



FINAL MINUTES
**Monterey Peninsula Water Management District
Administrative Committee
March 9, 2015**

Call to Order

The meeting was called to order at 3:33 PM in the District Conference Room.

Committee members present: Andrew Clarke
Brenda Lewis (arrived at 3:39 PM)
David Pendergrass

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Larry Hampson, District Engineer
Sara Reyes, Office Services Supervisor

Oral Communications

None

Adopt Minutes of February 10, 2015 Committee Meeting

On a motion by Clarke and second by Pendergrass, the minutes of the February 10, 2015 meeting were approved on a vote of 2 to 0. Director Lewis was absent for this item.

Items on Board Agenda for March 16, 2015

Consider Expenditure of Funds for Additional Assistance with IFIM to Analyze Instream Flow Requirements for the Carmel River

On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board approve the expenditure of up to \$50,000 for additional assistance with developing an IFIM to revise instream flow requirements for the Carmel River.

Hampson reported staff is proposing to amend an existing agreement for services with Normandeau Environmental Consultants for assistance to test whether steelhead Habitat Suitability Criteria (HSC) developed by the California Department of Fish and Game (CDFW) for the Big Sure River can be applied to the Carmel River. Once the additional work is completed, the report will be presented to the Board.

Consider Adoption of Treasurer's Report for January 2015

On a motion by Pendergrass and second by Clarke, the committee voted 3 to 0 to recommend the Board adopt the January 2015 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

Other Business

Review Draft Agenda for March 16, 2015 Regular Board Meeting

General Manager Stoldt reported two items have been added to the Consent Calendar for the March 16, 2015 Board meeting: a) Item 5 – Consider Appointment of Director Clarke to the ACWA/JPIA Board of Directors and b) Item 6 – Receive Fiscal Year 2013-2014 Mitigation Program Annual Report. The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 4:04 PM.

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