project expenditures include \$168,300 for the operation of the Sleepy Hollow fish rearing facility and related fish rescue activities, \$77,200 for riparian and erosion control activities, \$78,900 for lagoon and hydrologic monitoring, \$400,000 for landscape irrigation audits related to water conservation, \$150,000 for a school retrofit grant program, and \$750,000 for water conservation rebates. The latter three amounts are also reimbursable by Cal-Am. The expenditure budget also includes \$610,000 for design and permitting and phase 1 construction of a new water intake system at Sleepy Hollow, \$594,200 for the Integrated Regional Water Management Project, and \$81,933 for Steelhead counting station components. These three projects are funded by various grants.

The budget for legal expenses is \$400,000 which is maintained at the same level from last fiscal year. The budget also assumes payment of \$230,000 for debt service (interest and principal) towards the Rabobank ASR loan. The FY 2013-2014 Budget also includes a Capital Improvement Project Forecast as requested by the Board of Directors in 2005.

### **Revenues**

The FY 2013-2014 revenue budget totals \$15,319,714 with no use of reserves. This budget assumes collection of the previously adopted Water Supply Charge for FY 2013-2014. This budget also assumed continued collection of the Carmel River Mitigation revenue in the amount of \$1,801,800 from California American Water. This projection is based on 10% increase from prior year's revenue as stipulated in the Agreement between MPWMD and California American Water. Property tax revenues are projected to be about \$1,403,000 which is the same amount budgeted in FY 2012-2013. Connection charges are estimated to be \$175,000, permit revenues are budgeted at \$231,000 are both projected at the same level as prior fiscal year. Projected revenues also include reimbursements of \$430,005 from Cal-Am for Water Project 1 and Water Project 2 operational costs, \$1,942,007 from Cal-Am for construction costs related to Water Project 2, \$1,451,200 from Cal-Am for rebates and other water conservation activities, \$94,000 for services provided to the Seaside Basin Watermaster, and \$1,291,133 in grant funds for various activities as detailed in the expenditure section of the budget.





Chairperson Pendergrass and Board Members

Page 3 of 3

May 20, 2013

### ***Reserves***

The following table summarizes the ending balances in the reserve accounts. There is minor change to reserve balances from this budget:

Reserve Description	Balance 07/01/13	FY 2013-2014 Change	Balance 06/30/14
Prepaid Expenses Reserve	\$44,743	\$0	\$44,743
Insurance/Litigation Reserve	250,000	0	250,000
Flood/Drought Reserve	443,944	0	443,944
Capital Equipment Reserve	304,100	0	304,100
General Operating Reserve	416,706	1,187	417,893
Totals	\$1,459,493	\$1,187	\$1,460,680

As the table indicates the General Operating Reserve is expected to have a balance of approximately \$417,893. Total reserves at June 30, 2014 are projected to be \$1,460,680, or 9.5% of the operating budget.

### ***Summary***

The 2013-2014 Budget was prepared using the strategies adopted in 2005 by the Board of Directors to adopt balanced budgets on an annual basis. The FY 2013-2014 Budget does not include use of reserves. This budget assumes continued collection of the District's two main sources of revenues (Water Supply Charge and Carmel River Mitigation Program), which will allow the District to maintain most service levels currently provided by the District, and sustain its ability to achieve the objectives in the District's Strategic Plan, including Mission and Vision Statements. The District Management Team would like to thank the Board of Director's and other District employees for their contributions and participation in the development of the FY 2013-2014 Budget. They have made a direct contribution to the development of the budget under difficult circumstances and we acknowledge their efforts. As always, this challenging process has produced an excellent document worthy of recognition.

Respectfully submitted:

---

David J. Stoldt  
General Manager

---

Suresh Prasad  
Administrative Services Manager/  
Chief Financial Officer

---

Larry Hampson  
Planning & Engineering Manager/  
District Engineer

---

Stephanie Pintar  
Water Demand Manager

---

Joe Oliver  
Water Resources Manager



#### MISSION STATEMENT

*The mission of the Monterey Peninsula Water Management District is to provide for long-term sustainable water supply, and to manage and protect water resources for the benefit of the community and the environment.*

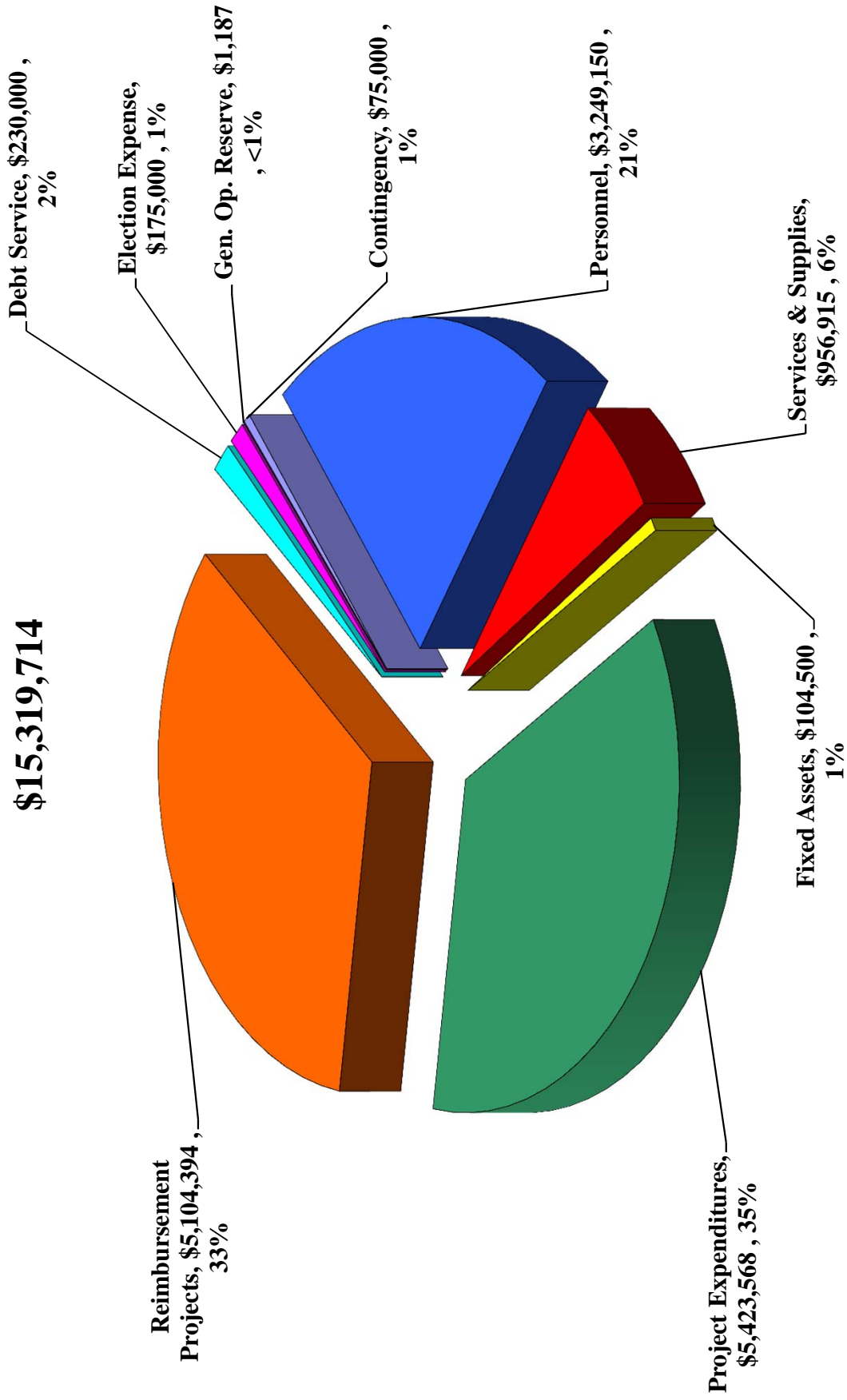
#### VISION STATEMENT

*The MPWMD:*

- 1) will strive to ensure a public role in development, ownership, and oversight of water supply solutions in collaboration with private or other public entities, resulting in sustainable, legal, affordable, and environmentally responsible water supply, consistent with adopted general plans;*
- 2) shall carry out its leadership role in water resource management in a fiscally responsible, professional and publicly respected manner.*



**EXPENDITURE SUMMARY**  
**Fiscal Year 2013-2014**  
**\$15,319,714**



**Monterey Peninsula Water Management District  
Expenditures Comparison by Year  
Fiscal Year 2013-2014 Budget**

	FY 2011-2012 <u>Revised</u>	FY 2012-2013 <u>Revised</u>	FY 2013-2014 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
<b><u>PERSONNEL</u></b>					
Salaries	\$2,137,400	\$2,177,300	\$2,149,700	(\$27,600)	-1.27%
Retirement	419,100	441,400	450,000	8,600	1.95%
Unemployment Compensation	3,000	3,000	3,000	0	0.00%
Auto Allowance	4,800	4,800	4,800	0	0.00%
Deferred Compensation	6,200	6,200	6,200	0	0.00%
Temporary Personnel	38,000	52,500	41,000	(11,500)	-21.90%
Workers Comp. Ins.	29,600	31,500	31,400	(100)	-0.32%
Employee Insurance	533,600	535,300	500,600	(34,700)	-6.48%
Medicare & FICA Taxes	25,500	26,600	26,100	(500)	-1.88%
Personnel Recruitment	20,600	0	1,500	1,500	100.00%
Pre-Employment Physical	500	0	300	300	100.00%
Moving Expense Reimbursement	7,000	3,000	0	(3,000)	-100.00%
Staff Development	23,400	21,900	34,550	12,650	57.76%
Subtotal	<u>\$3,248,700</u>	<u>\$3,303,500</u>	<u>\$3,249,150</u>	<u>(\$54,350)</u>	<u>-1.65%</u>
<b><u>SERVICES &amp; SUPPLIES</u></b>					
Board Member Comp.	\$38,000	\$37,000	\$37,000	\$0	0.00%
Board Expenses	14,400	12,900	8,300	(4,600)	-35.66%
Telephone	35,200	33,200	33,100	(100)	-0.30%
Insurance	46,000	47,600	47,600	0	0.00%
Facility Maint.	35,000	33,000	38,000	5,000	15.15%
Membership Dues	22,100	28,700	29,680	980	3.41%
Miscellaneous	1,500	500	2,500	2,000	400.00%
Bank Charges	3,500	3,500	3,500	0	0.00%
Office Supplies	34,500	17,800	18,550	750	4.21%
Courier Expense	6,000	8,300	11,000	2,700	32.53%
Postage & Shipping	0	2,200	4,685	2,485	112.95%
Equipment Repairs & Maint.	0	3,200	4,500	1,300	40.63%
Photocopy Expense	0	3,300	3,300	0	0.00%
Meeting Expenses	17,100	12,400	11,900	(500)	-4.03%
Printing/Duplicating/Binding	6,600	6,000	6,500	500	8.33%
IT Supplies/Services	73,822	74,500	81,800	7,300	9.80%
Professional Fees	112,800	62,600	64,050	1,450	2.32%
Legal Notices	3,000	3,000	4,000	1,000	33.33%
Utilities	31,200	31,200	32,300	1,100	3.53%
Rent	16,300	19,700	21,000	1,300	6.60%
Equipment Lease	0	16,800	16,800	0	0.00%
Legal Services	450,000	400,000	400,000	0	0.00%
Travel	28,700	22,400	23,200	800	3.57%
Transportation	23,000	39,100	35,000	(4,100)	-10.49%
Operating Supplies	15,500	17,100	18,650	1,550	9.06%
Subtotal	<u>\$1,014,222</u>	<u>\$936,000</u>	<u>\$956,915</u>	<u>\$20,915</u>	<u>2.23%</u>
FIXED ASSETS	34,078	70,200	104,500	\$34,300	48.86%
PROJECT EXPENDITURES		0			
Water Supply	644,200	2,489,300	4,925,718	2,436,418	97.88%
Mitigation	253,700	237,500	331,100	93,600	39.41%
Public Outreach	35,000	30,600	79,250	48,650	158.99%
Conservation & Rebates	79,000	71,500	87,500	16,000	22.38%
Reimbursement Projects	2,780,100	6,803,000	5,104,394	(1,698,606)	-24.97%
DEBT SERVICE	25,000	145,600	230,000	84,400	57.97%
FLOOD/DROUGHT RESERVE	0	0	0	0	0.00%
CAPITAL EQUIP. RESERVE	0	0	0	0	0.00%
LITIGATION/INSURANCE RESERVE	0	0	0	0	0.00%
GENERAL OPERATING RESERVE	0	0	1,187	1,187	100.00%
ELECTION EXPENSE	169,000	0	175,000	175,000	100.00%
CONTINGENCY	75,000	75,000	75,000	0	0.00%
EXPENDITURE TOTAL	<u>\$8,358,000</u>	<u>\$14,162,200</u>	<u>\$15,319,714</u>	<u>\$1,157,514</u>	<u>8.17%</u>

