



EXHIBIT 20-A

**FINAL MINUTES
Monterey Peninsula Water Management District
Administrative Committee
*April 11, 2016***

Call to Order

The meeting was called to order at 3:32 PM in the District Conference Room.

Committee members present: Andrew Clarke
 Brenda Lewis
 David Pendergrass

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer
 Larry Hampson, P&E Manager/District Engineer
 Stephanie Kister, Water Demand Manager
 Sara Reyes, Office Services Supervisor

Oral Communications

None

1. Approve Minutes of March 14, 2016 Committee Meeting

On a motion by Clarke and second by Lewis, the minutes of the March 14, 2016 meeting were approved on a vote of 3 to 0.

Items on Board Agenda for April 11, 2016

2. Consider Expenditure to Replace HVAC Unit at the MPWMD Harris Court Administration Building

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board authorize the General Manager to replace the HVAC unit at the MPWMD Harris Court Administration Building for an amount not to exceed \$12,000, which includes crane and labor plus additional costs.

3. Authorize Expenditure for a Joint Project with Monterey Peninsula Regional Park District – Rainwater Harvesting and Drought Tolerant Demonstration Garden at Garland Regional Park

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the expenditure of up to \$3,000 to install a demonstration rainwater harvesting system at the Garland Ranch Regional Park visitor center.

4. Authorize Expenditure to Complete Rainwater Harvesting Demonstration Project at District Offices

On a motion Lewis by and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the expenditure of up to \$2,500 to pay for the installation of two redwood planter boxes.

5. Consider Authorization of Contract for Preparation of Los Padres Dam Fish Passage Study

On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board authorize the General Manager to enter into a contract with HDR for a not-to-exceed amount of \$310,000.

6. Consider Approval of Items Related to Integrated Regional Water Management Program

- A. Approve Revised MOU for Integrated Regional Water Management in the Monterey Peninsula, Carmel Bay and South Monterey Bay**
- B. Authorize Execution of MOA for Integrated Regional Water Management Planning and Funding in the Central Coast Region**
- C. Authorize Expenditure for Assistance with Proposition 1 Grant Program Coordination**

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend this item be discussed by the full Board for action.

7. Consider Development of Recommendation to the Board on Items Related to Bureau of Reclamation Watersmart Program

- A. Consider Authorization of Contract for Assistance with Preparation of the Salinas and Carmel River Basins Study**
- B. Authorize the General Manager to Enter into a Grant Agreement with the United States Bureau of Reclamation**

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board: A) authorize the General Manager to enter into an agreement for services with Brown and Caldwell to assist with tasks in the Study Plan for a cost not-to-exceed \$45,000; and B) authorize the General manager to enter into a grant agreement with Reclamation to receive funds and complete a Salinas and Carmel River Basins Study.

8. Consider Adoption of a Finance Plan for Utilization of User Fee and Water Supply Charge Funds

On a motion by Lewis and second by Clarke, the committee voted 3 to 0 to recommend the Board approve the financial plan outlined in the nine bullet-points presented in the staff report.

9. Treasurer's Report for February 2016

On a motion by Clarke and second by Lewis, the committee voted 3 to 0 to recommend the Board adopt the February 2016 Treasurer's Report and financial statements, and ratification of the disbursements made during the month.

Other Business

10. Review Draft April 18, 2016 Board Meeting Agenda

A revised agenda was distributed to the committee. The committee made no changes to the agenda.

Adjournment

The meeting was adjourned at 4:27 PM.

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