



**EXHIBIT 18-A**

FINAL MINUTES  
**Monterey Peninsula Water Management District  
Administrative Committee  
June 8, 2015**

**Call to Order**

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Andrew Clarke  
David Pendergrass

Committee members absent: Brenda Lewis

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Arlene Tavani, Executive Assistant

**Oral Communications**

None

**Items on Board Agenda for May 18, 2015**

**Approve Minutes of May 11, 2015 Committee Meeting**

On a motion by Clarke and second by Pendergrass, the minutes of the May 11, 2015 meeting were approved on a vote of 2 to 0.

**Bureau of Reclamation WaterSMART Program (A) Consider Approval of Resolution 2015-13 in Support of Filing an Application for a Drought Contingency Planning Grant (B) Authorize the General Manager to Enter into a Grant Agreement with the United States Bureau of Reclamation**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt Resolution 2015-13 to apply for a \$200,000 grant; and enter into a Grant Agreement with the Bureau of Reclamation.

**Consider Purchase of Water Conservation Equipment**

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend the Board authorize an expenditure of \$45,000 to renew the District's stock of water conservation equipment.

**Authorize Expenditure for Temporary Agency Employee to Assist with Data Migration in the Water Demand Division During FY 2015-2016**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board authorize funding in the amount of \$40,154 for a temporary agency employee to assist with data migration in the Water Demand Division.

**Consider Continuance of Contract with Zone 24x7 for Water Demand Database Improvements and Maintenance**

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend the Board authorize an expenditure not to exceed \$60,000 for programming changes to the Water Demand Division Database.

**Authorize Funds to Contract for Limited Term Field Positions During FY 2015-2016**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board authorize an expenditure of up to \$91,687 to contract for limited term field positions during FY 2015-2016.

**Consider Amendment to Contract with Golden State Planning and Environmental Consulting to Assist with Water Distribution System Permit Program**

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend the Board authorize an amendment to the contract with Golden State Planning and Environmental Consulting for a not-to-exceed amount of \$30,000.

**Consider Amendment to Contract with Pueblo Water Resources to Provide Hydrogeologic Review for Water Distribution System Permits**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board authorize an amendment to the contract with Pueblo Water Resources for a not-to-exceed amount of \$7,000.

**Consider Adoption of Resolution 2015-12 Establishing Article XIII(B) Fiscal Year 2015-16 Appropriations Limit**

On a motion by Pendergrass and second by Clarke, the committee voted 2 – 0 to recommend the Board adopt Resolution 2015-12.

**Consider Adoption of Resolution No. 2015-10 Calling an Election in Voter Divisions 2, 3, 4 and 5 on November 3, 2015; and Approve Services Agreement with Elections Department**

On a motion by Pendergrass and second by Clarke, the committee voted 2 to 0 to recommend adoption of Resolution No. 2015-10, and approval of a services agreement with the Elections Department in an amount not-to-exceed \$222,540.

**Consider Adoption of Treasurer’s Report for April 2015**

On a motion by Clarke and second by Pendergrass, the committee voted 2 to 0 to recommend the Board adopt the April 2015 Treasurer’s Report and financial statements, and ratify disbursements made during the month.

## **Other Business**

### **Review Draft June 15, 2015 Board Meeting Agenda**

A revised agenda was submitted for committee review that included additional items on the Closed Session section of the agenda. The committee made no changes to the agenda.

### **Adjournment**

The meeting was adjourned at 4:25 PM.

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