



FINAL MINUTES  
**Monterey Peninsula Water Management District  
Administrative Committee  
February 10, 2015**

**Call to Order**

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Andrew Clarke  
Brenda Lewis (arrived at 3:41 PM)  
David Pendergrass

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Sara Reyes, Office Services Supervisor

**Oral Communications**

None. General Manager David Stoldt announced two emergency items needed to be added to the agenda due to matters that arose after the agenda was distributed.

**Adopt Minutes of January 21, 2015 Committee Meeting**

On a motion by Clarke and second by Pendergrass, the minutes of the January 21, 2015 meeting were approved on a vote of 2 to 0. Director Lewis was absent for this item.

**Items on Board Agenda for February 18, 2015**

**Consider Approval of Purchase of Internet License for Water Wise Gardening in Monterey County**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the expenditure of \$5,000 and authorize the General Manager to renew the contract with GardenSoft to purchase a web license for the Water Wise Gardening for Monterey County software.

**Consider Adoption of Treasurer's Report for December 2014**

On a motion by Clarke and second by Pendergrass, the committee voted 3 to 0 to recommend the Board adopt the December 2014 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

**Receive and File Second Quarter Financial Activity Report for Fiscal Year 2014-2015**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board receive and file the Second Quarter Financial Activity Report for Fiscal Year 2014-2015.

**Consider Approval of Second Quarter Fiscal Year 2014-2015 Investment Report**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the Second Quarter Fiscal Year 2014-2015 Investment Report.

**Consider Amendment to the Cost Sharing Agreement for the DeepWater Desal Project**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to add this item to the February 18, 2015 Board meeting agenda under the Consent Calendar.

This item was added to the Administrative Committee agenda at the request of the General Manager due to events that arose after the agenda had been distributed. The Board will discuss this item at its February 18, 2015 meeting and will be asked to consider extending the deadline for definitive agreements under Section 6.4 of the Cost Sharing Agreement with DeepWater Desal LLC to January 31, 2015.

**Consider Budget Recommendation for Acquisition of the Pilot Plant Facilities at the Groundwater Replenishment Project**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to add this item to the February 18, 2015 Board meeting agenda under the Consent Calendar.

This item was added to the Administrative Committee agenda at the request of the General Manager due to events that arose after the agenda had been distributed. The Board will discuss this item at its February 18, 2015 meeting and will be asked to consider approving the addition of a not-to-exceed amount of \$300,000 for the District's share of acquisition and reinstallation of Pure Water Monterey pilot plant facilities.

**Other Business**

**Approve 2015 Administrative Committee Meeting Schedule**

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to approve the 2015 Administrative Committee meeting schedule.

**Review Second Quarter Legal Services Activity Report for Fiscal Year 2014-2015**

This was presented as informational only. No action was required of the committee.

**Review Draft Agenda for February 18, 2015 Regular Board Meeting**

The committee voted 3 to 0 to add the following items to the Consent Calendar: 1) Consider Amendment to Cost Sharing Agreement with DeepWater Desal and 2) Consider Funding Purchase and Reestablishment of Pure Water Monterey Project Pilot Plant. General Manager Stoldt reported there would likely not be a closed session meeting. An additional Public Hearing item – Consider Distribution of Local Project Grant Funds to City of Pacific Grove, will also be added to the agenda.

**Adjournment**

The meeting was adjourned at 4:19 PM.