**Monterey Peninsula Water Management District  
Expenditures by Operating Fund  
Fiscal Year 2013-2014 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<b><u>PERSONNEL</u></b>				
Salaries	\$924,400	\$644,900	\$580,400	\$2,149,700
Retirement	193,500	135,000	121,500	450,000
Unemployment Compensation	1,300	900	800	\$3,000
Auto Allowance	2,100	1,400	1,300	\$4,800
Deferred Compensation	2,600	1,900	1,700	\$6,200
Temporary Personnel	17,600	12,300	11,100	\$41,000
Workers Comp. Ins.	13,500	9,400	8,500	\$31,400
Employee Insurance	215,200	150,200	135,200	\$500,600
Medicare & FICA Taxes	11,300	7,800	7,000	\$26,100
Personnel Recruitment	600	500	400	\$1,500
Pre-Employment Physical	100	100	100	\$300
Moving Expense Reimbursement	0	0	0	\$0
Staff Development	14,850	10,400	9,300	34,550
Subtotal	\$1,397,050	\$974,800	\$877,300	\$3,249,150
<b><u>SERVICES &amp; SUPPLIES</u></b>				
Board Member Comp.	\$15,900	\$11,100	\$10,000	\$37,000
Board Expenses	3,600	2,500	2,200	8,300
Telephone	14,300	9,900	8,900	33,100
Insurance	20,400	14,300	12,900	47,600
Facility Maint.	16,300	11,400	10,300	38,000
Membership Dues	12,780	8,900	8,000	29,680
Miscellaneous	1,000	800	700	2,500
Bank Charges	1,500	1,100	900	3,500
Office Supplies	7,950	5,600	5,000	18,550
Courier Expense	4,700	3,300	3,000	11,000
Postage & Shipping	1,985	1,400	1,300	4,685
Equipment Repairs & Maint.	1,900	1,400	1,200	4,500
Photocopy Expense	1,400	1,000	900	3,300
Meeting Expenses	5,100	3,600	3,200	11,900
Printing/Duplicating/Binding	2,700	2,000	1,800	6,500
IT Supplies/Services	35,200	24,500	22,100	81,800
Professional Fees	27,550	19,200	17,300	64,050
Legal Notices	1,700	1,200	1,100	4,000
Utilities	13,900	9,700	8,700	32,300
Rent	9,000	6,300	5,700	21,000
Equipment Lease	7,300	5,000	4,500	16,800
Legal Services	90,000	230,000	80,000	400,000
Travel	9,900	7,000	6,300	23,200
Transportation	15,000	10,500	9,500	35,000
Operating Supplies	8,050	5,600	5,000	18,650
Subtotal	\$329,115	\$397,300	\$230,500	\$956,915
FIXED ASSETS	44,900	31,400	28,200	\$104,500
<b>PROJECT EXPENDITURES</b>				
Water Supply	0	4,925,718	0	4,925,718
Mitigation	287,150	43,950	0	331,100
Public Outreach	37,150	23,500	18,600	79,250
Conservation & Rebates	0	0	87,500	87,500
Reimbursement Projects	1,322,883	2,395,011	1,386,500	5,104,394
DEBT SERVICE	0	230,000	0	230,000
FLOOD/DROUGHT RESERVE	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0
CAPITAL EQUIP. RESERVE	0	0	0	0
GENERAL OPERATING RESERVE	1,187	0	0	1,187
ELECTION EXPENSE	75,200	52,500	47,300	175,000
CONTINGENCY	32,650	10,250	32,100	75,000
EXPENDITURE TOTAL	\$3,527,285	\$9,084,429	\$2,708,000	\$15,319,714

**Monterey Peninsula Water Management District**  
**Labor Allocation by Operating Funds**  
**Fiscal Year 2013-2014**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
<b><u>General Manager's Office</u></b>				
General Manager	20%	60%	20%	100%
Executive Assistant	25%	50%	25%	100%
Community Relations Liaison	30%	40%	30%	100%
<b><u>Administrative Services</u></b>				
ASD Mgr/CFO	33%	34%	33%	100%
Accountant	33%	34%	33%	100%
Human Resources Analyst	33%	34%	33%	100%
Office Services Supervisor	33%	34%	33%	100%
Office Specialist II	33%	34%	33%	100%
Information Technology Manager	30%	37%	33%	100%
GIS Specialist	51%	39%	10%	100%
<b><u>Planning &amp; Engineering</u></b>				
P&E Mgr/District Engineer	58%	42%	0%	100%
Project Manager	75%	25%	0%	100%
Water Resources Engineer	85%	15%	0%	100%
Riparian Projects Coordinator	90%	10%	0%	100%
River Maintenance Specialist	100%	0%	0%	100%
River Maintenance Worker	100%	0%	0%	100%
<b><u>Water Demand</u></b>				
Water Demand Manager	0%	20%	80%	100%
Conservation Analyst	0%	0%	100%	100%
Conservation Rep II	0%	75%	25%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Rep I	0%	0%	100%	100%
Conservation Technician II	0%	0%	100%	100%
<b><u>Water Resources</u></b>				
Water Resources Manager	29%	71%	0%	100%
Senior Hydrogeologist	0%	100%	0%	100%
Hydrography Programs Coordinator	90%	10%	0%	100%
Associate Hydrologist	2%	98%	0%	100%
Senior Fisheries Biologist	95%	5%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
Associate Fisheries Biologist	100%	0%	0%	100%
<b>Average Percentage</b>	<b>43%</b>	<b>30%</b>	<b>27%</b>	<b>100%</b>

**Monterey Peninsula Water Management District**  
**Expenditures by Division**  
**Fiscal Year 2013-2014 Budget**

	General Manger's <u>Office</u>	Administrative <u>Services</u>	Planning & <u>Engineering</u>	Water <u>Demand</u>	Water <u>Resources</u>	<u>Total</u>
<b><u>PERSONNEL</u></b>						
Salaries	\$236,200	\$538,300	\$420,900	\$336,200	\$618,100	\$2,149,700
Retirement	49,700	113,200	88,500	68,600	130,000	450,000
Unemployment Compensation	0	3,000	0	0	0	3,000
Auto Allowance	4,800	0	0	0	0	4,800
Deferred Compensation	6,200	0	0	0	0	6,200
Temporary Personnel	0	1,000	0	40,000	0	41,000
Workers' Comp.	800	1,800	7,300	1,200	20,300	31,400
Employee Insurance	24,200	195,300	92,200	72,600	116,300	500,600
Medicare & FICA Taxes	2,500	7,800	4,700	4,800	6,300	26,100
Personnel Recruitment	0	1,500	0	0	0	1,500
Pre-Employment Physicals	0	300	0	0	0	300
Moving Expense Reimbursement	0	0	0	0	0	0
Staff Development	4,450	17,000	2,500	5,000	5,600	34,550
Subtotal	\$328,850	\$879,200	\$616,100	\$528,400	\$896,600	\$3,249,150
<b><u>SERVICES &amp; SUPPLIES</u></b>						
Board Member Comp	\$0	\$37,000	\$0	\$0	\$0	37,000
Board Expenses	8,300	0	0	0	0	8,300
Telephone	1,000	25,000	3,700	100	3,300	33,100
Insurance	0	47,600	0	0	0	47,600
Facility Maintenance	0	33,000	2,500	0	2,500	38,000
Membership Dues	12,500	8,200	0	7,580	1,400	29,680
Miscellaneous	0	2,500	0	0	0	2,500
Bank Charges	0	3,500	0	0	0	3,500
Office Supplies	250	12,000	100	4,900	1,300	18,550
Courier Expense	0	6,000	0	5,000	0	11,000
Postage & Shipping	0	3,000	0	0	1,685	4,685
Equipment Repairs & Maint.	0	4,500	0	0	0	4,500
Photocopy Expense	0	3,300	0	0	0	3,300
Meeting Expenses	5,800	5,500	100	500	0	11,900
Printing/Duplicating/Binding	0	5,500	0	0	1,000	6,500
IT Supplies/Services	0	81,300	500	0	0	81,800
Professional Fees	31,300	31,500	0	0	1,250	64,050
Legal Notices	0	4,000	0	0	0	4,000
Utilities	0	32,000	0	0	300	32,300
Rent	0	13,200	3,900	0	3,900	21,000
Equipment Lease	0	16,800	0	0	0	16,800
Legal Services	0	400,000	0	0	0	400,000
Travel	6,500	8,200	300	5,000	3,200	23,200
Vehicle Expense	0	0	12,500	7,500	15,000	35,000
Operating Supplies	1,000	5,200	700	10,750	1,000	18,650
Subtotal	\$66,650	\$788,800	\$24,300	\$41,330	\$35,835	\$956,915
FIXED ASSETS	0	77,500	0	0	27,000	104,500
PROJECT EXPENDITURES	0	0	0	0	0	0
Water Supply	0	0	878,000	0	4,047,718	4,925,718
Mitigation	0	0	86,900	0	244,200	331,100
Public Outreach	79,250	0	0	0	0	79,250
Conservation & Rebates	0	0	0	87,500	0	87,500
Reimbursement Projects	0	0	575,950	1,386,500	3,141,944	5,104,394
DEBT SERVICE	0	230,000	0	0	0	230,000
FLOOD/DROUGHT RESERVE	0	0	0	0	0	0
LITIGATION/INSURANCE RESERVE	0	0	0	0	0	0
CAPITAL EQUIPMENT RES.	0	0	0	0	0	0
GENERAL OPERATING RESERVE	0	1,187	0	0	0	1,187
ELECTION EXPENSE	0	175,000	0	0	0	175,000
CONTINGENCY	0	75,000	0	0	0	75,000
Expenditure Total	\$474,750	\$2,226,687	\$2,181,250	\$2,043,730	\$8,393,297	\$15,319,714

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2013-2014 BUDGET

**AUGMENT WATER SUPPLY**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Operations Modeling</b>						
1-1-1 CVSIM Update/Assistance	June	0	5-7829	WRD	0	
<b>Water Supply Projects</b>						
1-2-1 Water Project 1						
A. Santa Margarita Site						
1. Site work						
a. Permanent electrical equipment	Fall	10,000	5-7860.04	WRD		
b. Permanent instrumentation	Fall	107,654	5-7860.04	WRD		
c. Replacement of ASR-1 well pump/motor (upsized)	Winter	314,600	5-7860.04	WRD	91,000	CAW
d. PG&E service upgrade	Fall	15,000	5-7860.04	WRD		
e. ASR-1 and 2 permanent soundproof enclosures	Spring	69,240	5-7860.04	WRD		
f. Facility building equipment	Fall	8,000	5-7860.04	WRD		
g. FORA/City of Seaside Easement	Fall	100,000	5-7860.04	WRD		
h. MPWSP Modifications	Spring	230,000	5-7860.04	WRD		
i. Final fencing, grading, paving	Spring	150,000	5-7860.04	WRD		
j. Disinfection system	Spring	125,000	4-7860.04	WRD		
k. ASR well casing upgrade	Spring	0	4-7860.04	WRD		
l. DSL line for Facility building	Spring	2,000	4-7860.05	WRD		
m. Contingency (15%)	Ongoing	169,724	5-7860.04	WRD		
2. Operations and Maintenance						
a. Operations support	Ongoing	75,000	5-7860.04	WRD	75,000	CAW
b. Water quality lab analysis	Ongoing	18,000	5-7860.04	WRD	18,000	CAW
c. Electrical power	Ongoing	60,000	5-7860.04	WRD	60,000	CAW
d. Replacement parts for water quality field meters	Ongoing	500	5-7860.04	WRD	500	CAW
e. Backup 500' water level probe	Fall	800	5-7860.04	WRD	800	CAW
f. HACH DR2700 Spectrophotometer (THM measurement)	Fall	4,000	5-7860.04	WRD	4,000	CAW
g. Misc supplies - ASR field office	Fall	1,000	5-7860.04	WRD	1,000	CAW
h. Contingency (10%)	Ongoing	15,930	5-7860.04	WRD	15,930	CAW
3. Coordination With Seaside Middle School Site						
a. FORA ordinance clearance at Santa Margarita site	Fall	5,850	5-7860.06	WRD	5,850	CAW
b. City of Seaside appraisal/easement prep for Santa Margarita site	Fall	8,000	5-7860.06	WRD	8,000	CAW
c. Contingency (15%)	Ongoing	2,078	5-7860.06	WRD	2,078	CAW
B. Water Project 2						
1. Seaside Middle School Site						
a. ASR-4 well drilling and construction	Summer	-	5-7860.07	WRD	0	CAW
b. ASR-4 well pump & motor	Summer	314,600	5-7860.07	WRD	314,600	CAW
c. ASR-4 well downhole flow control valve	Summer	-	5-7860.07	WRD	0	CAW
d. ASR-4 permanent wellhead piping	Fall	125,800	5-7860.07	WRD	125,800	CAW
e. ASR-4 well MCWD water connection	Fall	36,000	5-7860.07	WRD	36,000	CAW
f. ASR-4 site preparation	Fall	-	5-7860.07	WRD	0	CAW
g. ASR-4 well temporary security fencing	Spring	10,070	5-7860.07	WRD	10,070	CAW
h. ASR-4 well underground water pipelines	Spring	70,000	5-7860.07	WRD	70,000	CAW
i. Contingency (15%)	Ongoing	83,471	5-7860.07	WRD	83,471	CAW
2. Operations & Maintenance						
a. Operations support	Ongoing	39,300	5-7860.06	WRD	39,300	CAW
b. Water quality lab analysis	Ongoing	9,000	5-7860.06	WRD	9,000	CAW
c. Electrical power	Ongoing	12,000	5-7860.06	WRD	12,000	CAW
d. Construction management	Summer/Fall	148,200	5-7860.06	WRD	148,200	CAW
e. Contingency (15%)	Ongoing	31,275	5-7860.06	WRD	31,275	CAW
3. Water Project 2 Site Planning						
a. Site survey for final design	Spring	36,000	5-7860.07	WRD	36,000	CAW
b. Evaluation/coordination with RWP facilities	Ongoing	30,000	5-7860.07	WRD	30,000	CAW
c. Regulatory agency permitting	Ongoing	40,000	5-7860.07	WRD	40,000	CAW
d. Diversion wall below site	Spring	30,250	5-7860.07	WRD	30,250	CAW
e. Backflow percolation pit	Spring	-	5-7860.07	WRD	0	CAW
f. Site underground electrical piping	Spring	30,000	5-7860.07	WRD	30,000	CAW
g. Electrical building	Spring	251,500	5-7860.07	WRD	251,500	CAW
h. Electrical control equipment	Fall	500,750	5-7860.07	WRD	500,750	CAW
i. Grading	Fall	\$30,250	5-7860.07	WRD	30,250	CAW
j. Paving, fencing, landscaping	Fall	\$90,500	5-7860.07	WRD	90,500	CAW
k. Contingency (15%)	Ongoing	155,888	5-7860.07	WRD	155,888	CAW



MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2013-2014 BUDGET

1-4-1	Water Rights Permits Fees	Ongoing	3,000	5-7812	P&E
1-5-1	Ground Water Replenishment Project	Ongoing	2,717,500	5-7860.10	WRD
1-6-1	Peninsula Water Supply Project Operations Studies	Ongoing	50,000	5-7860.13	WRD
1-7-1	ASR Expansion Study	Ongoing	70,000	5-7860.16	WRD
1-8-1	A. Other Water Supply Projects - Desal/Water Rights/Model Development (GSFLOW/IF	Ongoing	200,000	5-7860.19	P&E
	B. Carmel Riverbed Topographic Data	Ongoing	25,000	x-xxxx.xx	P&E
1-9-1	Cal-Am Desal Project	Ongoing	50,000	x-xxxx.xx	P&E
1-10-1	Local Water Projects	Ongoing	100,000	x-xxxx.xx	P&E
1-11-1	Alternate Desal Project	Ongoing	500,000	x-xxxx.xx	P&E
<b>AUGMENT WATER SUPPLY TOTAL</b>			<u><u>7,282,729</u></u>		<u><u>2,357,011</u></u>

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2013-2014 BUDGET

**PROTECT ENVIRONMENTAL QUALITY**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Riparian Mitigations</b>						
2-1-1 Irrigation Program						
A. Operate and maintain 4 well systems	Ongoing	7,000	4-7850.11	P&E	7,000	CAW
B. Operate and maintain District project systems	Ongoing	15,000	4-7850.12	P&E	0	
C. Refurnish DeDampierre well vault	June	5,000	4-7850.12	P&E	0	
2-1-2 Riparian Corridor Management						
A. Maintain and diversify plantings at District projects						
1. Seed collection and propagation	Ongoing	700	4-7870.30	P&E	0	
2. Supplemental planting	Ongoing	500	4-7870.33	P&E	0	
B. Riparian corridor maintenance projects and equipment purchases	Ongoing	1,000	4-7870.80	P&E	0	
C. Reprint and mail River Care Guide	June	500	4-7870.50	P&E	0	
2-1-3 Riparian Monitoring Program						
A. Vegetation and soil moisture monitoring equipment purchase & maintenance	Ongoing	500	4-7870.21	P&E	0	
B. Wildlife monitoring	August & May	0	4-7870.22	P&E	0	
C. Field Biology Assistant	Ongoing	22,000	4-7870.10	P&E	0	
D. GS flow (laptop for groundwater drawdown model development) Fixed Assets	June	0	4-7870.21	P&E	0	
2-1-4 Address Vegetation Hazards and Remove Trash from Channel	Ongoing	5,000	4-7870.40	P&E	0	
2-1-5 Permit Acquisition (CDFG, RWQCB)	Ongoing	2,000	4-7870.40	P&E	0	
<b>Erosion Protection</b>						
2-2-1 Repair Bank Damage at District Restoration Projects						
A. Work at lower San Carlos restoration project	June	25,000	4-7895.41	P&E	0	
<b>Aquatic Resources Fisheries</b>						
2-3-1 Sleepy Hollow Facility Operations						
A. General operations and maintenance	Ongoing	39,000	4-7858.13	WRD		
B. Power	Ongoing	42,500	4-7858.13	WRD		
C. Road maintenance	June	1,000	4-7858.13	WRD		
D. Replacement of standby generator fuel	Ongoing	1,300	4-7858.13	WRD		
E. Generator maintenance service	Ongoing	5,600	4-7858.13	WRD		
F. Design and permitting for new intake system	Fall	330,000	4-7858.12	WRD	330,000	CDFG Grant
G. Raw water intake retrofit - phase 1	May	280,000	4-7858.12	WRD	280,000	CDFG Grant
H. ESA Section 10 SHSRF Evaluations	Ongoing	5,000	4-7858.12	WRD	5,000	Barnett-Segal Grant
I. Intake/cold well repair & maintenance	Ongoing	10,000	4-7858.13	WRD		
2-3-2 Conduct Juvenile Rescues						
A. Miscellaneous fish rescue supplies	Ongoing	2,700	4-7858.13	WRD		
B. Water Resources Assistant	Ongoing	21,400	4-7870.10	WRD		
C. Seasonal Fish Rescue Workers	Ongoing	14,800	4-7870.10	WRD		
D. Recalibrate backpack electro-fisher	Ongoing	800	4-7858.13	WRD		
E. Waders	Ongoing	1,000	4-7858.13	WRD		
F. On-call fish rescue crew leader	Ongoing	4,800	4-7870.10	WRD		
2-3-3 Rescue & Transport Smolts						
A. Smolt rescue supplies	Ongoing	1,500	4-7858.33	WRD		
2-3-4 Monitoring of Adult Steelhead Counts at San Clemente Dam						
A. San Clemente Dam fish counter supplies	Ongoing	1,500	4-7858.51	WRD		
B. DIDSON Steelhead counting station components	Fall-Spring	81,933	4-7858.51	WRD	81,933	CDFG Grant
C. Water Resources Assistant	Fall-Spring	12,700	4-7870.10	WRD		
2-3-5 Adult & kelt rescue and transport	Ongoing	300	4-7859	WRD		
2-3-6 Contracted Aquatic Invertebrate Identification	Oct. & April	4,000	4-7858.60	WRD		
2-3-7 Carmel River Water Quality Monitoring Samples	Ongoing	400	4-7858.70	WRD		

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2013-2014 BUDGET

**Lagoon Mitigation Activities**

2-4-1	Monitoring					
	A. Bi-annual inter-agency cooperative Steelhead survey	June/Dec	500	4-7858.71	WRD	
	B. YSI Automatic Vertical Water Quality Profiler - Transferred from CDP&R	Ongoing	2,500	4-7822.03	WRD	

**Hydrologic**

2-5-1	Carmel Valley					
	A. Monitor Carmel River near Carmel (USGS)	Ongoing	13550	5-7856	WRD	
	B. Water quality chemical analyses	Ongoing	1,550	4-7815	WRD	
	C. Miscellaneous maintenance	Ongoing	500	4/5-7855.02	WRD	
	D. Tablet running ARCMAP	Ongoing	800	4/5-7650	WRD	
	E. Replace CVA coastal monitor well cluster	Ongoing	25,000	4/5-7655.02	WRD	
	F. Fractured rock well monitoring	Ongoing	4,000	4/5-7855.07	WRD	
	G. CVA wells digitization	Ongoing	20,000	4/5-7855.05	WRD	
2-5-2	Seaside Basin Watermaster					
	A. MMP implementation (non-labor portion only)	Ongoing	38,000	5-7860.03	WRD	38,000 Watermaster
	B. MPWMD monitor well maintenance (pumps)	Ongoing	2,500	4/5-7655.02	WRD	
2-5-3	District Wide					
	A. Stream flow monitoring program					
	1. Miscellaneous equipment	Ongoing	5,000	4/5-7856.03	WRD	
	2. Data line rental - 7 sites	Ongoing	3,000	4/5-7856.03	WRD	

**Integrated Regional Water Management**

2-6	Integrated Regional Water Management					
	A. Update to the Canyon Del Rey Drainage Plan (see Note 1)	December	120,000	4-7855.11	P&E	120,000 DWR Grant
	B. Salt and nutrient management plan for the SGB (see Note 2)	December	20,000	4-7855.12	WRD	20,000 DWR Grant
	C. Assessment of steelhead passage barriers (Note 3)	December	30,000	4-7855.13	WRD	30,000 DWR Grant
	D. GIS internet mapping site development & data management system (see Note 4)	December	0	4-7855.14	ASD	0 DWR Grant
	E. Inter-regional coordination (see Note 5) [staff cost \$5,000 reimbursed]	December	0	4-7855.15	P&E	0 DWR Grant
	F. Assessment for San Joe Creek watershed (see Note 6)	December	60,000	4-7855.16	P&E	60,000 DWR Grant
	G. ASBS alternatives analysis (see Note 7)	December	270,000	4-7855.17	P&E	270,000 DWR Grant
	H. Hydrologic monitoring - Carmel Valley Alluvial Aquifer (see Note 8)	December	0	4-7855.18	P&E	0 DWR Grant
	I. Feasibility of Scenic Road preservation (see Note 9)	December	54,200	4-7855.19	P&E	54,200 DWR Grant
	J. Update IRWM Plan Chapters 1-15 (see Note 10)	December	40,000	4-7855.10	P&E	40,000 DWR Grant

**Notes:**

- 1 - Local match consists of \$60,000 cash (MCWRA), MPWMD in-kind services of \$22,080 for stream gage costs in Canyon Del Rey (two seasons)
- 2 - Local match consists of \$164,000 in expenses for the Seaside Groundwater Basin Watermaster
- 3 - Local match consists of MPWMD in-kind services of \$106,720 for stream gage costs in Carmel River tributaries (two seasons)
- 4 - Local match consists of \$40,500 mix of consultants, hardware & software and MPWMD in-kind services
- 5 - Local match consists of MPWMD in-kind services of \$2,400 during a two-year period in addition to reimbursed labor
- 6 - Sub-grantee agreement with Monterey Peninsula Regional Park District
- 7 - Sub-grantee agreement with City of Monterey
- 8 - Local match consists of MPWMD in-kind services of \$26,350 during a three-year period
- 9 - Sub-grantee agreement with County of Monterey.
- 10 - No local match required

**Water Distribution System Permitting**

2-8-1	Permit Processing Assistance	Ongoing	6,000	4-7855.03	P&E	6,000 Direct Bill
2-8-2	Hydrogeologic Impact Review	Ongoing	9,000	4-7855.03	P&E	9,000 Direct Bill
2-8-3	County Fees - CEQA Posting and Recording	Ongoing	3,350	4-7855.03	P&E	3,350 Direct Bill
2-8-4	WDS Permit Package Review (MPWMD Counsel)	Ongoing	6,400	4-7855.03	P&E	6,400 Direct Bill
2-8-5	A. Technical Procedures Update	December	4,000	4-7855.03	P&E	
	B. Independent Review of Technical Procedures Update (Consultant)	March	2,500	4-7855.03	P&E	
2-8-6	Document Management/File Scanning (Temporary service)	June	3,200	4-7855.03	P&E	

**PROTECT ENVIRONMENTAL QUALITY TOTAL**

1,691,983

1,360,883

MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
PROJECT EXPENDITURES  
FISCAL YEAR 2013-2014 BUDGET

**PUBLIC OUTREACH**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
3-1-1 Quarterly Newsletter	Ongoing	1,300	9-7811.10	GMO	0	
3-1-2 Public Outreach - General	Ongoing	56,000	9-7811.50	GMO	0	
3-1-3 Open House & Meeting Expenses	Ongoing	1,600	9-7811.50	GMO	0	
3-1-4 Website Upgrade	Summer	12,600	9-7811.50	GMO	0	
3-1-5 Memberships	Ongoing	3,500	9-7811.xx	GMO	0	
3-1-6 Advertising	Ongoing	3,000	9-7811.xx	GMO	0	
3-1-7 Annual Report Printing	Fall	1,250	4-7811.10	GMO	0	
<b>PUBLIC OUTREACH TOTAL</b>		<b>79,250</b>			<b>0</b>	

