



FINAL MINUTES
**Monterey Peninsula Water Management District
Administrative Committee
January 21, 2015**

Call to Order

The meeting was called to order at 3:37 PM in the District Conference Room.

Committee members present: Andrew Clarke
Brenda Lewis (arrived at 3:41 PM)
Kristi Markey

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Sara Reyes, Office Services Supervisor

Oral Communications

None

Adopt Minutes of December 8, 2014 Committee Meeting

On a motion by Markey and second by Clarke, the minutes of the December 8, 2014 meeting were approved on a vote of 2 – 0. Director Lewis was absent for this item.

Items on Board Agenda for January 28, 2015

Consider Approval of Annual Update on Investment Policy

On a motion by Markey and second by Clarke, the committee voted 2 to 0 to recommend the Board review and approve the District's Investment Policy. Director Lewis was absent for this item.

Semi-Annual Report on the CAWD/PBCSD Wastewater Reclamation Project

This report was presented for informational purposes only. No action was required of the committee.

Consider Adoption of Treasurer's Report for November 2014

On a motion by Markey and second by Lewis, the committee voted 3 to 0 to recommend the Board adopt the November 2014 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

Other Business

Review Draft Agenda for January 28, 2015 Regular Board Meeting

District General Manager reported that the GWR Budget will be added to the January 28, 2015

Board meeting agenda. Since this item was not added to the January 21 Administrative Committee meeting agenda, the committee will need to decide where on the agenda to place the item. The committee unanimously agreed to add the item as an Action Item so that the full Board can engage in discussion.

Reschedule February 18, 2015 Administrative Committee Meeting

The committee agreed to conduct the next Administrative Committee meeting on Tuesday, February 10, 2015 at 3:30 PM.

Adjournment

The meeting was adjourned at 4 PM.

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