



## **EXHIBIT 18-A**

### FINAL MINUTES

#### **Monterey Peninsula Water Management District Administrative Committee October 14, 2019**

#### **Call to Order**

The meeting was called to order at 4:00 PM in the District Conference Room.

Committee members present: George Riley – Chair  
Gary Hoffmann  
Molly Evans

Committee members absent: None

Staff present: Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Maureen Hamilton, Water Resources Engineer  
Jonathan Lear, Water Resources Manager  
Arlene Tavani, Sr. Office Specialist

**Amendment to the Agenda:** On a motion by Evans and second of Hoffmann, the committee voted unanimously to amend the title of agenda item 2 as shown: Consider Expenditure for the Santa Margarita Water Treatment Facility ~~Backflush Basin Expansion~~ Project Construction and Support Services. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

#### **Oral Communications**

None

#### **Items on Board Agenda for October 21, 2019**

**1. Consider Adoption of Minutes of September 9, 2019 Committee Meeting**

On a motion by Evans and second by Hoffmann, the minutes of the September 9, 2019 meeting were approved on a vote of 3 – 0 by Evans, Hoffmann and Evans.

**2. Consider Expenditure for the Santa Margarita Water Treatment Facility ~~Backflush Basin Expansion~~ Project Construction and Support Services**

Evans made a motion that was seconded by Hoffmann to refer this item to the Board of Directors for action. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**3. Consider Approval of Resolution 2019-16 in Support of Filing a Proposition 1 Round 1 Implementation Grant Application**

Evans made a motion to recommend that the Board of Directors adopt Resolution No. 2019-16. The motion was seconded by Hoffmann and approved on a unanimous vote of 3 – 0 by Evans, Hoffmann and Riley.

**4. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2020**

Hoffmann made a motion to recommend that the Board of Directors approve the agreement for an amount not-to-exceed \$15,800. The motion was seconded by Riley and approved on a vote of 3 – 0 by Hoffmann, Riley and Evans.

**5. Consider Approval of Fourth Quarter Fiscal Year 2018-2019 Investment Report**

Hoffmann offered a motion to recommend that the Board of Directors receive and approve the Investment Report. The motion was seconded by Riley and adopted on a vote of 3 – 0 by Hoffmann, Riley and Evans.

**6. Consider Adoption of Treasurer’s Report for June 2019**

On a motion by Evans and second by Hoffmann, the committee recommended the Board adopt the June 2019 Treasurer’s Report and financial statements, and ratify the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**7. Receive and File Fourth Quarter Financial Activity Report for Fiscal Year 2018-2019**

Riley made a motion to recommend that the Board of Directors receive the Fourth Quarter Financial Activity Report. The motion was seconded by Evans and approved on a vote of 3 – 0 by Riley, Evans and Hoffmann.

**8. Consider Adoption of Treasurer’s Report for July 2019**

On a motion by Riley and second by Hoffmann, the committee recommended the Board of Directors adopt the July 2019 Treasurer’s Report and financial statements, and ratify the disbursements made during the month. The motion was approved on a vote of 3 – 0 by Riley, Hoffmann and Evans.

**9. Consider Adoption of Treasurer’s Report for August 2019**

Evans offered a motion to recommend that the Board of Directors adopt the August 2019 Treasurer’s Report and financial statements, and ratify the disbursements made during the month. The motion was second by Hoffmann and approved on a vote of 3 – 0 by Evans, Hoffmann and Riley.

**10. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**11. Status Report on Measure J/Rule 19.8 Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**Other Items**

**12. Review Draft October 21, 2019 Regular Board Meeting Agenda**

The committee reviewed the October 14, 2019 revision of the October 21, 2019 Board meeting agenda. A correction was made to the time listed for adjournment of the closed session.

**Adjournment**

The meeting adjourned at 6:00 PM.