**WATER DEMAND**

Objective	Timeline	Total	Account	Division	Reimbursable	Source
<b>Demand Management</b>						
4-1-1 Rule Implementation/Enforcement						
A. Deed Restriction recording	Ongoing	15,000	6-7819	WDD	13,500	Direct Bill (90%)
B. CEQA	Fall	9,000	6-7801	WDD		
4-1-2 Database Project						
A. Maintenance & Programming	Ongoing	40,000	6-7811.61	WDD		
<b>Water Conservation</b>						
4-2-1 Community Outreach						
A. Sponsorships/support of community events	Ongoing	2,000	6-7811.40	WDD		
B. Water Efficiency Training/Education (Public)	Ongoing	10,000	6-7811.52	WDD	10,000	CAW
C. Conservation Brochure Design	Ongoing	0	6-7811.30	WDD		
D. CH Outreach	Ongoing	7,500	6-7811.xx	WDD		
E. Conservation Advertising	Ongoing	7,500	6-7811.xx	WDD		
4-2-2 Conservation Programs						
A. Landscape auditors	Ongoing	400,000	6-7813.81	WDD	400,000	CAW
B. School retrofit grant program	Ongoing	150,000	6-7813.84	WDD	150,000	CAW
C. Waterwise Gardening web application updates	Ongoing	5,000	6-7813.86	WDD	5,000	CAW
D. Conservation printed material	Ongoing	15,000	6-7813.88	WDD	15,000	CAW
E. CIMIS stations wireless connection costs	Ongoing	0	6-7813.86	WDD	0	CAW
F. Conservation devices	Ongoing	20,000	6-7813.87	WDD	20,000	CAW
G. Rainwater/graywater demonstration projects	Spring	20,000	6-7811.61	WDD	20,000	CAW
H. Best management practices	Ongoing	5,000	6-7811.55	WDD		
I. Conservation Website Maintenance	Ongoing	0	6-7811.xx	WDD		
J. Water conservation & efficiency plan update	Ongoing	0	6-7811.xx	WDD		
K. CH Conservation - Linen/Towel Program	Ongoing	3,000	6-7813.83	WDD	3,000	CAW
4-2-3 Rebate Program						
A. CAW	Ongoing	750,000	6-7814.xx	WDD	750,000	CAW
B. Seaside Municipal	Ongoing	0	6-7812.00	WDD	0	Seaside
C. Non-CAW (MPWMD funded)	Ongoing	12,500	6-7814.99	WDD		
D. Rebate application forms	Ongoing	2,500	6-7814.00	WDD		
<b>WATER DEMAND TOTAL</b>		<b>1,474,000</b>			<b>1,386,500</b>	
<b>PROJECT EXPENDITURES TOTAL</b>		<b>10,527,962</b>			<b>5,104,394</b>	

**Monterey Peninsula Water Management District  
Capital Improvement Plan  
Fiscal Year 2013-2014 Budget**

<u>Division</u>	<u>Project Description</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>Funding Source</u>
<b>Funded From District Revenues</b>					
WRD/P&E	Groundwater Replenishment Project	\$2,737,500	\$1,537,500	\$250,000	District Revenues
WRD	Water Project 1 (Phase 1 Aquifer Storage & Recovery)	1,413,218	120,000	300,000	Loan & District Revenues
WRD	Peninsula Water Supply Project Operations Studies	50,000	50,000	0	District Revenues
WRD	ASR Expansion Study	70,000	50,000	300,000	District Revenues
P&E	Cal-Am Desal Project	50,000	100,000	100,000	District Revenues
P&E	Local Water Projects	100,000	100,000	100,000	District Revenues
P&E	Alternate Desal Project	500,000	500,000	100,000	District Revenues
P&E	Other Water Supply Projects - Desal/Water Rights	250,000	500,000	250,000	Dt. Revenues & Unidentified
P&E	Other Water Supply Projects - Carmel Riverbed Topographic Da	25,000	0	0	District Revenues
P&E	Lower Carmel River Restoration Project (San Carlos)	75,000	0	0	District Revenues & Reserves
	<b>SUBTOTAL</b>	<b>\$5,270,718</b>	<b>\$2,957,500</b>	<b>\$1,300,000</b>	
<b>Reimbursed from Grants or Reimbursements</b>					
WRD	Water Project 1 (Phase 1 Aquifer Storage & Recovery)	15,928	0	0	CAW
WRD	Water Project 2 (Phase 2 Aquifer Storage & Recovery)	2,074,854	0	0	CAW
WRD	Sleepy Hollow Facility Raw Water Intake Retrofit	615,000	1,120,000	0	CDFG Grant
	<b>SUBTOTAL</b>	<b>\$2,705,782</b>	<b>\$1,120,000</b>	<b>\$0</b>	
<b>No Identified Source of Funds</b>					
WRD	Los Padres Reservoir Cooling Tower	0	250,000	0	Unknown
WRD	Lower Carmel Valley Well Pump - CR Lagoon	0	150,000	0	Unknown
P&E	Unspecified Bank Restoration Project	0	0	125,000	Unknown
ASD	Office Renewal and Replacement	0	25,000	25,000	Unknown
	<b>SUBTOTAL</b>	<b>0</b>	<b>425,000</b>	<b>150,000</b>	
	<b>TOTAL CIP</b>	<b>7,976,500</b>	<b>4,502,500</b>	<b>1,450,000</b>	

**Monterey Peninsula Water Management District  
Capital Asset Purchases  
Fiscal Year 2013-2014 Budget**

	<u>Division</u>	<u>Cost</u>	<u>Account Number</u>
<b><u>Capital Assets</u></b>			
Replacement Laptops Staff Use (2)	ASD	2,000	99-xxxx
Network Attached Storage (NAS)	ASD	21,200	99-xxxx
Firewall Refresh	ASD	4,900	99-xxxx
Server Refresh	ASD	13,000	99-xxxx
GIS Workstation Refresh (2)	ASD	3,000	99-xxxx
Admin Workstation Refresh (Adobe) (2)	ASD	2,700	99-xxxx
General Workstation Refresh (5)	ASD	5,700	99-xxxx
Carpet Replacement	ASD	25,000	99-xxxx
Water level logger	WRD	2,000	99-xxxx
Unit 7 F 150 Replacement	WRD	25,000	99-xxxx
<b>Total Capital Assets</b>		<b>\$104,500</b>	

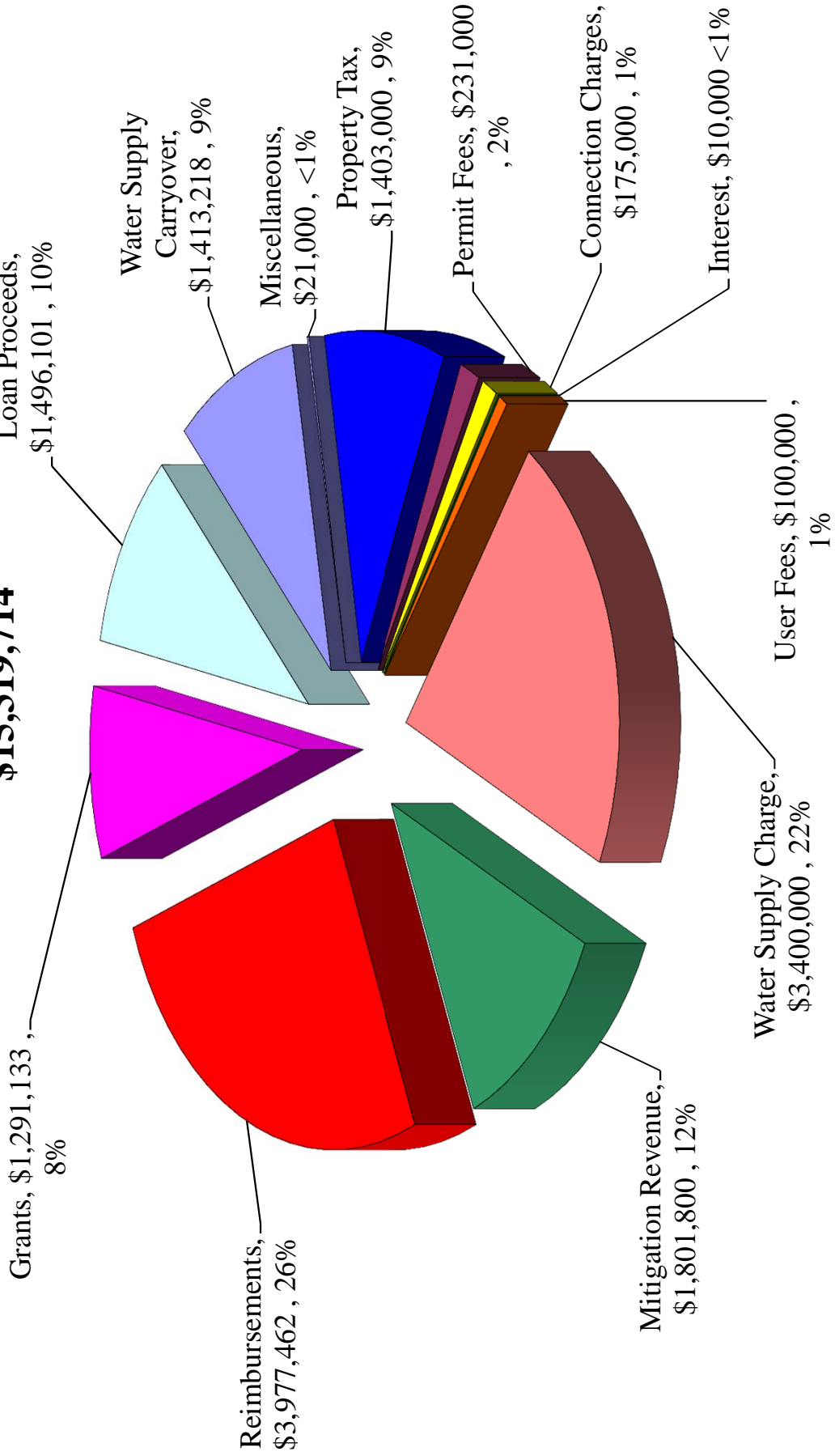
**MONTEREY PENINSULA WATER MANAGEMENT DISTRICT  
CAPITAL ASSET REPLACEMENT/REPAIR SCHEDULE  
FISCAL YEAR 2013-2014 BUDGET**

<u>Item</u>	<u>Unit Cost</u>	<u>Qty.</u>	<u>Total Cost</u>	<u>Purchase In Fiscal Year</u>	<u>Years to Purchase</u>	<u>Prior Years Accrual</u>	<u>Accrual This Fiscal Year</u>	<u>Remarks</u>
1/2 Ton Pickup	\$33,000	1	\$33,000	2013-14	1	\$33,000	\$0	Unit 7, '97 F150 4x4
1/2 Ton Pickup	\$36,600	1	\$36,600	2014-15	1	\$36,600	\$0	Additional Vehicle
1 Ton Pickup	\$34,500	1	\$34,500	2014-15	1	\$34,500	\$0	Unit 4, '99 F150 4x4
Telephone System	\$51,000	1	\$51,000	2014-15	1	\$51,000	\$0	Nortel IS 3-00
1 Ton Pickup	\$50,000	1	\$50,000	2014-15	1	\$50,000	\$0	Unit 6, '96 F350 4x4
Information System	\$120,000	1	\$120,000	2013-14	1	\$120,000	\$0	In Service 06/08
Office Renewal/Replacement	\$25,000	1	\$25,000	2013-14	1	\$0	\$0	Office Carpet Replacement
Orthoimagery	\$66,000	1	\$66,000	2015-16	3	\$33,000	\$0	Updated 10/08
1 Ton Pickup	\$50,000	1	\$50,000	2016-17	4	\$12,500	\$0	Unit 3, '97 3500 4x4
Multifunction Plotter/Scanner	\$25,000	1	\$25,000	2019-20	7	\$3,100	\$0	Replace 2 separate units
<b>Totals</b>			<b>\$491,100</b>			<b>\$373,700</b>	<b>\$0</b>	

