



**EXHIBIT 15-A**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Administrative Committee  
October 8, 2018**

**Call to Order**

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Brenda Lewis  
Andrew Clarke (participated by telephone)  
Molly Evans

Staff present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Stephanie Locke, Water Demand Manager  
Larry Hampson, Water Resources & Engineering Manager/District Engineer  
Jonathan Lear, Senior Hydrogeologist  
Kevan Urquhart, Sr. Fisheries Biologist  
Sara Reyes, Sr. Office Specialist

**Oral Communications**

None

**Items on Board Agenda for October 15, 2018**

- 1. Consider Adoption of Minutes of August 13, 2018 Committee Meeting**  
On a motion by Evans and second by Clarke, the minutes of the August 13, 2018 meeting were approved on a vote of 3 – 0 by Evans, Clarke and Lewis.
- 2. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2019**  
On a motion by Evans and second by Clarke, the committee recommended the Board authorize the General Manager to execute the agreement with the USGS providing cooperative investigation of the \$15,650. The motion was approved on a vote of 3 – 0 by Evans, Clarke and Lewis.
- 3. Consider Approval of Additional Funds for Work Completed on Aquifer Storage and Recovery Well Number 1**  
On a motion by Clarke and second by Evans, the committee recommended the Board authorize the General Manager to pay the additional invoice for \$10,066 to Zim Industries for work related to get ASR 1 online as a source to the CalAm system in late 2017. The motion was approved on a vote of 3 – 0 by Clarke, Evans and Lewis.
- 4. Consider Approval of Two Temporary Field Staff Positions to be Funded through a Second Interagency Contract Between MPWMD and NMFS to Provide for a Cooperative Research and Monitoring Project in Los Padres Reservoir**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board approve two additional temporary field staff positions for cooperative research and monitoring project with the NOAA/NMFS for fiscal year 2018-2019, and authorize the Administrative Services Manager/CFO to enter into a fully reimbursable contract for these positions. The motion was approved on a vote of 3 - 0 by Clarke, Evans and Lewis.

**5. Consider Request for Funding to Complete the Broadway Water Conservation Demonstration Garden at Martin Luther King Jr. Elementary School, 1713 Broadway Ave., Seaside**

On a motion by Evans and second by Clarke, the committee voted to recommend the Board support the expenditure of budgeted funds not-to-exceed \$30,000 for completion of the community water conservation demonstration garden at Martin Luther King Jr School. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

**6. Consider Adoption of Resolution 2018-20 – Revisions to MPWMD Conflict of Interest Code**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board review and amend the Conflict of Interest Code and approve Draft Resolution 2018-20. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**7. Consider Converting the River Maintenance Specialist Classification to Resources Maintenance Specialist**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board authorize the conversion of the River Maintenance Specialist classification to Resources Maintenance Specialist and associated salary range. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**8. Consider Expenditure of Budgeted Funds to Contract for a Limited-Term Project Manager in the Water Demand Division During FY 2018-2019**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board authorize the expenditure not-to-exceed \$4,000 to hire a limited-term Project Manager for up to 60 hours of work to complete two WDS amendments. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**9. Consider Adoption of Treasurer’s Report for June 2018**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board adopt the June 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**10. Receive and File Fourth Quarter Financial Activity Report for Fiscal Year 2017-2018**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board receive and file the Fourth Quarter Financial Activity Report for Fiscal Year 2017-2018. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**11. Consider Approval of Fourth Quarter Fiscal Year 2017-2018 Investment Report**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board approve the Fourth Quarter Fiscal Year 2017-2018 Investment Report. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**12. Consider Adoption of Treasurer’s Report for July 2018**

On a motion by Evans and second by Clarke, the committee voted to recommend the Board adopt the July 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a 3 – 0 vote by Evans, Clarke and Lewis.

**13. Consider Adoption of Treasurer’s Report for August 2018**

On a motion by Clarke and second by Evans, the committee voted to recommend the Board adopt the August 2018 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a 3 – 0 vote by Clarke, Evans and Lewis.

**14. Review Draft October 15, 2018 Board Meeting Agenda**

A revised agenda was distributed to the Board. No changes were made by the committee.

**15. Reschedule November 13, 2018 Administrative Committee Meeting**

The committee agreed to meet on Monday, November 5 at 3:30 pm in the District Conference Room.

**Adjournment**

The meeting was adjourned at 4:38 PM.

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