



**EXHIBIT 18-F**

**FINAL MINUTES  
Monterey Peninsula Water Management District  
Finance and Administration Committee  
February 6, 2023**

*As a precaution to protect public health and safety, and pursuant to provisions of AB 361, this meeting was conducted via Zoom Video/Teleconference only.*

**Call to Order**

The virtual meeting was called to order at 2:00 PM via Zoom.

Committee members present: Amy Anderson, Chair  
Alvin Edwards  
Marc Eisenhart

Committee members absent: None

District staff members present: David Stoldt, General Manager  
Suresh Prasad, Administrative Services Manager/Chief Financial Officer  
Stephanie Locke, Water Demand Manager  
Thomas Christensen, Environmental Resources Manager  
Joel Pablo, Board Clerk/Executive Assistant  
Sara Reyes, Sr. Office Specialist

District Counsel present: David Laredo with De Lay and Laredo

**Additions / Corrections to Agenda: None**

**Comments from the Public: None**

**Items on Board Agenda for February 13, 2023**

**1. Consider Adoption of January 17, 2023 Committee Meeting Minutes**

On a motion by Edwards and second by Anderson, the minutes of the January 17, 2023 meeting were approved on a roll call vote of 2 – 0 by Edwards and Anderson. Director Eisenhart abstained from the vote since he did not attend the January 17, 2023 Finance and Administration Committee meeting.

**2. Consider Adoption of Resolution 2023-03 Amending Rule 141, Table XIV-1, Rebate Amounts, To Add a Rebate for Smart Toilet Leak Detectors**

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended the Board approve Resolution No. 2023-03 to add a rebate for 25 percent of the cost of 20 or more smart toilet leak detector units installed in a Visitor Serving Facility or a Master Metered Multi-Family Residential Site to a maximum rebate of \$15,000. The motion was approved on a roll call vote of 3 – 0 by Edwards, Eisenhart and Anderson.

**3. Consider Approval of Annual Purchase of Internet License for Water Wise Gardening in Monterey County**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board approve the expenditure of \$5,000 to renew the internet license with GardenSoft for the Monterey County Water Wise Landscaping software. The motion was approved on a roll call vote of 3 – 0 by Eisenhart, Edwards and Anderson.

**4. Receive and File Second Quarter Financial Activity Report for Fiscal Year 2022-2023**

On a motion by Eisenhart and second by Edwards, the Finance and Administration Committee recommended that the Board receive and file the Second Quarter Financial Activity Report for Fiscal Year 2022-2023. The motion was approved on a roll call vote of 3 – 0 by Eisenhart, Edwards and Anderson.

**5. Consider Approval of Second Quarter Fiscal Year 2022-2023 Investment Report**

On a motion by Edwards and second by Eisenhart, the Finance and Administration Committee recommended that the Board approve the Second Quarter Fiscal Year 2022-2023 Investment Report. The motion was approved on a roll call vote of 3 – 0 by Edwards, Eisenhart and Anderson.

**6. Consider Adoption of Treasurer’s Report for December 2022**

On a motion by Anderson and second by Edwards, the Finance and Administration Committee recommended that the Board adopt the December 2022 Treasurer’s Report and financial statements, and ratification of the disbursements made during the month. The motion was approved on a roll call vote of 3 – 0 by Eisenhart, Edwards and Anderson.

**7. Semi-Annual Financial Report on the CAWD/PBCSD Wastewater Reclamation Project**

This item was presented as information to the committee. No action was required or taken by the committee.

**8. Report on Activity/Progress on Contracts Over \$25,000**

This item was presented as information to the committee. No action was required or taken by the committee.

**9. Status Report on Measure J/Rule 19.8 Phase II Spending**

This item was presented as information to the committee. No action was required or taken by the committee.

**10. Adopt 2023 Committee Meeting Schedule**

The committee reviewed and agreed on the 2023 committee meeting schedule.

**Review Draft February 13, 2023 Regular Board Meeting Agenda**

Joel Pablo, Board Clerk/Executive Assistant reviewed a revised agenda with the committee and pointed out additions to the Consent Calendar and Action Items as requested by the committee. The committee made no other changes to the agenda.

**Suggest Items to be Placed on Future Agendas**

None

**Adjournment**

The meeting adjourned at 3:04 PM.