



EXHIBIT 20-A

FINAL MINUTES

Monterey Peninsula Water Management District Administrative Committee February 13, 2020

Call to Order

The meeting was called to order at 3:30 PM in the District Conference Room.

Committee members present: Jeanne Byrne – Chair
Alvin Edwards
Molly Evans

Staff present: David Stoldt, General Manager
Jonathan Lear, Water Resources Manager
Maureen Hamilton, Water Resources Engineer
Stephanie Locke, Water Demand Manager
Tom Lindberg, Associate Hydrologist
Sara Reyes, Sr. Office Specialist

Oral Communications

None

Items on Board Agenda for February 19, 2020

On a motion by Evans and second by Edwards, the committee voted to (1) adopt items 1, 2, 3, 7, 8, 9, 10, 12, 13 and 15 as a single Consent item, and (2) to approve these items as recommended by staff. The motion was approved on a vote of 3 – 0 by Evans, Edwards and Byrne.

1. Consider Adoption of Minutes of January 15, 2020 Committee Meeting

Approved.

2. Consider Purchase of Internet License for Water Wise Gardening in Monterey County

Approved.

3. Consider Approval of Expenditure for Purchase of Ford F150 4x4 Truck

Approved.

4. Consider Expenditure of Budgeted Funds for Water Conservation Equipment

On a motion by Evans and second by Byrne, the committee voted to recommend the Board approve the expenditure of \$25,815 of budgeted funds to renew the District's stock of water conservation equipment. The motion was approved on a vote of 2 – 1 by Evans and Byrne. Edwards voted against the motion.

5. Consider Sponsorship of Demonstration Garden at City of Carmel-by-the-Sea's Public Works Department on Junipero Street in Carmel

On a motion by Edwards and second by Evans, the committee voted to recommend the Board authorize the expenditure of \$4,000 of budgeted funds to support the City of Carmel's installation of a demonstration garden at Public Works. The motion was approved on a 3 – 0 vote by Edwards, Evans and Byrne.

6. Consider Approval for Grant Funding for Hastings Reservation Ford Replacement on Finch Creek

Jennifer S. Hunter, PhD, Resident Director with the Hastings Natural History Reservation, presented a PowerPoint to the Committee.

On a motion by Edwards and second by Evans, the committee voted to recommend the Board table this matter to a future date and requested the project manager look into other options available for funding. If no other funding is found, then Ms. Hunter was invited back to discuss what other options, if any became available and the Board could discuss at that time.

7. Consider Expenditure of Funds for Preparation of a 20-Year Summary Report of Bioassessment Sampling
Approved.

8. Consider Adoption of Treasurer's Report for December 2019
Approved.

9. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2019-2020
Approved.

10. Consider Approval of Second Quarter Fiscal Year 2019-2020
Approved.

11. Consider Request for Delay of Payment of Capacity Fees Payment for Non-Profit Public Benefit Project – Peninsula Shelter Project, 1292 Olympia Avenue, Seaside

On a motion by Evans and second by Edwards, the committee voted to recommend the Board adopt the Findings of Approval to allow delayed payment of Capacity Fees for the Peninsula Shelter Project at 1292 Olympia Avenue in Seaside. Additionally, the committee recommended the Board approve an interest rate of 4% that would be charged in the event the project transfers to a for-profit organization in the future. The amount of interest will be stated in the deed restriction recorded on the property. Delayed Capacity Fees, with interest, would become due if and when the property is no longer operated by a California Non-Profit Public Benefit Corporation. The motion was approved on a 3 – 0 vote by Evans, Edwards and Byrne.

12. Consider change to Placement on Salary Schedule – Administrative Services Manager – 2019 MOU Confidential Staff Unit
Approved.

13. Report on Activity/Progress on Contracts Over \$25,000
Approved.

14. Monthly Progress Report – Santa Margarita Water Treatment Facility

The committee agreed there was not a need to see the monthly report since no substantive changes had occurred since the Board received an update at their January 23, 2020 meeting.

Other Items

15. Review Second Quarter Legal Services Activity Report for Fiscal Year 2019-2020

Approved.

16. Approve 2020 Committee Meeting Schedule

On a motion by Evans and second by Edwards, the committee voted to approve the meeting dates with a change to a start time of 4:00. The motion was approved on a 3 – 0 vote by Evans, Edwards and Byrne.

17. Review Draft February 19, 2020 Regular Board Meeting Agenda

A revised agenda was distributed to the committee and changes were presented by the General Manager. No changes were made by the committee.

18. Update on Status of County of Monterey Electronic Permit Processing

An update was presented to the committee by Rob Carver and Ethan Hare who are serving on the Monterey County's Permit Streamlining Task Force. Mr. Carver and Mr. Hare stated they have been working with District staff to automate the online permit application process. No action was taken by the committee.

19. Suggest Items to be Placed on Future Agendas

No items were presented.

Adjournment

The meeting adjourned at 4:41PM.

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