# REVENUE SUMMARY

## Fiscal Year 2013-2014 Budget

**\$15,319,714**





**Monterey Peninsula Water Management District  
Revenues Comparison by Year  
Fiscal Year 2013-2014 Budget**

	FY 2011-2012 <u>Revised</u>	FY 2012-2013 <u>Revised</u>	FY 2013-2014 <u>Proposed</u>	Change From <u>Previous Year</u>	Percentage <u>Change</u>
Property Taxes	\$1,403,000	\$1,403,000	\$1,403,000	\$0	0.00%
Permit Fees - WDD	175,000	175,000	175,000	\$0	0.00%
Permit Fees - PED	30,000	56,000	56,000	\$0	0.00%
Connection Charges	275,000	175,000	175,000	\$0	0.00%
User Fees	101,500	100,000	100,000	\$0	0.00%
Water Supply Charge	0	3,300,000	3,400,000	\$100,000	3.03%
Mitigation Revenue	1,560,000	1,638,000	1,801,800	\$163,800	10.00%
Recording Fees	6,000	6,000	6,000	\$0	0.00%
Interest	5,000	5,000	10,000	\$5,000	100.00%
Other	15,000	15,000	15,000	\$0	0.00%
Subtotal District Revenues	<u>3,570,500</u>	<u>6,873,000</u>	<u>7,141,800</u>	268,800	3.91%
Reimbursements - CAW	\$ 1,879,300	\$ 5,304,200	\$ 3,830,212	(\$1,473,988)	-27.79%
Reimbursements - Watermaster	91,000	91,000	94,000	\$3,000	3.30%
Reimbursements - Other	24,000	45,000	38,250	(\$6,750)	-15.00%
Reimbursements - Legal Fees	15,000	15,000	15,000	\$0	0.00%
Grants	929,000	1,368,400	1,291,133	(\$77,267)	-5.65%
Subtotal Reimbursements	<u>\$2,938,300</u>	<u>\$6,823,600</u>	<u>\$5,268,595</u>	(\$1,555,005)	-22.79%
Line of Credit Proceeds	\$675,200	\$0	\$0	\$0	0.00%
Rabobank Project Fund	0	0	1,496,101	\$1,496,101	100.00%
Water Supply Charge Carry Forwa	0	0	1,413,218	\$1,413,218	100.00%
From Capital Equip. Reserve	4,800	0	0	\$0	0.00%
From Flood/Drought Reserve	443,900	0	0	\$0	0.00%
From Litigation Reserve	250,000	0	0	\$0	0.00%
From Fund Balance	475,300	0	0	\$0	0.00%
Revenue Totals	<u><u>\$8,358,000</u></u>	<u><u>\$13,696,600</u></u>	<u><u>\$15,319,714</u></u>	\$1,623,114	11.85%

**Monterey Peninsula Water Management District  
Revenues by Operating Fund  
Fiscal Year 2013-2014 Budget**

	<u>Mitigation</u>	<u>Water Supply</u>	<u>Conservation</u>	<u>Total</u>
Property Taxes	\$221,302	\$131,098	\$1,050,600	\$1,403,000
Permit Fees - WDD	0	0	175,000	175,000
Permit Fees - PED	56,000	0	0	56,000
Connection Charges	0	175,000	0	175,000
User Fees	100,000	0	0	100,000
Water Supply Charge	0	3,400,000	0	3,400,000
Mitigation Revenue	1,801,800	0	0	1,801,800
Recording Fees	6,000	0	0	6,000
Interest	4,300	3,000	2,700	10,000
Other	15,000	0	0	15,000
Subtotal District Revenues	<u>2,204,402</u>	<u>3,709,098</u>	<u>1,228,300</u>	<u>7,141,800</u>
Reimbursements - CAW	7,000	2,372,012	1,451,200	\$3,830,212
Reimbursements - Watermaster	0	94,000	0	94,000
Reimbursements - Other	24,750	0	13,500	38,250
Reimbursements - Legal Fees	0	0	15,000	15,000
Grants	1,291,133	0	0	1,291,133
Subtotal Reimbursements	<u>\$1,322,883</u>	<u>\$2,466,012</u>	<u>\$1,479,700</u>	<u>\$5,268,595</u>
Line of Credit Proceeds	0	0	0	\$0
Rabobank Project Fund	0	1,496,101	0	1,496,101
Water Supply Charge Carry Forward	0	1,413,218	0	1,413,218
From Capital Equip. Reserve	0	0	0	-
From Flood/Drought Reserve	0	0	0	-
From Litigation Reserve	0	0	0	-
From Fund Balance	0	0	0	-
Revenue Totals	<u><u>\$3,527,285</u></u>	<u><u>\$9,084,429</u></u>	<u><u>\$2,708,000</u></u>	<u><u>\$15,319,714</u></u>

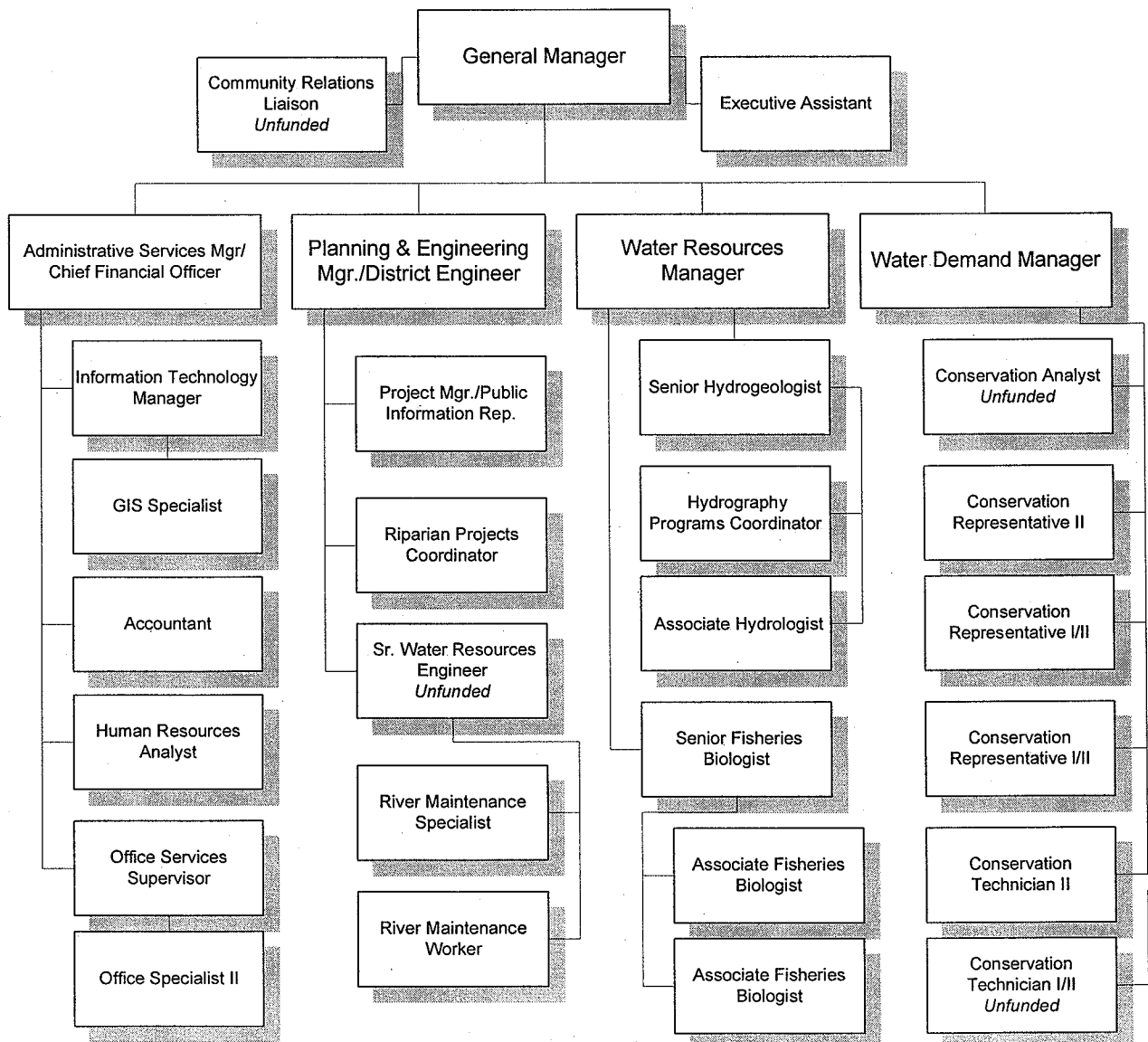
**Monterey Peninsula Water Management District  
Reimbursable Amounts & Grants  
Fiscal Year 2013-2014 Budget**

<u>Reimbursement Source</u>	<u>Amount</u>
CAW - Water Project 1 Site Work (Pump/Motor)	\$91,000
CAW - Water Project 1 Operation (Inc. \$10,000 labor)	185,230
CAW - Water Project 1 Modifications	15,928
CAW - Water Project 2 Construction	639,941
CAW - Water Project 2 Operation (Inc. \$5,000 Labor)	244,775
CAW - Water Project 2 Site Planning	1,195,138
CAW - Conservation Rep I (Salary & Benefits)	78,200
CAW - Conservation Activities	623,000
CAW - Conservation Rebates	750,000
CAW - Riparian Activities	7,000
Seaside - Conservation Rebates	-
Watermaster (Inc. \$56,000 labor)	94,000
Grants - Fisheries	691,933
Barnett-Segal Grant	5,000
Grants - IRWM	594,200
Direct Bill - Deed Restriction Recording	13,500
Direct Bill - WDS Permitting, Hydrogeologic Analysis, etc.	24,750
Direct Bill - Legal Reimbursement	15,000
Total Reimbursements	\$5,268,595

**Monterey Peninsula Water Management District**  
**Analysis of Reserves**  
**Fiscal Year 2013-2014 Budget**

<u>Estimated Reserves as of 07/01/2013</u>	Mitigation <u>Fund</u>	Capital Projects <u>Fund</u>	Conservation <u>Fund</u>	<u>Totals</u>
Prepaid Expenses	\$0	\$43,734	\$1,009	\$44,743
Litigation/Insurance Reserve	66,740	171,354	11,906	250,000
Capital Equipment Reserve	204,501	51,966	47,633	304,100
Flood/Drought Reserve	443,944	0	0	443,944
General Operating Reserve	71,869	37,489	307,348	416,706
Totals	<u>\$787,054</u>	<u>\$304,543</u>	<u>\$367,896</u>	<u>\$1,459,493</u>
 <u>Litigation/Insurance Reserve Analysis</u>				
07/01/2013 Balance (above)	\$66,740	\$171,354	\$11,906	\$250,000
Fiscal Year 2013-2014 Budgeted	0	0	0	0
06/30/2014 Budgeted Balance	<u>\$66,740</u>	<u>\$171,354</u>	<u>\$11,906</u>	<u>\$250,000</u>
 <u>Capital Equipment Reserve Analysis</u>				
07/01/2013 Balance (above)	\$204,501	\$51,966	\$47,633	\$304,100
Fiscal Year 2013-2014 Budgeted	0	0	0	0
06/30/2014 Budgeted Balance	<u>\$204,501</u>	<u>\$51,966</u>	<u>\$47,633</u>	<u>\$304,100</u>
 <u>Flood/Drought Reserve Analysis</u>				
07/01/2013 Balance (above)	\$443,944	\$0	\$0	\$443,944
Fiscal Year 2013-2014 Budgeted	0	0	0	0
06/30/2014 Budgeted Balance	<u>\$443,944</u>	<u>\$0</u>	<u>\$0</u>	<u>\$443,944</u>
 <u>General Operating Reserve Analysis</u>				
07/01/2013 Balance (above)	\$71,869	\$37,489	\$307,348	\$416,706
Fiscal Year 2013-2014 Budgeted	1,187	0	0	1,187
06/30/2014 Budgeted Balance	<u>\$73,056</u>	<u>\$37,489</u>	<u>\$307,348</u>	<u>\$417,893</u>
 Budgeted Reserves as of 06/30/2014	 \$788,241	 \$304,543	 \$367,896	 \$1,460,680

## MONTEREY PENINSULA WATER MANAGEMENT DISTRICT ORGANIZATION CHART FY 2013-14



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**General Manager's Office**

The General Manager's Office activities include strategic planning, oversight of divisional activities and execution, public outreach, coordination and oversight of budget and financial activities, management of the District's legal strategies, support for the Board of Directors and Committees. Priorities for the past and next fiscal year include development of a secure and reliable revenue stream and implementation of permanent water supply resources.

The services provided include general management of District activities on a day-to-day basis, strategic planning, program and activity evaluation, staff meetings and evaluations, meeting with jurisdictions and interest groups, regular interaction and direction with financial personnel, regular interaction and review of performance of District legal team, coordination of Board schedule and activities, preparation of Board packages and minutes.

