



**EXHIBIT 18-B**

**FINAL MINUTES**  
**Monterey Peninsula Water Management District**  
**Administrative Committee**  
*September 13, 2021*

**Call to Order**

The virtual meeting was called to order at 2:02 PM via Zoom.

Committee members present: Karen Paull, Chair  
Amy Anderson  
Safwat Malek

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Jonathan Lear, Water Resources Manager  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

**Additions / Corrections to Agenda: None**

**Comments from the Public: None**

**Items on Board Agenda for September 20, 2021**

**1. Consider Adoption of August 9, 2021 Committee Meeting Minutes**

On a motion by Anderson and second by Paull, the minutes of the August 9, 2021, meeting were approved on a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**2. Consider Extension of Cooperative Agreement with the United States Geological Survey for Streamflow Gaging in Water Year 2022**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize the General Manager to execute the agreement with the USGS providing cooperative investigation of the water resources within the District for Water Year (WY) 2022 for an amount not-to-exceed \$16,890. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**3. Consider Authorizing the General Manager and/or Designee to Execute a Contract with Maggiora Brothers Drilling, Inc. to Destroy Monitoring Well Fort Ord 9 Shallow for an Amount not to exceed \$25,000**

On a motion by Anderson and second by Paull, the committee voted to recommend that the Board authorize the General Manager to contract with Maggiora Brothers in the amount not-to-exceed \$25,000. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**4. Consider Recommending Authorization of Expenditure of Funds Not to Exceed \$120,000 for Additional Legal Services by Rutan + Tucker Related to the Acquisition of the Monterey Water System (Measure J)**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize expenditure of funds not to exceed \$120,000 for additional legal services by Rutan + Tucker related to the acquisition of the Monterey Water System (Measure J). The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

**5. Consider Recommending Authorization of Expenditure of Funds Not to Exceed \$230,000 for Additional Appraisal and Cost of Service Analysis by Raftelis Related to the Acquisition of the Monterey Water System (Measure J)**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize expenditure of funds not to exceed \$230,000 for additional appraisal and cost of service analysis by Raftelis related to the acquisition of the Monterey Water system (Measure J). The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

**6. Consider Recommending Authorization of Expenditure of Funds Not to Exceed \$50,000 for Additional Real Estate Appraisal Services by Chris Carneghi MAI Related to the Acquisition of the Monterey Water System (Measure J)**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize expenditure of funds not to exceed \$50,000 for additional real estate appraisal services by Chris Carneghi MAI related to the acquisition of the Monterey Water System (Measure J). The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**7. Consider Recommending Authorization of Expenditure of Funds Not to Exceed \$28,000 for Survey Services by Psomas Related to the Acquisition of the Monterey Water System (Measure J)**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board authorize expenditure of funds not to exceed \$28,000 for survey services related to the acquisition of the Monterey Water System (Measure J). The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**8. Authorize Expenditure for Network Security Assessment**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve expenditures not-to-exceed \$15,000 to complete the Network Security Assessment. This authorization includes \$3,000 in contingency amount. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

**9. Consider Adoption of Treasurer’s Report for June 2021**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board adopt the June 2021 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved by a roll call vote of 3 – 0 by Malek, Paull and Anderson.

**10. Consider Approval of Fourth Quarter Fiscal Year 2020-2021 Investment Report**

On a motion by Paull and second by Anderson, the committee voted to recommend that the Board approve the Fourth Quarter Investment Report for Fiscal Year 2020-2021. The motion was approved by a roll call vote of 3 – 0 by Malek, Anderson and Paull.

**11. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the

committee.

**12. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**13. Review Fourth Quarter Legal Services Activity Report for Fiscal Year 2020-2021**

This item was presented as information to the committee. No action was required or taken by the committee.

**14. Review Draft September 20, 2021 Board Meeting Agenda**

The committee reviewed the agenda and made no changes.

**Suggest Items to be Placed on Future Agendas**

No items were presented.

**Adjournment**

The meeting adjourned at 3:20 PM.

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