



City of Carmel-by-the-Sea

COMMUNITY PLANNING AND BUILDING DEPARTMENT
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June 1, 2016

Mr. David J. Stoldt
General Manager
Monterey Peninsula Water Management District
5 Harris Court, Building G
Monterey, CA 93940

REC'D
JUN 06 2016
MPWMD

Subject: State of California Model Water Efficient Landscape Ordinance

Dear Mr. Stoldt:

We understand that the City of Carmel-by-the-Sea had until December 1, 2015 to adopt the State's Model Water Efficient Landscape Ordinance or adopt its own ordinance, which must be at least as effective in conserving water as the State's Ordinance, or conversely had until February 1, 2016 to adopt a regional ordinance. If the City did not take action on a water efficient landscape ordinance by the specified dates, the State's Ordinance would become effective by default.

This letter is to inform you that the City of Carmel-by-the-Sea wishes that the Monterey Peninsula Water Management District adopt a regional ordinance, undertake the Landscape Documentation Package review, and perform the required annual reporting to the State.

The City will retain authority over, and provide review of, any Grading Design Plan element of a Landscape Documentation Package. The City will also remain responsible for review of any jurisdictional-specific landscape design requirements, as well as compliance with the Monterey Regional Stormwater Management Program.

The City will inform its planning and building department staff of the District's MWELO ordinance and provide a copy for public review in City offices.

Sincerely yours,

Marc Wiener
Acting Planning and Building Director

Compliance Guide for Landscape Documentation Package

- Prior to construction, the City shall direct the project applicant to the District website or offices for the ordinance and procedures for permits, plan checks, or design reviews.
- The District shall review the Landscape Documentation Package submitted by the project applicant. If a grading plan is required, the applicant will be sent to the City for review and approval.
- The District will approve or deny the Landscape Documentation Package.
- The District will issue a permit or approve the plan check or design review.
- The applicant must record the date of approval of the permit, plan check, or design review in the Certificate of Completion.

Elements of the Landscape Documentation Package

- 1) Project information (Date, applicant name, address and parcel number, total landscape area, project type, source of water supply, checklist of all documents in the Package, contact information, signature/date with statement "I agree to comply with the requirements of the water efficient landscape ordinance and submit a complete Landscape Documentation Package.")
- 2) Water Efficient Landscape Worksheet with hydrozone information table and water budget calculations for Maximum Applied Water Allowance (MAWA) and Estimated Total Water Use (ETWU).
- 3) Soil management report.
- 4) Landscape design plan.
- 5) Irrigation design plan. And
- 6) Grading design plan

In the alternative, many projects will qualify for "prescriptive compliance" and may utilize the "simple checklist." Applicants should consult the District ordinance and guidelines.