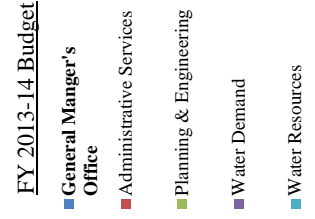
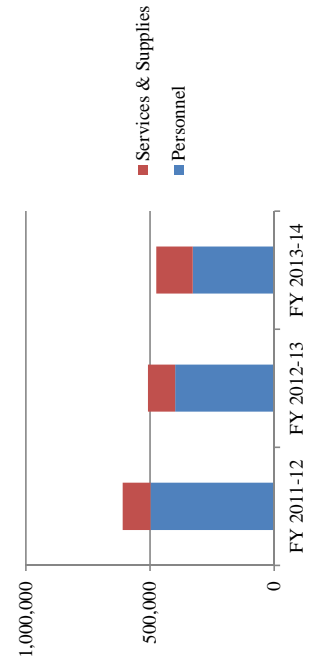
Classification	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
General Manager	1	1	1	0
Executive Assistant	1	1	1	0
Community Relations Liaison	1	1	0	1
<b>TOTAL POSITIONS</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>-1</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>29</b>	<b>29.5</b>	<b>28</b>	<b>-1.5</b>

Notes:

Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**General Manager's Office**

	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
<b>Personnel</b>				
Salaries	\$366,058	\$281,500	\$236,200	(\$45,300)
Retirement	67,631	57,400	49,700	(7,700)
Unemployment Compensation	0	0	0	-
Auto Allowance	4,600	4,800	4,800	-
Deferred Compensation	1,565	6,200	6,200	-
Temporary Personnel	0	0	0	-
Workers' Comp.	1,126	1,000	800	(200)
Employee Insurance	44,927	40,400	24,200	(16,200)
Medicare & FICA Taxes	4,557	3,200	2,500	(700)
Personnel Recruitment	450	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	4,860	3,000	0	(3,000)
Staff Development	2,327	2,300	4,450	2,150
<b>Sub-total Personnel Costs</b>	<b>498,101</b>	<b>399,800</b>	<b>328,850</b>	<b>(70,950)</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	104,991	72,050	66,650	(5,400)
Fixed Assets	4,040	5,700	-	(5,700)
Project Expenditures	2,848	30,600	79,250	48,650
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
<b>Sub-total</b>	<b>111,879</b>	<b>108,350</b>	<b>145,900</b>	<b>37,550</b>
<b>TOTAL EXPENDITURES</b>	<b>609,980</b>	<b>508,150</b>	<b>474,750</b>	<b>(104,350)</b>



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Administrative Services**

The Administrative Services Department activities include revenue and debt management, procurement, payroll, safety, risk management, human resources, records management, rules and regulations updates and distribution, building services and repairs, administrative support for the Board of Directors, administrative work in support of District-wide program and activities, and information technology services.

The services provided include cash and investment management, day-to-day accounting operations for the District and Pebble Beach Reclamation Project, internal and external financial reporting, grant administration, debt administration, overseeing District's financial obligations, management of assets, payroll administration, acquisition and payment of all goods and services, financial aspect of risk management, administering safety training programs, accident investigation, recruitment, selection, development and maintenance of personnel policies and procedures, employee development/training, employee recognition, legal issues and labor relations activities, and fulfilling public records requests. Additional services provided are the administration of benefit programs, overseeing workers compensation and ensuring compliance with DMV requirements. This department also maintains the District wide records management program, the repair & maintenance and improvements of the District's information and communication technology systems.

Classification	FY 2011-12	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14
	Actual	Revised	Adopted	Adopted	Change
Administrative Services Manager/CFO	1	1	1	1	0
Information Technology Manager	1	1	1	1	0
GIS Specialist	1	1	1	1	0
Accountant	1	1	1	1	0
Human Resources Analyst	1	1	1	1	0
Office Services Supervisor	1	1	1	1	0
Office Specialist I	1	1	1	1	0
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>29</b>	<b>29.5</b>	<b>28</b>	<b>28</b>	<b>-1.5</b>

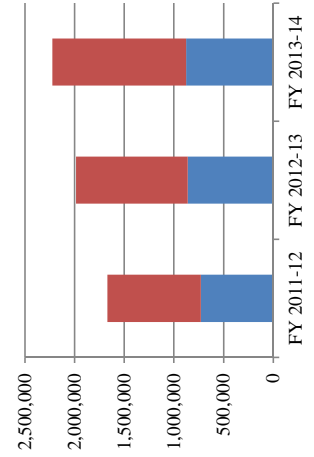
Notes:



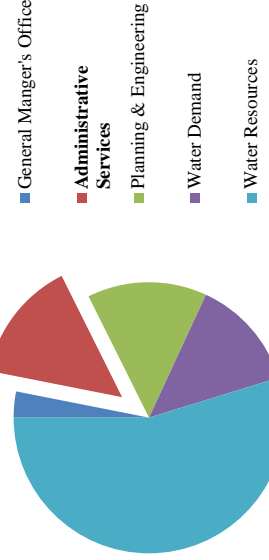
Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Administrative Services**

	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
<b>Personnel</b>				
Salaries	\$446,201	\$528,700	\$538,300	\$9,600
Retirement	91,592	107,800	113,200	5,400
Unemployment Compensation	0	3,000	3,000	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	1,000	1,000
Workers' Comp.	2,636	1,800	1,800	-
Employee Insurance	174,097	202,100	195,300	(6,800)
Medicare & FICA Taxes	6,125	7,700	7,800	100
Personnel Recruitment	3,205	0	1,500	1,500
Pre-Employment Physicals	0	0	300	300
Moving Expense Reimbursement	0	0	0	-
Staff Development	8,117	10,000	17,000	7,000
<b>Sub-total Personnel Costs</b>	<b>731,973</b>	<b>861,100</b>	<b>879,200</b>	<b>18,100</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	783,473	771,300	788,800	17,500
Fixed Assets	38,153	62,500	77,500	15,000
Project Expenditures	12,914	71,000	-	(71,000)
Debt Service	-	145,600	230,000	84,400
Election Expense	-	-	175,000	175,000
Reserves	106,381	-	1,187	1,187
Contingency	-	75,000	75,000	-
<b>Sub-total</b>	<b>940,921</b>	<b>1,125,400</b>	<b>1,347,487</b>	<b>222,087</b>
<b>TOTAL EXPENDITURES</b>	<b>1,672,894</b>	<b>1,986,500</b>	<b>2,226,687</b>	<b>258,287</b>



FY 2013-14 Budget



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Planning & Engineering**

The Planning and Engineering Division activities include review and investigation of proposed water supply projects, evaluation of proposed Carmel River water rights decisions, preservation of existing District water rights, coordination of Water Distribution System permits, implementation of portions of the Carmel River Mitigation Program, and coordination of water resource management throughout the District.

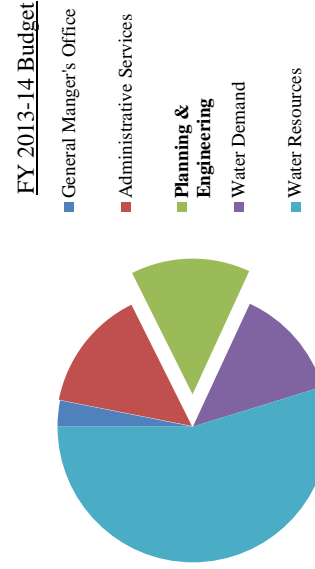
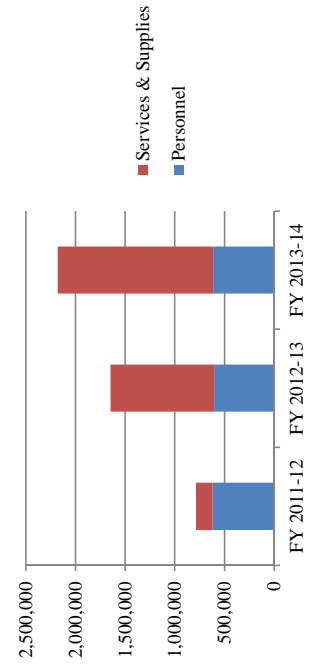
- Water Supply – Analysis of impacts and benefits of proposed water supply projects; review and completion of environmental compliance documents under the California Environmental Quality Act and National Environmental Policy Act); completion of Engineer’s Reports;
- Water Rights – Coordinate District review of proposed Carmel River water rights issued by the State Water Resources Control Board; track and preserve existing District water rights; prepare applications for changes to District water rights;
- Water Distribution System (WDS) permits – Review and process applications for WDS permits; make determinations of level of review; coordinate staff, consultant, and District Counsel work on WDS permits; prepare findings; issue WDS permits;
- Carmel River Mitigation Program – Conduct Carmel River restoration projects, including problem assessment, design, bid preparation, permit acquisition, construction management, and project monitoring; install, operate, and maintain high-volume irrigation systems along 15 miles of the lower Carmel River; monitor and assess streamside conditions; provide technical assistance to river front property owners; determine erosion potential; enforce District rules for the Carmel River; assist the Water Resources Division with steelhead rescues and Sleepy Hollow Steelhead Rearing Facility operations; provide technical analysis and advice to agencies responsible for Carmel River lagoon management;
- Integrated Regional Water Management (IRWM) – facilitate the development and implementation of a comprehensive IRWM Plan for the Monterey Peninsula region, including projects involving Carmel River resources, groundwater, recycled water, desalination, stormwater, flood control, ecosystem restoration, water conservation, and public recreation; conduct stakeholder outreach; prepare grant applications for specific projects; administer grant funds on behalf of the District and local area project proponents.

Classification	FY 2011-12	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14
	Actual	Revised	Adopted	Adopted	Change
Planning & Engineering Manager	1	1	1	1	0
Project Manager	1	1	1	1	0
Riparian Projects Coordinator	1	1	1	1	0
Senior Water Resources Engineer	0	0	0	0	0
River Maintenance Specialist	1	1	1	1	0
River Maintenance Specialist	1	1	1	1	0
Field Biology Assistant (limited term)	0.5	0.5	0.5	0.5	0
<b>TOTAL POSITIONS</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>29</b>	<b>29.5</b>	<b>28</b>	<b>28</b>	<b>-1.5</b>

Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Planning & Engineering**

	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
<u>Personnel</u>				
Salaries	\$424,334	\$411,700	\$420,900	\$9,200
Retirement	85,723	84,000	88,500	4,500
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	9,795	7,300	7,300	-
Employee Insurance	95,651	96,600	92,200	(4,400)
Medicare & FICA Taxes	4,628	4,600	4,700	100
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	0	0	2,500	2,500
<b>Sub-total Personnel Costs</b>	<b>620,131</b>	<b>604,200</b>	<b>616,100</b>	<b>11,900</b>
<u>Services &amp; Supplies</u>				
Services & Supplies	18,924	19,400	24,300	4,900
Fixed Assets	-	2,000	-	(2,000)
Project Expenditures	149,500	1,022,900	1,540,850	517,950
Debt Service	-	-	-	-
Election Expense	-	-	-	-
Contingency	-	-	-	-
<b>Sub-total</b>	<b>168,424</b>	<b>1,044,300</b>	<b>1,565,150</b>	<b>520,850</b>
<b>TOTAL EXPENDITURES</b>	<b>788,555</b>	<b>1,648,500</b>	<b>2,181,250</b>	<b>544,650</b>



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Water Demand**

The Water Demand Division provides information and programs to achieve efficient water use and maximize available supplies. This is achieved through community education and outreach, development of incentives and training programs, and by implementing and enforcing permitting and conservation regulations, thereby reducing the community's need for potable water. The Water Demand Division strives to provide responsive and accurate customer service that exceeds the expectations of the people we serve.

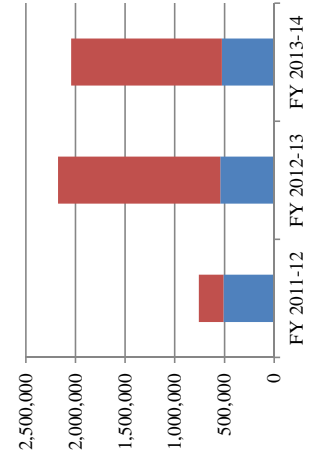
Services include customer service related to permit review and processing, conservation program administration and reporting, site visits and inspections, water waste and rationing enforcement, rebate program administration, and data management and data systems design related to demand management. Other services include project and program coordination and training with eight local cities and county, local water purveyors, local and statewide agencies, builders, contractors, architects, Realtors and others. The Water Demand Division also reviews projects for environmental compliance related to water supply, collaborates with jurisdictions to develop and track efficiency standards and conditions for development projects, assists with ratemaking and proposes policies and programs to encourage and promote indoor and outdoor water efficiency, conservation, reuse, alternative water sources, and non-residential best management practices.

Classification	FY 2011-12	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14
	Actual	Revised	Adopted	Adopted	Change
Water Demand Manager	1	1	1	1	0
Conservation Analyst (unfunded)	0	0	0	0	0
Conservation Representative II	1	1	1	1	0
Conservation Representative I	1	1	1	1	0
Conservation Representative I	1	1	1	1	0
Conservation Technician II	1	1	1	1	0
Conservation Technician I/II (unfunded)	0	0	0	0	0
Data Entry (temporary)	1	1	1	1	0
General Clerical (temporary)	0	0.5	0	0	-0.5
<b>TOTAL POSITIONS</b>	<b>6</b>	<b>6.5</b>	<b>6</b>	<b>6</b>	<b>-0.5</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>29</b>	<b>29.5</b>	<b>28</b>	<b>28</b>	<b>-1.5</b>

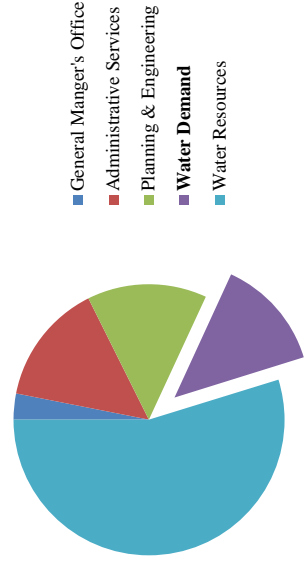
Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Water Demand**

	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
<b>Personnel</b>				
Salaries	\$323,347	\$339,000	\$336,200	(\$2,800)
Retirement	67,542	66,500	68,600	2,100
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	38,466	52,500	40,000	(12,500)
Workers' Comp.	1,378	1,200	1,200	-
Employee Insurance	71,813	74,900	72,600	(2,300)
Medicare & FICA Taxes	4,507	4,800	4,800	-
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	2,913	5,000	5,000	-
<b>Sub-total Personnel Costs</b>	<b>509,966</b>	<b>543,900</b>	<b>528,400</b>	<b>(15,500)</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	22,428	40,450	41,330	880
Fixed Assets	699	0	0	-
Project Expenditures	225,698	1,592,200	1,474,000	(118,200)
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
<b>Sub-total</b>	<b>248,825</b>	<b>1,632,650</b>	<b>1,515,330</b>	<b>(117,320)</b>
<b>TOTAL EXPENDITURES</b>	<b>758,791</b>	<b>2,176,550</b>	<b>2,043,730</b>	<b>(148,320)</b>



FY 2013-14 Budget



Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Water Resources**

The Water Resources Division (WRD) is comprised of two staff functional units, the Hydrologic unit and the Fisheries unit. Program responsibilities and services provided include surface and groundwater data collection and reporting programs, fishery protection activities in the Carmel River basin, quarterly water supply strategies and budgets for Cal-Am's main and satellite water distribution systems, and the annual Carmel River Memorandum of Agreement among Cal-Am, CDFG and the District that governs reservoir releases to the lower Carmel River during the low-flow season. WRD staff coordinates closely with the Planning & Engineering and Water Demand Divisions on certain activities to more efficiently share internal staff resources and expertise.

