



EXHIBIT 21-A

**FINAL MINUTES
Monterey Peninsula Water Management District
Administrative Committee
April 9, 2018**

Call to Order

The meeting was called to order at 3:34 PM in the District Conference Room.

Committee members present: Brenda Lewis - Chair
Andrew Clarke
Molly Evans

Staff present: David Stoldt, General Manager
Suresh Prasad, Administrative Services Manager/Chief Financial Officer
Larry Hampson, Water Resources & Engineering Manager/District Engineer
Sara Reyes, Sr. Office Specialist

Oral Communications

Dan Turner reported he attended the Carmel River Advisory Committee meeting for the first time. He stated it was interesting to hear what the District has been doing with river work and he was impressed and learned a lot.

Items on Board Agenda for April 16, 2018

1. Consider Adoption of Minutes of February 12, 2018 Committee Meeting

On a motion by Evans and second by Clarke, the minutes of the February 12, 2018 meeting were approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

2. Consider Authorizations for Proposition 1 Disadvantaged Community Grant

(A) Consider Authorizing the General Manager to Enter Into a Grant Agreement;

(B) Consider Expenditure of Funds to Retain a Consultant to Administer High Efficiency Appliance Retrofit Targets (Heart) Pilot Program, and

(C) Consider Expenditure of Funds to Retain a Consultant to Provide Assistance with the MPWMD Disadvantaged Community Needs Assessment

On a motion by Clarke and second by Evans, the committee: 1) recommended the Board authorize the General Manager to enter into a grant agreement with the Regional Water Management Foundation for grant funds for the MPWMD Disadvantaged Community Needs Assessment and HEART projects, in an amount not-to-exceed \$252,693, and 2) authorize the General Manager to enter into contract agreements for services to conduct the MPWMD Disadvantaged Community Needs assessment, in an amount not-to-exceed \$100,000 and to implement the HEART project, in an amount not-to-exceed \$152,693. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

3. Consider Expenditure of Funds to Contract with with Ventana Wildlife Society for Carmel River Avian Habitat Monitoring

On a motion by Evans and second by Clarke, the committee recommend the Board authorize the General Manager to enter into a contract with the Ventana Wildlife society for avian habitat monitoring

work along the Carmel River at a cost not-to-exceed \$4,718 with the scope of work, costs and schedule presented by Ventana Wildlife Society. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

4. Consider Entering into Agreements with California American Water and Denise Duffy & Associates for the Los Padres Dam Gravel Augmentation Project

On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to: 1) enter into a reimbursement agreement with California American Water for MPWMD expenses associated with obtaining permits for placement of gravel at Los Padres Dam; and 2) enter into an agreement with Denise Duffy & Associates for a not-to-exceed amount of 45,000 for assistance with permit acquisition. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

5. Consider Authorizing an Amendment to the Agreement for Services for the Los Padres Dam and Reservoir Alternatives Study

On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to amend an existing agreement with AECOM, Inc. for the Los Padres Dam alternatives study to increase the not-to-exceed amount by \$41,000. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

6. Consider Entering into an Agreement with the Big Sur Land Trust to Fund an Update of the Integrated Regional Water Management Plan for the Monterey Peninsula, Carmel Bay, and Southern Monterey Bay

On a motion by Evans and second by Clarke, the committee recommended the Board authorize the General Manager to enter into an agreement with the Big Sur Land Trust to carry out and IRWM Plan update and facilitate a project solicitation process for a not-to-exceed amount of \$34,000. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

7. Authorize Additional Expenditure of Budgeted Funds for Passive Integrated Transponder (PIT) Tag Reading Equipment to Monitor Juvenile Steelhead Emigration and Eventual Adult Returns

On a motion by Clarke and second by Evans, the committee recommended the Board authorize additional expenditure of budgeted funds in the amount of \$3,200 to cover the costs of keeping the PIT tag antennae arrays operating, and buying additional tags as needed throughout the rest of the fiscal year. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.

8. Consider Adoption of Treasurer's Report for February 2018

On a motion by Evans and second by Clarke, the committee recommend the Board adopt the February 2018 Treasurer's Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.

9. Review Draft April 16, 2018 Board Meeting Agenda

A revised agenda was distributed to the committee for review. No action was taken by the committee.

Adjournment

The meeting was adjourned at 4:44 PM.