



FINAL MINUTES  
**Monterey Peninsula Water Management District  
Administrative Committee  
December 8, 2014**

**Call to Order**

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Andrew Clarke  
David Pendergrass  
Brenda Lewis

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Cynthia Schmidlin, Human Resources Analyst  
Sara Reyes, Office Services Supervisor

**Oral Communications**

None

**Adopt Minutes of November 10, 2014 Committee Meeting**

On a motion by Pendergrass and second by Lewis, the minutes of the October 13, 2014 meeting were approved on a vote of 2- 0.

**Items on Board Agenda for December 15, 2014**

**Consider Approval of Amendment to General Manager Contract**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board amend section III.A and III.D. of the "Agreement for Employment of General Manager" to reflect the revised annual compensation, effective September 1, 2014.

**Consider Approval of Pay Differential for Employees Caused by Increase in Tax for PERS Contributions**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the pay differential for employees caused by increase in tax for PERS Contribution of an amount not-to-exceed \$24,000.

**Consider Expenditure of Funds to Contract for a Limited-Term Senior Fisheries Biologist**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize the expenditure of funds to hire one limited-term Senior Fisheries Biologist at a rate of \$45.00 per hour.

**Consider Adoption of Resolution No. 2014-09 – Updating Rule 24, Table 3: Capacity Fee History**

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board adopt Resolution 2014-19, Updating Rule 24, Table 3: Capacity Fee History.

**Review and Accept Independent Audit Report for Fiscal Year 2013-2014**

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board review and accept the Financial Statements and Independent Auditors' Report for the year ending June 30, 2014 with the changes proposed by the committee that would clarify the statements.

**Receive Alternative Measurement Method Report for Determining Annual Costs for Post-Employment Benefits**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board receive the Alternative Measurement Method Report prepared by Milliman, continue to pay retiree medical costs on pay-as-you-go basis.

**Consider Adoption of Treasurer's Report for October 2014**

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board adopt the October 2014 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

**Other Business**

**Review Draft Agenda for December 15, 2014 Regular Board Meeting**

The committee made no changes to the agenda.

**Adjournment**

The meeting was adjourned at 4:34 PM.

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