Water Supply – Develop and implement plans for water supply augmentation projects; design, permit, construct, operate Seaside Basin ASR projects; analyze water supply project alternatives; operate water resources simulation models.

Fisheries Resource Program - Rescue stranded steelhead from the Carmel River; rear rescued fish at the Sleepy Hollow Rearing Facility (SHSRF); rescue downstream migrant smolts in spring and transport them to a holding facility or the ocean; prevent stranding of early fall and winter migrant juvenile steelhead; rescue steelhead kelts and transport them to a holding facility or the ocean; support future interagency captive brood-stock program for landlocked steelhead during successive years of drought; prepare designs, retain contractors and manage construction contracts for SHSRF projects.

Hydrologic Monitoring Program - Conduct: (a) precipitation monitoring, (b) streamflow monitoring, (c) reservoir and groundwater storage monitoring, (d) surface water and groundwater production monitoring, (e) surface water and groundwater quality monitoring, and (f) Carmel River lagoon water level, quality, bathymetric and habitat and groundwater production monitoring. Associate Hydrogeologist

Water Resources Management – Prepare quarterly water supply strategy budgets; participate in annual Carmel River Low Flow Memorandum of Agreement process; conduct monitoring and management functions as part of Seaside Basin Watermaster Monitoring & Management Plan; provide technical assistance and expert testimony on Cal-Am rate cases before the CPUC; prepare annual Mitigation Program reports.

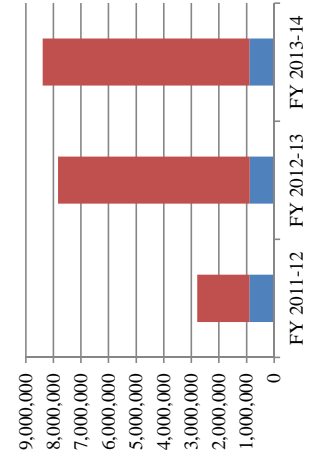
Water Use and Permitting – Collect, analyze and report data from approximately 1,000 wells and other sources for annual District-wide water production summary; coordinate with Planning & Engineering and Water Demand Divisions on Water Distribution System permitting.

Classification	FY 2011-12	FY 2012-13	FY 2013-14	FY 2013-14	FY 2013-14
	Actual	Revised	Adopted	Adopted	Change
Water Resources Manager	1	1	1	1	0
Senior Hydrogeologist	1	1	1	1	0
Hydrography Programs Coordinator	1	1	1	1	0
Associate Hydrogeologist	1	1	1	1	0
Senior Fisheries Biologist	1	1	1	1	0
Associate Fisheries Biologist	1	1	1	1	0
Associate Fisheries Biologist	1	1	1	1	0
Water Resources Assistant (limited term)	0.5	0.5	0.5	0.5	0
<b>TOTAL POSITIONS</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>0</b>
<b>TOTAL DISTRICT-WIDE POSITIONS</b>	<b>29</b>	<b>29.5</b>	<b>28</b>	<b>28</b>	<b>-1.5</b>

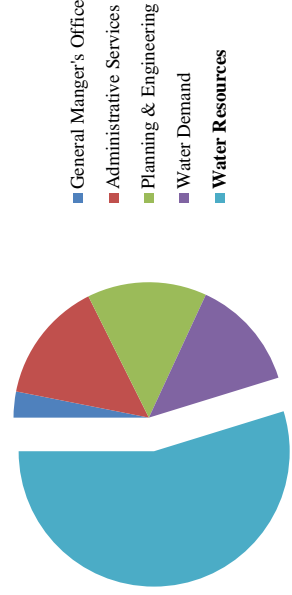
Monterey Peninsula Water Management District  
Divisions  
Fiscal Year 2013-2014 Budget

**Water Resources**

	FY 2011-12 Actual	FY 2012-13 Revised	FY 2013-14 Adopted	FY 2013-14 Change
<b>Personnel</b>				
Salaries	\$627,222	\$616,400	\$618,100	\$1,700
Retirement	127,819	125,700	130,000	4,300
Unemployment Compensation	0	0	0	-
Auto Allowance	0	0	0	-
Deferred Compensation	0	0	0	-
Temporary Personnel	0	0	0	-
Workers' Comp.	19,450	20,200	20,300	100
Employee Insurance	114,551	121,300	116,300	(5,000)
Medicare & FICA Taxes	7,980	6,300	6,300	-
Personnel Recruitment	0	0	0	-
Pre-Employment Physicals	0	0	0	-
Moving Expense Reimbursement	0	0	0	-
Staff Development	2,543	4,600	5,600	1,000
<b>Sub-total Personnel Costs</b>	<b>899,565</b>	<b>894,500</b>	<b>896,600</b>	<b>2,100</b>
<b>Services &amp; Supplies</b>				
Services & Supplies	31,710	32,800	35,835	3,035
Fixed Assets	0	0	27,000	27,000
Project Expenditures	1,860,226	6,915,200	7,433,862	518,662
Debt Service	0	0	0	-
Election Expense	0	0	0	-
Contingency	0	0	0	-
<b>Sub-total</b>	<b>1,891,936</b>	<b>6,948,000</b>	<b>7,496,697</b>	<b>548,697</b>
<b>TOTAL EXPENDITURES</b>	<b>2,791,501</b>	<b>7,842,500</b>	<b>8,393,297</b>	<b>552,897</b>



FY 2013-14 Budget



**PERFORMANCE MEASURES SUMMARY**

**GENERAL MANAGER'S OFFICE**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 *Estimated</b>	<b>FY 2013-14 Target</b>
General and Administrative	Secure permanent funding source to replace User Fee and expand revenues for water supply projects; Defend any litigation.	Passage of new annual water use fee through Prop 218 process; Successful legal defense if required; Funding of ASR, GWR, and additional water supply work.	n/a	n/a	100%
General and Administrative	Evaluate programs at functional level and make recommendations to Board for possible changes in activities and/or costs	Review and identify essential functions of District divisions. Prepare recommendations to Board for use in 2013-14 budget planning.	0%	0%	100%
General and Administrative	Strategic Planning	Develop 1-year and 3-year goals during 2012-13 for use in 2013-14 budget planning; Do so interactively with Board.	0%	0%	100%
General and Administrative	Systems and Process	Implement current-generation financial software for better control and reporting, especially for real-time information, in order to improve budgeting and monitoring of current conditions.	n/a	n/a	100%
General and Administrative	Board and Committee Packets Completion and Delivery	Manage and execute scheduling and support of Board and Committee meetings; Deliver agenda packets in timely fashion. Prepare minutes in timely fashion.	95%	98%	98%



**PERFORMANCE MEASURES SUMMARY**

**GENERAL MANAGER'S OFFICE**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 *Estimated</b>	<b>FY 2013-14 Target</b>
Public Outreach	Increase District visibility; Meet with City Councils, business groups, community groups, media, and others regularly	Create new opportunities to present to and interact with the community.	<50%	80%	95%
Public Outreach	Respond to questions from the public or media re: District activities; prepare news releases, letters to the editor or commentaries as directed by the General Manager; prepare FAQ and summaries on special topics; assist in updating the MPWMD website; provide ideas and staff support for Public Outreach Committee.	Ensure accurate information about the District is disseminated in a variety of formats; respond as promptly as possible to phone or e-mail inquiries, and within 5 days for letters.	<70%	95%	100%
Public Outreach	Prepare and distribute quarterly newsletter.	Prepare and distribute quarterly newsletter.	20%	100%	100%

\* Actual performance through May 2013

**PERFORMANCE MEASURES SUMMARY**  
**ADMINISTRATIVE SERVICES DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 *Estimated</b>	<b>FY 2013-14 Target</b>
Budgeting and Financial Reporting	Significant External Audit Findings	Ensure Compliance with audit requirements as evidenced by no significant external audit findings	100%	100%	100%
Budgeting and Financial Reporting	Timely Financial Reporting	Complete all financial reports and accounting functions within identified target deadlines	92%	92%	100%
Budgeting and Financial Reporting	Timely Payment of Invoices	Ensure invoices are paid in a timely manner to maintain good relations with suppliers and the public	100%	100%	100%
Budgeting and Financial Reporting	Pebble Beach Reclamation Billing & Reporting	Ensure timely processing of water billing and financial statement preparation	90%	90%	100%
Personnel Services	Prompt Employee Recruitments	Maintain efficiency and responsiveness of the recruitment process to insure timely staffing of vacant positions	100%	100%	100%
Personnel Services	Prompt Responses to Requests for Information	Provide timely responses to employee requests for information	98%	98%	100%

**PERFORMANCE MEASURES SUMMARY**  
**ADMINISTRATIVE SERVICES DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 *Estimated</b>	<b>FY 2013-14 Target</b>
Risk Management & Safety	Mandated Training Completion Rate	Ensure employees receive and attend training for all mandated courses on time	80%	90%	100%
Risk Management & Safety	Maintain Appropriate Insurance	Maintain appropriate insurance levels to minimize exposures to loss	100%	100%	100%
Support Services	Timely Mail Distribution	Ensure distribution of incoming and outgoing mail on a daily basis	95%	95%	98%
Support Services	File Maintenance	Ensure daily maintenance of District files for use by the Board, public, staff and legal counsel	95%	95%	97%
Information Technology	Technical Support	Ensure effective support of computer hardware within four hours of requests during working hours	95%	95%	95%
Information Technology	Security and High Availability	Maintain secure and reliable electronic environments at all times	99%	99%	100%
Information Technology	Backup	Ensure full backup of all District computer records and data on a daily basis	100%	100%	100%

\* Actual performance through May 2013

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
Information Technology	Place the updated Integrated Regional Water Management Plan related documents on the MPWMD website.	Work with the General's Manager's office to place documents on MPWMD web site.	100%	100%	100%
Environmental Protection	Prepare quarterly and annual reports on vegetation moisture stress, soil moisture, depth to groundwater, and irrigation water use for environmental protection.	Satisfy mitigation reporting requirements for the 1990 Water Allocation Program EIR Mitigation Program.	100%	100%	100%
Environmental Protection	Protect, help restore, manage and diversify riparian corridor vegetation; conduct annual vegetation management program; carry out annual revegetation efforts.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%
Environmental Protection	Monitor stream flows and bank stability, prevent erosion and help restore natural river functions.	Ensure compliance with Mitigation Program requirements for protection of habitat and property.	100%	100%	100%
Environmental Protection	Write sections of the Mitigation Program Annual Report.	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
Environmental Protection/ Public Outreach	Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.	Mitigation and Monitoring Program; transmit information on the status of water resources and habitat.			
Environmental Protection/ Public Outreach	Respond to requests from members of the public, educational community, and interest groups to give presentations on management of Carmel River resources and overall District functions.	Ensure compliance with Mitigation Program requirements; conduct outreach.	100%	100%	100%
Environmental Protection	Facilitate quarterly and special meetings of the Carmel River Advisory Committee (CRAC); coordinate meetings; prepare meeting packets; maintain the District CRAC web site.	Ensure compliance with Mitigation Program requirements for protection of habitat and property; conduct outreach to members of the public.	100%	100%	100%
Environmental Protection	Update the IRWM Plan.	Update the IRWM Plan to conform to new State requirements.	10%	10%	50%
Environmental Protection	Participate in the Technical Review Team for San Clemente Dam Removal and Carmel River Reroute Project.	Ensure coordination between District actions and CAW actions.	100%	50%	100%
Environmental Protection	Provide technical assistance with management of the Carmel River Lagoon. Monitor Carmel River	Ensure compliance with Mitigation Program requirements for protection of	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
	Lagoon and State Beach.	habitat.			
Water Supply	Evaluate/pursue alternative water supply projects within MPWMD boundary.	Determine the feasibility of additional local water supply projects.	5%	5%	25%
Water Supply	Pursue Groundwater Replenishment Project (GWR) in the Seaside Groundwater Basin (Water Project 4).	As directed by the MPWMD Board, cooperate with the Monterey Peninsula Regional Water Pollution Control Agency to develop the GRP.	5%	5%	10%
Water Supply	Evaluate Expansion of Los Padres Reservoir Capacity (Water Supply Project 5)	Determine methods for increasing surface storage capacity.	5%	5%	20%
Water Supply	Evaluate water augmentation alternatives as directed by the MPWMD Board.	Carry out Board policy direction on technical and environmental review of water supply options proposed by MPWMD and others.	100%	100%	100%
Water Supply	Complete IRWM Implementation Grant Application for ASR and GWR Project work.	Assist the Water Resources Division with preparation and submittal of a grant application to the Department of Water Resources.	N/A	N/A%	100%
Water Supply	Update CVSIM and develop a		15%	10%	50%

**PERFORMANCE MEASURES SUMMARY**  
**PLANNING AND ENGINEERING DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
	linked groundwater and surface water model in the Carmel River Basin.	Assist the Water Resources Division with Carmel River Basin water resources management.			
Water Resources Management	Participate in CPUC proceedings relating to Cal-Am.	Evaluate Cal-Am filings; prepare testimony and participate in hearings in accordance with CPUC requirements.	100%	100%	100%
Water Resources Management	Evaluate projects that may affect water resources within the District.	Coordinate with WRD and WDD to review and comment on environmental documents, such as Draft EIRs, for projects that may affect water resources and associated habitat within the District.	100%	100%	100%
Water Resources Management	Coordinate Fisheries Restoration Grant Program Project to Remove the Sleepy Hollow Ford.	Implementation of a project that is consistent with CAW/NOAA/CDFG Settlement Agreement.	10%	10%	20%

## PERFORMANCE MEASURES SUMMARY

### PLANNING AND ENGINEERING DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2011-12 Actual	FY 2012-13 Estimated*	FY 2013-14 Target
Water Use and Permitting	Evaluate and process applications for Water Distribution System permits or Confirmation of Exemptions.	Determine whether applications meet approval criteria in MPWMD Rules and Regulations and within the State Permit Streamlining Act.	100%	100%	100%
Public Outreach	Respond to questions from the public or media about Planning and Engineering activities; prepare news releases, letters to the editor or commentaries as directed by the General Manager; assist with preparation of FAQ and summaries on special topics.	Ensure accurate information about the District is disseminated in a variety of formats; respond as promptly as possible to phone or e-mail inquiries, and within 10 days for letters.	100%	100%	100%

\* Actual performance through May 2013



**PERFORMANCE MEASURES SUMMARY**

**WATER DEMAND DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
Demand Management	Account for each debit to a Jurisdiction's Allocations, provide annual status reports, and ensure that the total quantity of water permitted for all projects does not exceed the amount of water available in the Jurisdiction's allocations	Annual tracking and reporting is required by District Rule 31	100%	100%	100%
Demand Management	Maintain accurate records of properties receiving water from District Water Entitlements	Rule 23.5 and 23.6 requires the District to issue and maintain records of properties receiving water from entitlements	100%	100%	100%
Demand Management	Process and issue Water Permits	Complete Water Permit applications must be processed in compliance with the Permit Processing Act and MPWMD Regulation II	100%	100%	100%
Demand Management	Meet with Board committees, Jurisdictions and other agencies and parties regarding policy development and implementation	Ensure that information is disseminated to those effected by District policy	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**

**WATER DEMAND DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
Water Efficiency	Enforce inspection requirements for water permits issued between 2004 and 2009 (was 2008)	District Rule 23 requires a final inspection for water permits	80%	80%	80%
Water Efficiency	Conduct scheduled inspections and perform required follow up	District Rule 23 requires a final inspection for water permits and describes follow up procedures and timelines for compliance	98%	98%	98%
Water Efficiency	Verify compliance of properties subject to the District's conservation requirements by onsite inspection	Regulation XIV requires retrofit of various water uses upon specific actions related to permitting, property use or ownership. Rule 144 states the verification process.	90%	80% [1]	90%
Conservation	Track and report water savings associated with conservation programs	California Urban Water Conservation Council and PUC reporting requirements. Cal-Am reports activity to SWRCB	100%	100 %	100%
Conservation	Participate in Water Awareness Committee of Monterey County	Regional water conservation forum depends on participation for success	100%	100%	100%
Conservation	Process and issue rebates; invoice CAW for reimbursement	PUC approval of Rebate funds considered MPWMD administration to ensure accurate data management	100%	100%	100%

**PERFORMANCE MEASURES SUMMARY**

**WATER DEMAND DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Estimated*</b>	<b>FY 2013-14 Target</b>
Conservation	Bi-monthly meetings with CAW to coordinate conservation programs	PUC approval of funding considers coordination of effort to avoid duplication of service	100%	100%	100%
Conservation	By May 1 of each year and in collaboration with CAW, prepare annual conservation report for PUC DRA	Required as condition of PUC approval of conservation budget	100%	100%	100%
Environmental Protection	Reduce water waste and non-essential water use by responding to complaints and following up with site contacts and enforcement processes, as necessary	Regulations XIV and XV prohibit water waste and non-essential water use; approval of PUC conservation budget contemplates enforcement	100%	100%	100%
Information Technology	Weekly meeting with ITM and Zone 24x7 to complete and test database programming	Complete database project	75%	70%	75%
Environmental Protection	Write sections of the Mitigation Program Annual Report	Educate agencies and the public about MPWMD compliance with 1990 Water Allocation Program EIR Mitigation and Monitoring Program	100%	100%	100%

\* Actual performance through May 2013

[1] Number is reduced due to the number of foreclosures that have occurred on the Monterey Peninsula

# PERFORMANCE MEASURES SUMMARY

## WATER RESOURCES DIVISION

Program Category	Performance Measure	Measurement Intent	FY 2011-12 Actual	FY 2012-13 *Estimated	FY 2013-14 Target
Water Supply	Phase 1 ASR Project	Complete Phase 1 ASR Project final design plans and prepare for full-scale project implementation by start of injection season, i.e., December 1	Met target	Met target	Meet target for WY 2013 season
Water Supply	Phase 2 ASR Project	Drill & prepare Seaside School ASR Test Well for injection by December 1, 2010	Did not meet target for injection	Met target for WY 2012 season	Meet target for WY 2013 season
Water Supply	SWRCB ASR permit reporting	Complete daily compliance report by SWRCB-requested timelines, i.e., May 1 and September 30 annually	Met target	Met target	Meet target
Water Supply	Surface flow monitoring	Collect and process streamflow and water level data from 18 gaging stations within schedule for District reports, i.e., December 31 annually	100%	100%	Meet target
Water Supply	Groundwater level monitoring	Collect groundwater level data by monthly and quarterly end dates to support District reports and contracts	100%	100%	Meet target
Environmental Protection	Steelhead rescues	Rescue steelhead from drying reaches of the Carmel River, with goal of 2% or less mortality	Exceeded target – 0.40% mortality	Exceeded target – 0.0% mortality	Meet target (<2%)

**PERFORMANCE MEASURES SUMMARY**

**WATER RESOURCES DIVISION**

<b>Program Category</b>	<b>Performance Measure</b>	<b>Measurement Intent</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 *Estimated</b>	<b>FY 2013-14 Target</b>
Environmental Protection	Steelhead rearing	Rear steelhead at Sleepy Hollow Facility, with goal of 40% or greater survival	Exceeded target – 86% survival	Exceeded target – 83% survival	Meet target (>40%)
Environmental Protection	Lagoon vegetation monitoring	Conduct bi-annual vegetation transects and annual bathymetric surveys, with goal of 100% coverage	On target	Completed bathymetric work; vegetation work delayed due to high water	Meet targets
Water Resources Management	Carmel River Low-Flow MOA	Develop MOA between District, CDFG and CAW Carmel River Reservoir operations for approval by May Board meeting	On target – other parties did not execute	On target – delayed until June by all parties	Meet target
Water Resources Management	Seaside Groundwater Basin Watermaster	Participate in all required meetings and prepare documents within target timelines per Watermaster contracts	On target	On target	Meet targets
Water Resources Management	CPUC rate cases and SWRCB CDO proceedings	Prepare materials (inquires, testimony, etc.) by target timelines and participate in hearings per schedules	On target	On target	Meet target
Water Use & Permitting	Annual Well Production Reporting	Collect, analyze and report data, bring report to Board by March	1 mo. delay	1 mo. delay	Meet target

\* Actual performance through May 2013



## BUDGET PROCESS CALENDAR

FISCAL YEAR 2013-2014

<i>2013 Target Dates</i>	<i>Action</i>	<i>Responsibility</i>
<b>April 8</b>	Budget Memorandum and Forms Distributed	Administrative Services
<b>April 22</b>	Budget Request Forms Due to ASD	Division Managers
<b>April 30</b>	Draft Budget Distributed	Administrative Services
<b>May 9</b>	Budget Review Session	Team Management
<b>May 10</b>	Budget Revisions Due to ASD	Division Managers
<b>May 20</b>	Board Workshop on Proposed Budget	Board of Directors
<b>June 17</b>	Board Adopts Budget Board Sets Appropriation Limit	Board of Directors

# Glossary

## **Article XIII (B):**

Article XIII (B) is a section of the California State Constitution relating to the amount of a public entities tax revenues that may be expended in a given fiscal year. In the instance of the MPWMD, the article limits the amount of property tax revenue that may be spent in a fiscal year. It is calculated based upon the prior year's limit multiplied by a factor representing annual growth in population and consumer prices. The latter is furnished by the State Treasurer's Office. The calculation, required since the passage of Proposition 13 in 1978, is contained in each District budget and is identified as "Property Tax Appropriation."

## **Budget Assumptions:**

The budget assumptions are generally accepted statements, which if untrue, would materially alter the financial planning and budget of the agency.

## **Capital Assets:**

Capital assets are equipment and components that have a useful life greater than one year and with an initial, individual cost of more than \$1,000 for equipment and \$5,000 for facilities and improvements.

## **Contingency:**

The contingency is a nominal amount budgeted for expenditure for unforeseen emergencies or special purposes requiring Board approval.

## **Designated Reserves:**

Designated reserves are funds set aside by the Board for specific, restricted uses. Examples include capital equipment, litigation, flood/drought, and pre-paid expenses.

## **Expenditures:**

Expenditures are associated with each operating fund, as well with each program category. Personnel costs, services and supplies, capital assets and project expenditures are the principal categories. A pie chart graphically shows percentages of expenditures by line item.

## **Fiscal Year:**

The fiscal year is the twelve-month period beginning July 1 and ending June 30 of the following year. The District uses the fiscal year as the basis for reporting financial information a twelve-month accounting period.

## **General Operating Reserves:**

General operating reserves are the balances in each operating fund of the District that remain after all budgeted expenses are paid. Normally, the general operating reserve balance is carried forward from one fiscal year to the next. The value is verified annually by the independent auditor and reported in the annual audit report.

**Labor Allocation by Operating Funds:**

The Labor Allocation by Operating Funds is a budget schedule that relates employee output to the three operating funds. It shows the output of each employee as a percentage of total time by operating fund. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the operating funds.

**Labor Allocation by Program Category:**

The Labor Allocation by Program Category is a budget schedule that relates employee output to the budgeted program categories. It shows the output of each employee as a percentage of total time by program category. This percentage is used throughout the budget as the basis of allocating general and administrative (overhead) costs to the program categories.

**Mitigation Revenue:**

This is the revenue derived from the Agreement for Carmel River Mitigation Program between California American Water and Monterey Peninsula Water Management District.

**Performance Measures:**

Performance Measures have been developed for various program categories to evaluate the level of services provided within the categories.

**Program Categories:**

Program Categories are major service programs that have been identified. All expenditures, including labor costs, are allocated to each program category in order to identify what each program actually costs.

**Project Expenditures:**

The Summary of Project Expenditures is a listing of costs for the coming year that are projected as a result of specific projects and programs carried-out by the staff, consultants and contractors. Project expenditures do not include staff compensation for regular employees.

**Reimbursement Revenues:**

Reimbursement revenues are received from various sources and allocated to offset expenditures related to the revenue source. These reimbursements received by the District are for projects carried-out by the District. Some of these reimbursements include grants, Cal-Am Water Conservation & Rebate Program funds, ASR operations reimbursement, direct-billed reimbursements, etc. All of the reimbursement revenues collected within the fiscal year is related to the expenses in the same fiscal year.

**Revenues:**

Revenues are derived from various sources and allocated to each operating fund. Property taxes, permits fees, water connection charges, water supply charge, mitigation program revenue, user fees, interest on investments, reimbursements to the District for projects carried-out by the District and grants are the principal revenue sources. Revenues may include a portion of the prior-year fund balance used to offset expenditures. A pie chart graphically shows percentages of revenues according to source.